

## Gloucester City Board of Education

Board Meeting September 11, 2018 - 7:00 p.m.

- I. **OPENING STATEMENT**            Open Public Meetings Act  
   Presiding: Edward C. Hubbs President

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

II. **PLEASE RISE FOR THE FLAG SALUTE**

Mission Statement

The educational process of the Gloucester City Public School District is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Core Curriculum Content Standards (Common Core State Standards). The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to lifelong learning.

III. **MEETING CALLED TO ORDER**

- IV. **ROLL CALL**
- |                      |       |                      |       |
|----------------------|-------|----------------------|-------|
| Mr. Jason Chiodi     | _____ | Dr. Paul J. Martini  | _____ |
| Mrs. Stephanie Cohan | _____ | Mrs. Nicole Negri    | _____ |
| Mr. Leon Harris      | _____ | Mr. Shawn Spotts     | _____ |
| Mr. Edward Hubbs     | _____ | Mrs. Michelle Wright | _____ |
| Mr. William Johnson  | _____ | Ms. Kathleen Maass   | _____ |

V. **APPROVAL OF MINUTES**

Recommend that the Board of Education approve the following minutes:  
[July 24, 2018 Board Meeting](#)                      July 24, 2018 Executive Session

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_      Not Approved \_\_\_\_\_      Tabled \_\_\_\_\_

ROLL CALL:

Mr. Chiodi	_____	Dr. Martin	_____
Mrs. Cohan	_____	Mrs. Negri	_____
Mr. Harris	_____	Mr. Spotts	_____
Mr. Hubbs	_____	Mrs. Wright	_____
Mr. Johnson	_____	Ms. Maass	_____

VI. PRESENTATIONS

VII. EXECUTIVE SESSION

Recommend Board of Education approval to enter Executive Session at:

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Gloucester City Public Schools, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session, i.e. without the public being permitted to attend; and

WHEREAS, the Gloucester City Public Schools, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Gloucester City Public Schools, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank 3 rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Gloucester City Public Schools, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_\_ pm and the Gloucester City Public Schools, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Gloucester City Public Schools, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Gloucester City Public Schools, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**VIII. RETURN TO PUBLIC SESSION**

Recommend Board of Education approval to enter Public Session.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:	Mr. Chiodi	_____	Dr. Martin	_____
	Mrs. Cohan	_____	Mrs. Negri	_____
	Mr. Harris	_____	Mr. Spotts	_____
	Mr. Hubbs	_____	Mrs. Wright	_____
	Mr. Johnson	_____	Ms. Maass	_____

**PUBLIC COMMENTS:**

The Board President will recognize those individuals in the audience who wish to comment on any action items on this agenda.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment.
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

**PUBLIC COMMENT OPEN**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to open the meeting for public participation.

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**PUBLIC COMMENT CLOSE**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the meeting for public participation.

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**IX. COMMITTEE REPORTS**

Personnel\Negotiations: **Shawn Spotts (Chair)**; Bill Johnson, Michelle Wright  
 Policy\PR: **Stephanie Cohan (Chair)**; Leon Harris, Jason Chiodi  
 Property\Facilities: **Jason Chiodi (Chair)**; Shawn Spotts, Leon Harris  
 Curriculum\Instruction: **Leon Harris (Chair)**; Nicole Negri, Shawn Spotts  
 Finance: **Stephanie Cohan (Chair)**; Paul Martin, Michelle Wright  
 Discipline: **Shawn Spotts (Chair)**; Bill Johnson, Leon Harris  
 Sick Bank: **Michelle Wright (Chair)**; Paul Martin, Nicole Negri  
 Residency: **Bill Johnson (Chair)**; Stephanie Cohan, Michelle Wright  
 Athletics: **Leon Harris (Chair)**; Shawn Spotts, Nicole Negri

**X. FINANCIAL ACTIONS:**

The Business Administrator/Board Secretary recommends approval of the following financial and facility Items:

1. Budget Transfers/Adjustments for the 2018 and 2019 school year. [June, 2018](#) [July 2018](#)

2. Certification of Sufficient Availability of Funds and No Over-Expenditures

a. Board Secretary Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Margaret M. McDonnell, Board Secretary, certifies that as of June 30, 2018 and as of July 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of June 30, 2018 and July 31, 2018, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified anticipated revenue has changed for the fiscal year ending JUNE 30, 2018 as follows: Increased:\$584,243  
Extraordinary Aid 2018

3. Approval of Secretary and Treasurer Reports

Approve the [JUNE 2018](#) and [JULY 2018](#) A148 Board Secretary's Reports as submitted and the [JUNE 2018](#) and [JULY 2018](#) A149 Treasurer's Reports on file in the Board Office which are in agreement.

4. Payment of bills as listed:

<a href="#">Payroll</a>	July, August 2018	\$	1,049,588.49
FICA Board Share	July, August 2018	\$	42,346.90
FICA State Share	July, August 2018	\$	34,888.89
Expenditures	<a href="#">June - August</a> 2018	\$	2,601,773.46
Current Expenditures	<a href="#">September</a> 2018	\$	1,124,036.18
Government & Payroll	Funds (10-40)	\$	4,852,633.92
<a href="#">Cafeteria Fund</a> (60)	July, August 2018	\$	15,955.05
<a href="#">Debt Service Payment</a>	August 2018	\$	959,431.25
Scholarships (83)	July, August 2018	\$	0

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GHS Student Activity (95)	July, August 2018	\$	0
GMS Student Activity (96)	July, August 2018	\$	0
<a href="#">CSS Student Activity</a> (97)	July, August 2018	\$	3,005.89
Grand Total		\$	

5. Accept School Nutrition Program Procurement Review and Corrective Action Plan for FYE 6/30/17.

Recommend the Board accept the School Nutrition Program [Procurement Review](#) for the period July 1, 2016 through June 30, 2017, conducted by the NJ Department of Agriculture, and approve a [Corrective Action Plan](#) on review findings. The Board of Education certifies that it has reviewed and discussed the report and any recommendations.

6. Contracts and Purchase Agreements

- a. [New Jersey Advance Media](#) - Sports broadcasting agreement 09/01/18-08/31/20.
- b. [Gloucester Catholic Non-Public Textbooks](#) - approve textbook purchases funded by Non-Public Textbook State Aid Funds \$20,976.03.
  - [Houghton Mifflin Harcourt](#) \$ 6,361.49
  - [McGraw Hill Education](#) \$14,614.54 + Shipping
- c. Bid Award: Recommend the board approve award of the School Message Sign bid received 8/18/2018 to [KC Signs](#) at \$53,360.00 as the lowest responsible bidder meeting bid specifications. Other bidders: Nova \$47,600 and Forman \$49,490.
- d. Applied Video Technology, Inc. - Purchase TV Studio Equipment Co-op participation NJ Contract Ed-Data, \$150,729.00.
- e. [Ohiopyle Prints, Inc.](#) - Licensing agreement to manufacture school spirit wear; Ohiopyle Prints will donate a 7% royalty on net sales of merchandise being sold at CVS, no cost to the district.
- f. Gloucester Catholic Non-Public Technology - approve technology purchase funded by Non-Public Technology State Aid Funds.
  - [DELL](#) \$16,119.12
- g. [Albert](#) – School-Wide In-Person Professional Development for Teachers. Cost \$2,250.00 ESSA Title IA Funds
- h. [Project Lead The Way Engineering](#) Participation 2018-2019. Cost \$3,000.00 ESSA Title IA Funds.
- i. [Project Lead The Way CSE](#) Online Core Training: Computer Science Essentials 2018-2019. Cost \$2400.00 ESSA Title IA Funds.
- j. [College Board](#) – Professional Development for Teachers. Cost \$4,500.00 ESSA Title IA Funds.
- k. [Discovery Education Streaming](#) Plus HS License– Gloucester Catholic 2018-2019. Cost \$3,150.00 ESSA Title IV Funds.

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- l. Upgrade [IXL site license](#) (ELA Access in grades 1-12 – 50 students) Add ELA access. Cost \$255.00 ESSA Title IA Funds.
- m. [Freckle Professional Development](#), Remote Training Math, ELA, Social Studies and Science. Cost \$499.00 ESSA Title IA Funds.
- n. [Camden County Educational Services Commission](#) – To provide instructional help for Gloucester City residents attending nonpublic schools. Cost \$8,710 Title I ESSA Funds – Non Public.
- o. [Camden County Vocational School](#) Tuition Contract FY 2019 @\$3,265 per student.

7. Grants

Permission to apply and accept [ESEA](#) funds for the 2018-2019 school year in the amount of \$1,073,783.

Title I-A	\$ 926,155
Title II-A	\$ 87,226
Title III	\$ 4,767
<u>Title IV Part A</u>	<u>\$ 55,635</u>
TOTAL	\$1,073,783

8. Facility Actions:

The Business Administrator/Board Secretary recommends approval of the following facilities actions:

a. Facility Usage Requests:

Group	Location	Date	Time
<a href="#">Lions Club of Gloucester City</a>	HS Cafeteria	11/18/18	6am-1pm
<a href="#">Youth Field Hockey-Gloucester City</a>	MS Turf Field	Tuesday's and Thursday's 9/4/18 through 11/8/18	5:30pm-7pm
<a href="#">Kids Choice Program</a>	MS Cafetorium	All School Days	2:50pm-6pm

b. Recommend the board approve the following resolutions to amend the district Long Range Facilities Plan and to approve submission of applications for Capital Improvement Projects to the NJ Department of Education.

- 1. RESOLUTION #20180911-1, Long Range Facilities Plan Amendment  
Other Capital Project (No State Funding)

The Gloucester City Board of Education authorizes the architectural firm of Regan Young England Butera, PC. (RYEBREAD) to amend the District's Long-Range Facilities Plan to include: Replace the existing fan coil units & thermostats, add dehumidification, and reconfigure the existing ductwork to better distribute the flow of air into the Media Center and the five classrooms at the Cold Springs School.

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NJDOE State Project Number: 1770-160-19-1000

2. RESOLUTION #20180911-2, Submission of Application for Capital Improvement Projects  
Other Capital Project (No State Funding)

The Gloucester City Board of Education authorizes the architectural firm of Regan Young England Butera, PC. (RYEBREAD) to submit to the Department of Education the necessary documentation for an "Other Capital Project", thus the BOE is not seeking State funding for the following:

Replace the existing fan coil units & thermostats, add dehumidification, and reconfigure the existing ductwork to better distribute the flow of air into the Media Center and the five classrooms at the Cold Springs School.

NJDOE State Project Number: 1770-160-19-1000

3. RESOLUTION #20180911-3, Long Range Facilities Plan Amendment  
Other Capital Project (No State Funding)

The Gloucester City Board of Education authorizes the architectural firm of Regan Young England Butera, PC. (RYEBREAD) to amend the District's Long-Range Facilities Plan to include: Improvement alterations to the Instructional Media Center, change of use alterations to six classrooms into a Wrestling/Workout Room and a Small Group Instruction Room at the Gloucester City High School.

NJDOE State Project Number: 1770-050-19-1000

4. RESOLUTION #20180911-4, Submission of Approved Educational Specifications and Schematic Drawings School Facilities Project

The Gloucester City Board of Education approved the Educational Specifications and the Final Drawings dated 30 August 2018 and authorizes the architectural firm of Regan Young England Butera, PC. (RYEBREAD) to submit them to the Department of Education for the following: Improvement alterations to the Instructional Media Center, change of use alterations to six classrooms into a Wrestling/Workout Room and a Small Group Instruction Room at the Gloucester City High School.

NJDOE State Project Number: 1770-050-19-1000

- c. Comprehensive Maintenance Plan Submission

Resolution approving the annual [Comprehensive Maintenance Plan](#) for submission to the NJ Department of Education.

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**Whereas**, the Business Administrator and the Facilities Director have completed the necessary forms, and

**Whereas**, the required maintenance activities as listed in the attached document for the school facilities of the Gloucester City Public School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the Gloucester City Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Gloucester City School District in compliance with Department of Education requirements, and that copies be distributed to the Superintendent and Facilities Director.

- d. Approve any other revisions to the district's current Long Range Facility Plan.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:	Mr. Chiodi	_____	Dr. Martin	_____
	Mrs. Cohan	_____	Mrs. Negri	_____
	Mr. Harris	_____	Mr. Spotts	_____
	Mr. Hubbs	_____	Mrs. Wright	_____
	Mr. Johnson	_____	Ms. Maass	_____

**XI. BOARD POLICIES AND PROCEDURES**

The Superintendent recommends approval of the following Board [Policies](#) and Procedures: (First Reading)

- a. [1613](#) Disclosure and Review of Applicant's Employment History
- b. [5512](#) Harassment, Intimidation, and Bullying
- c. [5561](#) Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- d. [8561](#) Procurement Procedures for School Nutrition Programs

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:	Mr. Chiodi	_____	Dr. Martin	_____
	Mrs. Cohan	_____	Mrs. Negri	_____
	Mr. Harris	_____	Mr. Spotts	_____
	Mr. Hubbs	_____	Mrs. Wright	_____
	Mr. Johnson	_____	Ms. Maass	_____

**XII. STUDENT MATTERS:**

Recommend that the Board of Education approve the Student Matters:

- |    |            |                       |          |          |
|----|------------|-----------------------|----------|----------|
| a. | 7431171367 | Terminate BCSSSD      | \$0      | 08/31/18 |
| b. | 7431171367 | Begin GCSSSD          | \$42,600 | 09/01/18 |
| c. | 7431171367 | Begin GCSSSD 1:1 Aide | \$39,960 | 09/01/18 |



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d.	8264864089	Begin Homebound Instruction	\$42.45/hr	09/04/18
e.	4869960248	Inspira Day Program	\$42.45/hr	09/04/18
f.	8953588386	Receiving Mt. Ephraim Tuition	\$27,318	09/04/18
f.	8198579065	Regional Enrichment	\$37,515	09/05/18
h.	5686544044	Home School	\$0.00	07/19/18
i.	1725389170	Home School	\$0.00	07/16/18
j.	1234588024	Receiving Mt. Ephraim Tuition	\$27,318	09/01/18
k.	9736212260	Home School	\$0.00	09/01/18
l.	5315414195	Home School	\$0.00	09/01/18
m.	8854746159	Home School	\$0.00	09/01/18
n.	2692655168	Home School	\$0.00	09/01/18
o.	8530434094	Choice Student	\$0.00	09/01/18
p.	5876464057	Choice Student	\$0.00	09/01/18
q.	3265874265	Choice Student	\$0.00	09/01/18

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:

Mr. Chiodi	_____	Dr. Martin	_____
Mrs. Cohan	_____	Mrs. Negri	_____
Mr. Harris	_____	Mr. Spotts	_____
Mr. Hubbs	_____	Mrs. Wright	_____
Mr. Johnson	_____	Ms. Maass	_____

**XIII. INSTRUCTIONAL:**

Recommend that the Board of Education on the recommendation of the Superintendent, approve the following Items:

1. Workshops
  - a. Bob Collins (Certified Facilities Manager Certificate) \*NJDOE requirement for all new facilities managers to take (10) required courses over first 2 years as a facilities manager.

Energy Management	\$263	12/01/18
Structural and Mechanical Systems	\$498	11/06/18-11/29/18 T&Th Only
Management Supervision and Human Resources	\$924	09/11/18-10/11/18 T&Th Only
Information Systems	\$504	10/20/18, 10/27/18, 11/03/18
  - b. Kristina Vasquez: Teaching Strategies train the Trainer professional development at Burlington City School. Taking place in the fall Cost \$7,000.00 Preschool Budget. 08/20/18 through 08/21/18.
  - c. Elizabeth Curry - Camden County Curriculum Consortium Meeting at Voorhees Administrative Building on the following dates, 9/20/18, 10/18/18, 11/15/18, 12/20/18, 1/17/19, 2/21/19, 3/21/19, 5/16/19, and 6/20/19. \$10 Mileage for each Workshop. Cost \$0
  - d. Elizabeth Curry - The Future is Data in the Hands of Teachers at Rowan College at Gloucester County. 09/25/18 \$10.85 Mileage Cost \$0
2. Materials and Programs
  - a. Assembly- "The Power of One" Anti-bullying (Grades Kindergarten through Grade Three) Wednesday, 10/17/18 Two shows (8:45 and 9:45 AM)

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- b. Assembly- "Brainwash Game Show" (Grade Kindergarten through Grade Three)  
Wednesday, 03/06/19 Two shows (8:45 and 9:45 AM)
  - c. Textbook Approval
    - AP Human Geography
    - AP Statistics
  - d. Mentoring Program 2018 – 2019 New Hires/Mentors
    - C. Cusack-Sweeney/L. Holscher
    - M. Formiglia-Colbert/C. Dailey
    - C. Grant/M. Motolese
    - A. McFerren/L. Rebstock
    - B. VanArsdalen/C. Chando
    - K. Johnson/C. Shrader
  - e. District Curriculum:
    - Physical Education III
    - Physical Education IV
    - Life Skills – Functional Living
    - Computer Science Essentials
    - Music Grade 6
    - Music Grade 7
    - Music Grade 8
    - Principles of Engineering
    - Power English II
    - AP Human Geography
    - AP Statistics
  - f. District SCIP Committee 2018 – 2019
    - CSS – Karen Kessler, Joe DiPatri, Dee Driscoll
    - GCMS – William O’Kane, Ellen Boulden, Cari Poppa
    - GHS – Sean Gorman, Sara Finley, Barbara Gorman
  - g. [District Curriculum List 2018 -2019](#)
  - h. Prismatic Magic Laser Programs, Black History Laser Tribute, 4th-5th-6th grade students, 02/27/19, \$799.00 (one program; \$250 per additional)
  - i. Friends of Rachel Assembly, 6th-7th-8th grade students, October 2018 (exact date TBD)
  - j. JLine Dance Crew Assembly (anti-bullying, respect, responsibility), 4th-8th grade students, 01/17/19, \$1,295.00
3. Field Trips\Fundraisers
- a. 09/01/18 through 06/30/19, Box Tops (All CSS)
  - b. 09/10/18 through 09/29/18, Cherrydale Farms Fundraiser (All CSS)
  - c. 10/03/18, Pat’s Select Fundraiser (All CSS)
  - d. 10/05/18 through 11/09/18, PTO Scholastic Book Fair (All CSS)
  - e. 11/21/18 Chick-Fil-A Fundraiser (All CSS)
  - f. 12/03/18 through 12/07/18, Holiday Shopping (All CSS)
  - g. 01/07/19 through 01/18/19, Kick off Your Socks Fundraiser (All CSS)
  - h. 01/18/19 Pat’s Select Fundraiser (All CSS)
  - i. 02/04/19 through 02/08/19, PTO Scholastic Book Fair (All CSS)
  - j. 02/13/19 Be a Sweetie Fundraiser-5 and Below (All CSS)
  - k. 03/01/19 Stock up on Stocks Pound Cake Fundraiser (All CSS)
  - l. 04/01/19 Let’s Twist and Shout to Help School Out Pretzel Fundraiser (All CSS)
  - m. 05/06/19 through 05/10/19, PTO Scholastic BOGO Book Fair (All CSS)
  - n. 05/10/19 PTO Teacher’s Lunch
  - o. 08/21/18 GHS Football Players Choice Discount Fundraiser Cards.
  - p. October, 2018 Guidance United states Service Academies Information Night, Widener University.
  - q. Senior trip fundraisers for 2018-2019:
    - Yankee Candle
    - Peanut Roaster (Thorgood)

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Overdevest Greenhouse & Nursery  
 (Poinsettia)  
 Oteri's Bakery (Pies)  
 Country Sweets (Cookie  
 Dough)WCV/Triquest  
 (Discount Cards)

Goodies Factory  
 Josten's (Fundraiser)  
 Pirolli Printing/Bantle Signs  
 (Graduation Yard Signs)

- r. GHS Nurse: Pediatric Cancer Awareness Month in honor of Cassidy Voll - Walk for Awareness on GHS Track (donations accepted & t-shirts sold) - September 2018
- s. GHS Football Team: Player's Choice Fundraising - sell discount cards - August & September 2018.
- t. Student Council: "Food for Thought" Food Donations to Local Food Pantry - Leftover fruit collected daily from Nutri-serve and donated to the local food pantry - Throughout 2018-2019 school year.
- u. GMS Ice Cream Social, 4th-8th grade students, 09/13/18, event will take place at GMS.
- v. GMS PTO Fundraisers for 4th to 8th grade
  - School Spirit Apparel Sale, date TBD
  - Pretzel Sales, various dates throughout the 18/19 school year (monthly sale)
  - Pat's Select Spirit Nights, various dates throughout the 18/19 school year
  - Scholastic Book Fair, 11/12/18 through 11/16/18 during school hours
  - Longhorn Steakhouse Spirit Nights, various dates throughout the 18/19 school year
  - Holiday Candy Grams (Christmas), 11/26/18 through 12/14/18 (sale),12/21/18 delivery
  - Bake Sales, various dates and events throughout the 18/19 school year.
  - Holiday Gift Shop, 12/03/18 through 12/07/18 during school hours.
  - Holiday Candy Grams (Valentine's Day), 01/22/19 through 02/08/19(sale), 02/14/19 delivery
  - Scholastic Book Fair, 02/11/19 through 02/15/19, during school hours at GMS
  - Chick-Fil-a Spirit Nights, various dates throughout the 18/19 school year
  - Scholastic Book Fair (BOGO), 05/20/19 through 05/24/18.

4. Schedules

- a. Requesting an early dismissal schedule for HS students on Wednesday, 10/10/18 this is the national PSAT/SAT "School Day" administration date-students will be dismissed for the day after testing

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:	Mr. Chiodi	_____	Dr. Martin	_____
	Mrs. Cohan	_____	Mrs. Negri	_____
	Mr. Harris	_____	Mr. Spotts	_____
	Mr. Hubbs	_____	Mrs. Wright	_____
	Mr. Johnson	_____	Ms. Maass	_____

**XVI. PERSONNEL:**

September 11, 2018 Meeting

Recommend that the Board of Education on the recommendation of the Superintendent, approve the following Items:

- a. Renew [Shannon Gorman](#) Non-Public Nurse for Gloucester Catholic \$44,532 effective 09/01/18 from Non Public Nursing State Aid
- b. Appoint Donna Struss as Administrative Assistant to the Superintendent at \$60,000 effective 08/16/18.
- c. Appoint [Melissa Engelhardt](#) as Business Administrator at \$140,000 effective 11/07/18 approve to submit contract to county and pending county approval.
- d. Maternity/FMLA/FLA leave Sara Pittman, CSS Teacher, 12/17/18 through 04/26/19.
- e. Resignation of [Janice Benham](#), Cafeteria Aide effective 8/13/18.
- f. Resignation of [Joseph DiGiacomo](#), paraprofessional effective 8/27/18.
- g. Appoint Stephanie D'Antonio as LDTC effective 9/17/18 at \$84,952 plus 11 month stipend of \$8,495.
- h. Approve substitute custodians effective 9/4/18 through 6/30/19 as needed at \$11 per hour.
 

Jeffrey Warner	Andrew Burkhardt
John Pfeffer	Brian Flinn
Alice James	Brittany Baker
James McNamee	Stephanie Evans
Kathleen Mortimer	
- i. CSS Book Club Jackie Brady and Debbie Bonner (\$650.00)
- j. CSS Yearbook Club Cindy Kumpel and two teachers TBD (\$650.00)
- k. CSS Newsletter Club Michelle Barth and teacher TBD (\$650.00)
- l. Curriculum writing Sandra Baczewski, \$29.35 per hour not to exceed 20 hours.
- m. Approve AVID students tutor at \$350, student activity fund.
 

Brooke Stafford	Laney Ryan
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- n. John Bryan as volunteer football coach
- o. Approval of GMS Clubs for the 2018-19 school year from 09/04/18-06/12/19
 

Math & Game Club	Anna Peeke	6-8	Level II
Advanced Art Club	Elizabeth King	6-7-8	Level II
Beginner Art Club	Elizabeth King	4-5	Level II
Friends of the Env.	Kimberly DiMeo	4-5	Level II
Team Green	R. Gorman & S. Dagney	6-7-8	Level II
Social Media Club	Cari Poppa	6-7-8	Level II
Friends of Rachel	Cari Poppa	6-7-8	Level II
Humanitarian Club	Jamie Ritucci	4-5	Level II
Student Council	Ryann Burke	6-7-8	Level II
Yearbook	Lisa Triantafillou	4-5	Level II
Yearbook	Lisa Triantafillou	6-7-8	Level II
Sports Skills Club	TBD	TBD	Level I
- p. The step salary increase of Carly Shrader, GHS teacher, from BA+15 Step 4 to MA01 Step 4 \$54,264 pending official transcripts.
- q. Approval of GHS Club for the 2018-19 school year from 9/4/18-06/12/19
 

GSA Club	Rachel Donohue	9, 10, 11, 12	Level II
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- r. Approval of the step salary increase of Melissa Freedman, GMS teacher, from BA+15 Step 15 to MA01+15 Step 15 \$86,330.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

September 11, 2018 Meeting

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:	Mr. Chiodi	_____	Dr. Martin	_____
	Mrs. Cohan	_____	Mrs. Negri	_____
	Mr. Harris	_____	Mr. Spotts	_____
	Mr. Hubbs	_____	Mrs. Wright	_____
	Mr. Johnson	_____	Ms. Maass	_____

**XV. OLD BUSINESS:**

**XVI. NEW BUSINESS:**

**XVII. DISCUSSION ITEMS:**

**XXVIII. OTHER REPORTS:**

- A. HIB Self-Assessment Reports 2017-2018, [CCS](#) [GMS](#) [GHS](#)
- B. Student Attendance
- C. Health Reports:
  - a) CSS
  - b) GMS
  - c) GHS

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL:	Mr. Chiodi	_____	Dr. Martin	_____
	Mrs. Cohan	_____	Mrs. Negri	_____
	Mr. Harris	_____	Mr. Spotts	_____

September 11, 2018 Meeting

Mr. Hubbs \_\_\_\_\_  
Mr. Johnson \_\_\_\_\_

Mrs. Wright \_\_\_\_\_  
Ms. Maass \_\_\_\_\_

**XIX. PUBLIC COMMENT OPEN**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to open the meeting for public participation.

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**XX. PUBLIC COMMENT CLOSE**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the meeting for public participation.

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**XXI. EXECUTIVE SESSION:**

Recommend that the Board of Education approve to enter Executive Session at:

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Gloucester City Public Schools, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Gloucester City Public Schools, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Gloucester City Public Schools, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank 3 rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

September 11, 2018 Meeting

\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Gloucester City Public Schools, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_ pm and the Gloucester City Public Schools, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Gloucester City Public Schools, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Gloucester City Public Schools, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

XXII. RETURN TO PUBLIC SESSION

Recommend that the Board of Education approve return to Public Session.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL: Mr. Chiodi \_\_\_\_\_ Dr. Martin \_\_\_\_\_
Mrs. Cohan \_\_\_\_\_ Mrs. Negri \_\_\_\_\_
Mr. Harris \_\_\_\_\_ Mr. Spotts \_\_\_\_\_
Mr. Hubbs \_\_\_\_\_ Mrs. Wright \_\_\_\_\_
Mr. Johnson \_\_\_\_\_ Ms. Maass \_\_\_\_\_

XXIII. ACTION TAKEN AFTER EXECUTIVE SESSION:

Motion that the Board approve the Items of resolution as discussed in Executive Session.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

ROLL CALL: Mr. Chiodi \_\_\_\_\_ Dr. Martin \_\_\_\_\_
Mrs. Cohan \_\_\_\_\_ Mrs. Negri \_\_\_\_\_
Mr. Harris \_\_\_\_\_ Mr. Spotts \_\_\_\_\_
Mr. Hubbs \_\_\_\_\_ Mrs. Wright \_\_\_\_\_
Mr. Johnson \_\_\_\_\_ Ms. Maass \_\_\_\_\_

XXIV. ADJOURNMENT

Recommend that the meeting be adjourned.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

September 11, 2018 Meeting

ROLL CALL:

Mr. Chiodi \_\_\_\_\_  
Mrs. Cohan \_\_\_\_\_  
Mr. Harris \_\_\_\_\_  
Mr. Hubbs \_\_\_\_\_  
Mr. Johnson \_\_\_\_\_

Dr. Martin \_\_\_\_\_  
Mrs. Negri \_\_\_\_\_  
Mr. Spotts \_\_\_\_\_  
Mrs. Wright \_\_\_\_\_  
Ms. Maass \_\_\_\_\_