

NOVEMBER 3, 2016

"CAUCUS MEETING" - BOARD OF EDUCATION

THURSDAY, NOVEMBER 3, 2016 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

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PRESIDING

Mr. Hubbs, President

ROLL CALL:

|      |          |         |
|------|----------|---------|
| Mr.  | Bennett  | Present |
| Mrs. | Borger   | Present |
| Mrs. | Cohan    | Present |
| Mr.  | Dolson   | Present |
| Mr.  | Driscoll | Present |
| Mr.  | Harris   | Present |
| Mr.  | Johnson  | Absent  |
| Mrs. | Wright   | Present |
| Mr.  | Hubbs    | Present |
| Ms.  | Farrow   | Absent  |

Administration in Attendance

Mr. Rafferty, Superintendent; Ms. McDonnell, Business Administrator; Board Solicitor; Administrators: Dr. Curry, Mrs. Francis, Mr. Kenney, and Mrs. Kauffmann; Principals: Mrs. Kessler, Mrs. Ernst, and Mr. Gorman.

Mr. Hubbs reviewed Code of Ethics.

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

Kelly Ferry, parent of home-schooled children would like her children to be able to participate in some school activities.

NOVEMBER 3, 2016

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

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**COMMITTEES**

Personnel: Mrs. Borger reported  
Policy/PR: Mrs. Cohan reported  
Property/Facilities: Mr. Dolson reported  
Curriculum/Instr: Mr. Harris reported  
Finance: Mrs. Borger reported  
Discipline:  
Sick Bank:  
Negotiations: Mrs. Wright reported  
Shared Services  
Innovation:  
Food Services:

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**OLD BUSINESS** None brought before the Board

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**NEW BUSINESS**

- Mr. Rafferty updated on the status of the New Middle School.
- Mr. Rafferty mentioned that the soccer league would like to use the lights at the field (event already approved).
- Mr. Rafferty commended Dr. Curry, Mr. Kenney and the custodial staff for all their hard work preparing for the Civil Rights and QSAC visits.
- Kelly Malone was chosen as an outstanding teacher; Mr. Rafferty plans to honor her at an upcoming Board meeting.

**PUBLIC SECTOR**

On the Motion of Mrs. Borger, seconded by Mr. Bennett to open the meeting for public participation. Motion was passed unanimously by members present.

Joanne McDonald requested activity tickets for seniors be reduced in price.

On the Motion of Mrs. Borger, seconded by Mr. Bennett to close the meeting for public participation. Motion was passed unanimously by members present.

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NOVEMBER 3, 2016

**EXECUTIVE SESSION**

**8:10 pm** Motion by Mrs. Borger seconded by Mr. Bennett to go into closed session for about 20 minutes to discuss personnel and policy issues. Motion approved unanimously by members present.

**AUTHORIZING EXECUTIVE SESSION**

***WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and **WHEREAS**, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:30 pm** this evening.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: **BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. **BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

*I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on November 3, 2016.*

**8:35 pm** Motion by Mrs. Borger seconded by Mrs. Wright to close executive session and return to public session. Motion approved unanimously by members present.

|            |              |         |
|------------|--------------|---------|
| ROLL CALL: | Mr. Bennett  | Present |
|            | Mrs. Borger  | Present |
|            | Mrs. Cohan   | Present |
|            | Mr. Dolson   | Present |
|            | Mr. Driscoll | Present |
|            | Mr. Harris   | Present |
|            | Mr. Johnson  | Absent  |
|            | Mrs. Wright  | Present |
|            | Mr. Hubbs    | Present |
|            | Ms. Farrow   | Absent  |

TIME: 8:35 PM

This meeting was adjourned on the Motion of

Mrs. Borger, seconded by Mrs. Cohan.

Motion was passed unanimously by members present.

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Margaret M. McDonnell, SECRETARY

NOVEMBER 8, 2016

"REGULAR MEETING" - BOARD OF EDUCATION

TUESDAY, NOVEMBER 8, 2016 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

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PRESIDING                      Mr. Hubbs, President

ROLL CALL:                      Mr.    Bennett            Present  
   Mrs.    Borger                Present  
   Mrs.    Cohan                 Present  
   Mr.    Dolson                Present  
   Mr.    Driscoll              Present  
   Mr.    Harris                Present  
   Mr.    Johnson              Present  
   Mrs.    Wright                Present  
   Mr.    Hubbs                 Present  
   Ms.    Farrow                Absent

Administration in Attendance

Mr. Rafferty, Superintendent; Board Solicitor; Administrators: Dr. Curry, Mrs. Francis, Mrs. Kauffmann, Mr. DiPatri; Principals: Mr. Gorman and Mr. O’Kane; Patricia Blaylock, Assistant to SBA/BS

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**PUBLIC SECTOR**

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

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NOVEMBER 8, 2016

**COMMITTEES**

Personnel: Mrs. Borger reported  
Policy/PR: Mrs. Cohan reported  
Property/Facilities: Mr. Dolson reported  
Curriculum/Instr: Mr. Harris reported  
Finance: Mrs. Borger reported  
Negotiations: Mrs. Wright reported

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to approve and accept the following Board Minutes as amended. Motion was passed unanimously by members present.

|                  |                   |
|------------------|-------------------|
| October 6, 2016  | Caucus Meeting    |
| October 6, 2016  | Executive Session |
| October 11, 2016 | Regular Meeting   |
| October 11, 2016 | Executive Session |

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**ADMINISTRATIVE REPORTS**

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan, to approve the Administrative Reports for NOVEMBER 2016 Board of Education. Motion was passed unanimously by members present.

|         |   |
|---------|---|
| Exhibit | Superintendent Summary  |
| A       | Director of Curriculum: Technology, After 3, Extended Day Program |
| B       | Facilities  |
| C       | Special Education   |
| D       | Jr. Sr. High School   |
| E       | Mary Ethel Costello   |
| F       | Cold Springs School   |

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**SUPERINTENDENT’S REPORT**

**Mission Statement:**

“The educational process of the Gloucester City Public School district is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Core Curriculum Content Standards. The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to life long learning.”

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**A. STUDENTS**      The Superintendent recommends approval of the following Student Action Items:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Student Action Items.

**RCV #1**      9 votes yes, 1 member absent. Motion approved.

| BOE Date  | Student #  | Action                                      | Amount     | Effective Date          |
|-----------|------------|---|------------|-------------------------|
| 11/8/2016 | 8766005718 | Princeton House PESI                        | \$42.45/hr | 10/3/2016               |
| 11/8/2016 | 1586851283 | Homebound Instruction                       | \$42.45/hr | 10/3/2016               |
| 11/8/2016 | 8766005718 | Begin Homebound Instruction Princeton House | \$42.45    | 9/30/2016               |
| 11/8/2016 | 1378618259 | Terminate Homebound Instruction             | \$0.00     | 10/11/2016              |
| 11/8/2016 | 3971235036 | Terminate Homebound Instruction             | \$0.00     | 10/4/2016               |
| 11/8/2016 | 2791245027 | Terminate Brookfield Academy                | \$0.00     | 10/12/2016              |
| 11/8/2016 | 2791245027 | Begin Homebound                             | \$42.45    | 10/12/2016              |
| 11/8/2016 | 5431879334 | Begin Homebound Instruction Kennedy         | \$42.45    | 10/24/2016              |
| 11/8/2016 | 8211977807 | Begin Homebound Instruction                 | \$42.45    | 10/26/2016              |
| 11/8/2016 | 5686544044 | Begin Kennedy University Hospital           | \$42.45    | 10/25/2016 - 10/31/2016 |
| 11/8/2016 | 9302427603 | Begin Homebound Instruction                 | \$42.45    | 10/25/2016 - 11/1/2016  |
| 11/8/2016 | 9884856620 | Begin Homebound Instruction                 | \$42.45    | 10/25/2016              |
| 11/8/2016 | 2873874560 | Begin Homebound Instruction                 | \$42.45    | 10/25/2016              |
| 11/8/2016 | 7215951212 | Begin Homebound Instruction                 | \$42.45    | 10/27/2016 - 10/28/2016 |
| 11/8/2016 | 2623797857 | Begin Homebound Instruction                 | \$42.45    | 10/21/2016 - 11/01/2016 |

**B. PERSONNEL** The Superintendent recommends approval of the following Personnel Action Items:

Upon the Superintendent's recommendation, Motion by Mrs. Borger seconded by Mrs. Cohan to approve the following Personnel Action.

**RCV #2** 9 votes yes, 1 member absent. Motion approved.

New Hire

| <b>BOE Date</b> | <b>Last Name</b> | <b>First Name</b> | <b>Job Title</b>          | <b>Salary</b>              | <b>Effective</b>               |
|-----------------|------------------|-------------------|---------------------------|----------------------------|--------------------------------|
| 11/8/2016       | Hillman          | Elaine            | Substitute Custodian      | \$11.00 per hour as needed | 11/8/2016 - 6/30/2017          |
| 11/8/2016       | Donohue          | Margaret          | Substitute Custodian      | \$11.00 per hour as needed | 11/8/2016 - 6/30/2017          |
| 11/8/2016       | Baker            | Brittany          | Substitute Custodian      | \$11.00 per hour as needed | 11/8/2016 - 6/30/2017          |
| 11/8/2016       | James            | Alice             | Substitute Custodian      | \$11.00 per hour as needed | Upon Criminal History Approval |
| 11/8/2016       | Young            | Kevin             | Music Teacher             | \$50,891.00 BA Step I      |                                |
| 11/8/2016       | Schilli          | Jamie             | CSS Long Term Sub Teacher | \$50,891.00 BA Step I      | 10/24/2016 - 02/28/2017        |

Staff Salary Adjustment

| <b>BOE Date</b> | <b>Last Name</b> | <b>First Name</b> | <b>Job Title</b> | <b>From Salary</b> | <b>To Salary</b> | <b>Effective</b> |
|-----------------|------------------|-------------------|------------------|--------------------|------------------|------------------|
| 11/8/2016       | Gorman           | Shannon           | Non Public Nurse | \$44,533           | \$46,228         | 9/1/2016         |
| 11/8/2016       | Bobo             | Kasey             | School Counselor | \$54,059           | \$55,438         | 11/1/2016        |

Grant Staff

**\$23.00 per hr, part-time, without benefits, on an as needed basis**

| <b>BOE Date</b> | <b>Last</b> | <b>First</b> | <b>Position</b>                          | <b>Grant</b> |
|-----------------|-------------|--------------|--|--------------|
| 11/8/2016       | Lampi       | Jenn         | Teacher/Substitute Homework Help Program | NCLB         |
| 11/8/2016       | Narducci    | Kate         | Teacher/Substitute Homework Help Program | NCLB         |
| 11/8/2016       | Goble       | Mary         | Teacher/Substitute Homework Help Program | NCLB         |
| 11/8/2016       | Motolese    | Mary         | Teacher/Substitute Homework Help Program | NCLB         |

Coaching and Student Body Activities

| <b>BOE Date</b> | <b>Last Name</b> | <b>First Name</b> | <b>Job Title</b>                 |
|-----------------|------------------|-------------------|----------------------------------|
| 11/8/2016       | MacAdams         | Colin             | 7/8 Grade Girls Basketball Coach |
| 11/8/2016       | MacAdams         | Phil              | 5/6 Grade Girls Basketball Coach |

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|                      |            |           |  |         |                                  |
|----------------------|------------|-----------|--|---------|----------------------------------|
| 11/8/2016            | Gorman     | Rachel    | 5/6 Grade Girls Basketball Asst. Coach   |         |                                  |
| 11/8/2016            | Stewart    | Kevin     | Asst. Swimming Coach                     |         |                                  |
| 11/8/2016            | Curcio     | Anthony   | Wrestling Volunteer                      |         |                                  |
| 11/8/2016            | Frable     | Jason     | Wrestling Volunteer                      |         |                                  |
| 11/8/2016            | Santilli   | Dave      | Volunteer Jr. High Basketball Coach      |         |                                  |
| 11/8/2016            | Ruskoski   | Jessica   | HS Public Relations                      |         |                                  |
| 11/8/2016            | Lifsted    | Mike      | Asst. Bowling Coach                      |         |                                  |
| 11/8/2016            | Kauffman   | Stephanie | Musical Choreographer                    |         |                                  |
| 11/8/2016            | Charles    | Kristen   | Stage Crew Advisor                       |         |                                  |
| 11/8/2016            | Charles    | Kristen   | Business Manager                         |         |                                  |
| 11/8/2016            | Green      | William   | Varsity Girls Basketball Assistant Coach |         |                                  |
| <u>Staff Payment</u> |            |           |  |         |                                  |
| 11/8/2016            | Kelly      | Giselle   |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Narducci   | Kate      |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Fox-Fuchs  | Darcy     |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Vyzaniaris | Kim       |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Gorman     | Rachel    |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Napoli     | Gerald    |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | DiMeo      | Kim       |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Goble      | Mary      |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Stasium    | Lorri     |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Middleman  | Brittany  |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | McNamee    | Pam       |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Reiners    | Mary Beth |  | \$48.83 | Chaperone - MEC Ice Cream Social |
| 11/8/2016            | Spaventa   | Michelle  |  | \$48.83 | Knowledge Bowl                   |
| 11/8/2016            | Grelle     | Jennifer  |  | \$48.83 | Knowledge Bowl                   |
| 11/8/2016            | Brandt     | Virginia  |  | \$48.83 | Knowledge Bowl                   |
| 11/8/2016            | Young      | Kevin     |  | \$48.83 | Knowledge Bowl                   |
| 11/8/2016            | Brandt     | Virginia  |  | \$48.83 | Homecoming Dance                 |
| 11/8/2016            | McDonald   | Joanne    |  | \$48.83 | Homecoming Dance                 |
| 11/8/2016            | Kaminski   | Kerri     |  | \$48.83 | Homecoming Dance                 |
| 11/8/2016            | Enright    | Christy   |  | \$48.83 | Homecoming Dance                 |
| 11/8/2016            | Peeke      | Ann       |  | \$48.83 | Homecoming Dance                 |
| 11/8/2016            | Spaventa   | Michelle  |  | \$48.83 | Homecoming Dance                 |



|                               |                  |                   |                  |            |                                      |
|-------------------------------|------------------|-------------------|------------------|------------|--------------------------------------|
| 11/8/2016                     | Fahy             | Jamie             |                  | \$48.83    | Homecoming Dance                     |
| 11/8/2016                     | Carchidi         | Lauren            |                  | \$48.83    | Homecoming Dance                     |
| 11/8/2016                     | Wright           | Duncan            |                  | \$48.83    | Homecoming Dance                     |
| 11/8/2016                     | Rossiter         | Neil              |                  | \$260.00   | Chaperone overnight trip YMCA Camp C |
| 11/8/2016                     | Kitchenmann      | Kris              |                  | \$260.00   | Chaperone overnight trip YMCA Camp C |
| 11/8/2016                     | Charles          | Kristen           |                  | \$2,746.00 | Drama Director                       |
| 11/8/2016                     | Charles          | Kristen           |                  | \$431.00   | Stage Crew Advisor                   |
| 11/8/2016                     | Charles          | Kristen           |                  | \$431.00   | Business Manager                     |
| <u>Staff Leave of Absence</u> |                  |                   |                  |            |                                      |
| <b>BOE Date</b>               | <b>Last Name</b> | <b>First Name</b> | <b>Job Title</b> |            | <b>From</b>                          |
| 11/8/2016                     | Bryson           | Trisha            | MEC Teacher      |            | 9/6/2016 - 11/28/2016                |
| 11/8/2016                     | Pantalone        | Michael           | Custodian        |            | 10/1/2015                            |

**C. WORKSHOPS** The Superintendent recommends approval of the following Workshops:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Workshops.

**RCV #3** 9 votes yes, 1 member absent. Motion approved.

| <b>BOE Date</b> | <b>Last</b> | <b>First</b> | <b>Event</b>                    | <b>Date</b> | <b>Cost</b> | <b>Mileage</b> | <b>Tolls</b> |
|-----------------|-------------|--------------|---------------------------------|-------------|-------------|----------------|--------------|
| 11/8/2016       | McDonnell   | Margaret     | NJASBO- Legal Update            | 11/17/2016  | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | McDonnell   | Margaret     | NJASBO-Artemis Record Retention | 12/8/2016   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | McDonnell   | Margaret     | NJASBO-Pension Update           | 2/14/2017   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | McDonnell   | Margaret     | NJASBO-Purchasing               | 3/14/2017   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | McDonnell   | Margaret     | NJASBO-Audit Update             | 4/27/2017   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Blaylock    | Patricia     | NJASBO-Artemis Record Retention | 12/8/2016   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Blaylock    | Patricia     | NJASBO-Purchasing               | 3/14/2017   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Blaylock    | Patricia     | NJASBO- Admin. Asst. Program    | 5/9/2016    | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Shimp       | Jennifer     | NJASBO-Artemis Record Retention | 12/8/2016   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Shimp       | Jennifer     | NJASBO-Legal                    | 1/24/2017   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Shimp       | Jennifer     | NJASBO-Pension Update           | 2/14/2017   | \$ -        | \$ 10.00       | \$ -         |
| 11/8/2016       | Shimp       | Jennifer     | NJASBO-Purchasing               | 3/14/2017   | \$ -        | \$ 10.00       | \$ -         |

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|           |           |           |  |  |                |                      |          |          |
|-----------|-----------|-----------|--|--|----------------|----------------------|----------|----------|
| 11/8/2016 | Shimp     | Jennifer  | NJASBO-Audit Update  |  | 4/27/2017      | \$ -                 | \$ 10.00 | \$ -     |
| 11/8/2016 | Shore     | Theresa   | NJASBO-Artemis Record Retention  |  | 12/8/2016      | \$ -                 | \$ 10.00 | \$ -     |
| 11/8/2016 | Shore     | Theresa   | NJASBO-Purchasing  |  | 3/14/2017      | \$ -                 | \$ 10.00 | \$ -     |
| 11/8/2016 | Stamm     | Kim       | LinkIt Fall User Group Workshop  |  | 11/2/2016      | \$ -                 | \$ 2.00  | \$ -     |
| 11/8/2016 | Driscoll  | Dee       | LinkIt Fall User Group Workshop  |  | 11/2/2016      | \$ -                 | \$ 2.00  | \$ -     |
| 11/8/2016 | Fiorini   | Nancy     | Business Management and Administration CTE Program Reapproval Technical Assistance Session |  | 11/3/2016      | \$ -                 | \$ 23.68 | \$ -     |
| 11/8/2016 | Fahy      | Kevin     | Business Management and Administration CTE Program Reapproval Technical Assistance Session |  | 11/3/2016      | \$ -                 | \$ 23.68 | \$ -     |
| 11/8/2016 | Stewart   | Linda     | Diabetes Care in the School Setting  |  | 11/16/2016     | \$ 55.00             | \$ -     | \$ -     |
| 11/8/2016 | Silverman | Pat       | Diabetes Care in the School Setting  |  | 11/16/2016     | \$ 55.00             | \$ -     | \$ -     |
| 11/8/2016 | DePrince  | Lisa      | Diabetes Care in the School Setting  |  | 11/16/2016     | \$ 55.00             | \$ -     | \$ -     |
| 11/8/2016 | Rucci     | Carol     | Diabetes Care in the School Setting  |  | 11/16/2016     | \$ 55.00             | \$ -     | \$ -     |
| 11/8/2016 | McGlinn   | Karen     | Diabetes Care in the School Setting  |  | 11/16/2016     | \$ 55.00             | \$ -     | \$ -     |
| 11/8/2016 | Curry     | Elizabeth | New Jersey Leadership Conference   |  | 12/14/2016     | \$ -                 | \$ 36.52 | \$ -     |
| 11/8/2016 | Curry     | Elizabeth | NJASA TechSpo'17   |  | 1/26 & 27/2017 | 425.00 + 118.00 Room | \$ 35.00 | \$ -     |
| 11/8/2016 | Rafferty  | Joseph    | NJASA TechSpo'17   |  | 1/26 & 27/2017 | 425.00 + 118.00 Room | \$ 35.00 | \$ 10.00 |
| 11/8/2016 | Kauffmann | Janet     | NJASA TechSpo'17   |  | 1/26 & 27/2017 | \$ 425.00            | \$ 35.00 | \$ 10.00 |
| 11/8/2016 | Collins   | Bernie    | NJASA TechSpo'17   |  | 1/27/2016      | \$ 275.00            | \$ 35.00 | \$ 10.00 |

**D. FUNDRAISERS / FIELD TRIPS /ASSEMBLIES**

The Superintendent recommends approval of the following Trips / Fundraisers / Assemblies:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Field Trips, Fundraisers, Assemblies. **RCV # 4** 9 votes yes, 1 member absent. Motion approved.

Field Trips

| <b>BOE Date</b> | <b>Teacher</b>   | <b>Location</b>   | <b>Date(s)</b>          | <b>Participants</b> | <b>Cost</b>   |             |
|-----------------|------------------|---|-------------------------|---------------------|---|-------------|
| 11/8/2016       | Gemma Schultes   | Academy of Natural Science, Phila., PA                      | 5/19/2017               | All 2nd<br>Grade    | \$ 2,986.00   | \$ 2,175.00 |
| 11/8/2016       | Jill Wall        | Adventure Aquarium, Camden, NJ                              | 5/12/2017               | All 1st<br>Grade    | \$ 2,911.00   | \$ 680.00   |
| 11/8/2016       | Shelby Widen     | Citizens Bank Park and United Artist<br>Theatre, Phila., PA | 3/24/2017               | All 3rd<br>Grade    | \$ 1,345.00   | \$ 2,375.00 |
| 11/8/2016       | S.Prepsel        | CSS Ady Nat. Sci.Anim.Home                                  | 1/30/2017               | Kindergarten        | \$ -  | \$ -        |
| 11/8/2016       | S.Prepsel        | CSS Ady of Nat. Sci.Insects                                 | 2/21/2017               | Kindergarten        | \$ 465.00   | \$ -        |
| 11/8/2016       | S.Prepsel        | CSS Ady. Nat.Sci. Adaptations                               | 4/21/2017               | Kindergarten        | \$ 465.00   | \$ -        |
| 11/8/2016       | L.Rebstock       | Duffields Farm  | 5/18/2017               | Pre-3 year          | \$ 465.00   | \$ -        |
| 11/8/2016       | S.Prepsel        | CSS Magic of Reading  | 1/24/2017               | Kindergarten        | \$ 1,254.95   | \$ 720.00   |
| 11/8/2016       | L.Rebstock       | CSS Yosi-Music  | 3/10/2017               | Pre-3year           | \$ 400.00   | \$ -        |
| 11/8/2016       | C.Gentile        | CSS Glou. City Police Visit                                 | 4/11,12/17              | All PreK            | \$ 425.00   | \$ -        |
| 11/8/2016       | M.Ratner         | CSS Colletts Farm   | 5/5/2017                | Pre-4               | Free  | \$ -        |
| 11/8/2016       | Sarah Foley      | Blue Cross River Rink, Philadelphia, PA                     | 1/19/2017               | 7th/8th<br>grade    | \$20.00 (paid by students - includes bus fee)             |             |
| 11/8/2016       | Jaimi McWilliams | Walnut Street Theater, Philadelphia, PA                     | 12/14/16 or<br>12/15/16 | 7th/8th<br>grade    | \$22.00 (paid by students - includes bus fee<br>\$150.00) |             |
| 11/8/2016       | Bennett          | Fletcher NY City  | 3/15/2017               | Music Class         | \$25.00 (paid by students - includes bus fee<br>\$150.00) |             |
| 11/8/2016       | Bobo             | Kasey Perth Amboy HS  | 11/19/2016              | 15 students         | \$ -  | \$ 150.00   |
| 11/8/2016       | Sacchetti        | Barb Target Cherry Hill                                     | 12/4/2016               | Leo Club            | \$ -  | \$ -        |
| 11/8/2016       | Urbanski         | Don Assist with Cpl. Mark Ryan Run/Walk                     | 11/19/2016              | Military Club       | \$ -  | \$ -        |
| 11/8/2016       | Clark            | Rose Movie Theatre "I'm Not Ashamed"                        | 11/21/2016              | Friends of Rachel   |   |             |

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|           |                  |               |  |            |             |    |   |    |        |
|-----------|------------------|---------------|--|------------|-------------|----|---|----|--------|
|           | Poppa            | Cari          |  |            | FCA Members | \$ | - | \$ | -      |
| 11/8/2016 | Clark            | Rose          | Brooklawn Methodist Church Training for FCA students | 11/13/2016 | FCA Members | \$ | - | \$ | -      |
| 11/8/2016 | Clark<br>Shrader | Rose<br>Carly | Live Nativity Scene Mt. Laurel, NJ                   | 12/11/2016 | FCA Members | \$ | - | \$ | 150.00 |

Fundraisers

| <b>BOE Date</b> | <b>Organizer</b>                  |      | <b>Fundraiser</b>                          | <b>Date(s)</b>   | <b>Participants</b>                                |
|-----------------|-----------------------------------|------|--|------------------|--|
| 11/8/2016       | Rachel Gorman/MEC Student Council |      | Spiritwear Sale                            | 11/9/16-11/30/16 | 4th-6th grade students                             |
| 11/8/2016       | Michaelene Stiles                 |      | Stock Food Pantry & Make Baskets           | 11/19/2016       | Friends of Rachel                                  |
|                 | Kati Light                        |      | Collect Canned Goods for Food Pantry       | 11/24/2016       | Attendees of Football Game                         |
|                 | Cari Poppa                        |      |  |                  |  |
| 11/8/2016       | Clark                             | Rose | Bake Sale                                  | 11/17/2016       | Fellowship of Christian Athletes                   |
| 11/8/2016       | Clark                             | Rose | Jeans Day                                  | 1/20/2017        | Fellowship of Christian Athletes                   |
| 11/8/2016       | Sacchetti                         | Barb | Jean's Day                                 | Nov-16           | Sunshine Club                                      |
| 11/8/2016       | Clark                             | Rose | Pretzel Sale                               | 11/1/2016        | Fellowship of Christian Athletes/Friends of Rachel |
| 11/8/2016       | GHS PTO                           |      | Basket Auction at GHS/GCHS Basketball Game |                  | PTO  |
| 11/8/2016       | GHS PTO                           |      | Basket Auction at Spring Musical           |                  | PTO  |
| 11/8/2016       | Gorman                            | Sean | Powder Puff Football Game                  | 11/17/2016       | Jr. and Sr. Classes                                |
| 11/8/2016       | Cipriani                          | Sue  | Jeans Day                                  | Nov-16           | National Jr Honor Society                          |

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## E. CURRICULUM

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Curriculum Items.  
**RCV# 5** 9 votes yes, 1 member absent. Motion approved.

### BOE Date Title

11/8/2016 OnCourse Systems for Education - Contract for Curriculum Builder Module (online Curriculum) - \$3,400.00 - Curriculum Funds  
11/8/2016 SciP Committee: Gloucester City Middle School = B. O'Kane, K. Kellogg, S. Foley, E. Boulden, C. Poppa  
11/8/2016 Articulation Agreement with Camden County College for 2016-2017  
11/8/2016 Appoint Elizabeth A. Curry, Ed.D. as Title 9 Officer

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## F. DISTRICT ACTION

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following District Action:  
The Gloucester City Board of Education approves the 2017-2018 Tri-County Conference Fee of \$1425.00.  
**RCV #6** 9 votes yes, 1 member absent. Motion approved.

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following District Action:  
The Gloucester City Board of Education approves the 2017-2018 Ticket Prices of \$3.00 for Adults and \$2.00 for Students and Seniors.  
**RCV # 7** 9 votes yes, 1 member absent. Motion approved.

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following District Actions.  
The Gloucester City Board of Education approves the 2017-2018 Conference Expansion to include Overbrook High School Bowling.  
**RCV #8** 9 votes yes, 1 member absent. Motion approved.

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following District Actions.  
The Gloucester City Board of Education approves the revision of Policy 8454 Management of Pediculosis.  
**RCV # 9** 9 votes yes, 1 member absent. Motion approved.

## SECRETARY'S REPORT

### Financial Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Financial Action Items (1-9).

**RCV #10** 9 votes yes, 1 member absent. Motion approved.

1. Approval of Transfers

Approve appropriation transfers for FY 2017. (**Exhibit NOVEMBER- 5a**)

2. Certification of Sufficient Availability of Funds and No Over-Expenditures

A. Board Secretary Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Margaret M. McDonnell, Board Secretary, certifies that as of SEPTEMBER 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

B. Board's Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of SEPTEMBER 30, 2016 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-( a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified that anticipated revenue has changed for the fiscal year ending JUNE 30, 2017 as follows:

Increased:

Decreased:

3. Approval of Secretary and Treasurer Reports

Approve the SEPTEMBER 2016 A148 Board Secretary's Report as submitted and the SEPTEMBER 2016 A149 Treasurer's Report on file in the Board Office which are in agreement. (**Exhibit NOVEMBER-5b**)

4. Bill Payment Approval

Approve payment of bills that have been audited in the following amounts:  
**(Exhibit NOVEMBER– 5c)**

|                                   |                     |                       |
|-----------------------------------|---------------------|-----------------------|
| Payroll                           | October 2016        | \$2,068,907.16        |
| FICA Board Share                  | October 2016        | \$36,918.69           |
| FICA State Share                  | October 2016        | \$111,577.52          |
| Health Benefits                   |                     | \$592,831.85          |
| Current Expenditures 1            |                     | \$825,598.38          |
| <b>Governmental &amp; Payroll</b> | <b>Fund (10-40)</b> | <b>\$3,634,872.45</b> |
| Cafeteria Fund (60)               |                     | \$109,169.23          |
| Unemployment Fund (81)            |                     | \$0                   |
| Scholarship Fund (83)             |                     | \$0                   |
| HS Student Activity (95)          |                     | \$49,003.83           |
| MEC Student Activity (96)         |                     | \$0.00                |
| CSS Student Activity (97)         |                     | \$0.00                |
| <b>GRAND TOTAL:</b>               |                     | <b>\$3,793,820.51</b> |

5. Approve the following contracts for the 2016-2017 school year:

- Tozour-Trane USC Contracts #15-JLP-023 - HVAC Maintenance 7/1/16-6/30/17 GHS USC Proposal #12-10004-16-001 \$101,444.00  
 CSS USC Proposal #12-10004-16-002 \$27,075.00 **(Exhibit NOVEMBER 5d)**
- Camden County Educational Services Commission  
 One fulltime teacher for Gloucester Catholic funded through 2017 IDEA non-public allocation \$79,560.00 9/1/16-6/30/17. **(Exhibit NOVEMBER 5e)**
- Interactive Kids – BCBA / Behavioral Consultant at \$125.00 per hour plus travel costs at \$25.00/hour plus mileage. . **(Exhibit NOVEMBER 5f)**

6. Accept Non- Public Entitlements from the State of New Jersey 2016-2017

|  |                      |
|--|----------------------|
| Non- Public Nursing (Gloucester Catholic)    | \$50,850.00 Revised  |
| Non- Public Technology (Gloucester Catholic) | \$14,144.00 Revised  |
| Non- Public Security (Gloucester Catholic)   | \$28,250.00 Original |
| <b>(Exhibit NOVEMBER 5h)</b>                 |                      |

7. Approve 2016-2017 Non- Public Technology Purchases

Recommend the Board approve the following purchase for Gloucester Catholic funded by Non-Public Technology State Aid: Dell – 4 Precision Workstations \$ 2,919.44  
**(EXHIBIT NOVEMBER 5i)**

8. Approve the Waste Management Bid

Recommend the Board award the Waste Management Bid to Waste Management of New Jersey, Inc. for the 2017, 2018, and 2019 school years in the following amounts. There were no other bidders.

3 YEAR CONTRACT - December 1, 2016 through June 30, 2019

Gloucester City HS                      2 - 8 cubic yard container  
Cold Springs School                2 - 8 cubic yard container  
New Middle School\*                2 - 8 cubic yard container  
\*alternate either 1/2017 or 5/2017 opening

|                            |                 | Per location |
|----------------------------|-----------------|--------------|
| 5- day school year pick up | 12/1/16-6/30/17 | \$12,771.85  |
|                            | 09/1/17-6/30/18 | \$18,610.50  |
|                            | 09/1/18-6/30/19 | \$18,982.50  |
| 4 -days summer pick up     | 07/1/17-8/31/17 | \$3,649.10   |
|                            | 07/1/18-8/31/18 | \$3,722.10   |
|                            | 07/1/19-8/31/19 | \$3,796.50   |
| Additional on call pickups |                 | \$80.00      |

9. Write Off Uncollectible Lunch Account Balances

Recommend the Board approve write-off of \$27,769.39 in uncollectible lunch account balances from active accounts for those now eligible for free lunch due to categorical status, direct certification and low income determination, and from inactive accounts.

| SCHOOL        | CATEGORICALLY FREE | DC                 | FREE-BASED ON INCOME | ACTIVE TOTAL        | INACTIVE TOTAL     | GRAND TOTAL         |
|---------------|--------------------|--------------------|----------------------|---------------------|--------------------|---------------------|
| GHS           | -\$2,112.79        | -\$1,866.39        | -\$3,810.28          | -\$7,789.46         | -\$5,524.71        | -\$13,314.17        |
| JR. HIGH      | -\$67.95           | -\$4.80            | -\$1,210.25          | -\$1,283.00         | -\$608.41          | -\$1,891.41         |
| MEC           | -\$1,682.20        | -\$613.77          | -\$2,593.77          | -\$4,889.74         | -\$1,730.87        | -\$6,620.61         |
| CSS           | -\$1,155.11        | -\$941.69          | -\$1,618.60          | -\$3,715.40         | -\$1,889.05        | -\$5,604.45         |
| ECC           | \$0.00             | -\$216.40          | -\$249.50            | -\$465.90           | \$127.15           | -\$338.75           |
| <b>TOTALS</b> | <b>-\$5,018.05</b> | <b>-\$3,643.05</b> | <b>-\$9,482.40</b>   | <b>-\$18,143.50</b> | <b>-\$9,625.89</b> | <b>-\$27,769.39</b> |



**Grants Actions:**

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Grant Actions.

**RCV# 11** 9 votes yes, 1 member absent. Motion approved.

1. Approve revised 2017 NCLB Title 1 Salaries to be paid from Federal Grants.

| Name                     | Job Title     | Total Salary | NCLB % | NCLB Salary        |
|--------------------------|---------------|--------------|--------|--------------------|
| Saxenmeyer, Debra        | Tutor – MEC   | \$77,133.00  | 50%    | <b>\$38,567.00</b> |
| Corrienne Aviad (.5 FTE) | Tutor – CSS   | \$26,927.00  | 100%   | <b>\$26,927.00</b> |
| Corrienne Aviad (.5 FTE) | Homework Help | \$21,250.00  | 100%   | <b>\$21,250.00</b> |

2. Approve Donors Choice STEAM Grant application and acceptance.

Recommend the Board grant permission to apply for and accept grants from DonorsChoose.org for STEAM (Science, Technology, Engineering, Art and Math) as follows (No additional financial contribution required from the district):

- Cold Springs School Art & Gifted & Talented Programs for Lego Learning Kits- approx. grant amount \$2400.00
- GHS Design & Illustration Program for digital video cameras, tripods & supplies- approx. grant amount \$1800.00
- CSS Art program for a 3D printer and supplies- approx. grant amount \$1500.00
- MEC Media center for a 3D printer and supplies- approx. grant amount \$1500.00

**Facilities Actions:**

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Facilities Actions.

**RCV# 12** 8 Votes yes, 1 member absent. SC abstained from GC Mem. AA; WJ abstained from GC Mustangs. Motion approved.

1. Facilities Usage

Approve the following requests for use of facilities for the 2016-2017 school year.

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|                                   |  |                            |
|-----------------------------------|--|----------------------------|
| Gloucester City Mustangs Football | Friday 11/11/16<br>5- 9 pm   | GHS Football Stadium       |
| Gloucester City Memorial AA       | 12/21/16, 12/22/16, 12/23/16,<br>12/26/16 thru 12/30/16<br>4:30 to 9:00 pm | GHS old gym or field house |

2. **Long Range Facilities Plan Revisions**

Any revision for the current Long Range Facilities Plan.

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**OLD BUSINESS**

- Motion by Mr. Johnson, seconded by Mr. Driscoll to refer Home Schooled Policy #9270 to the policy committee for revisions to allow an avenue for home-schooled students to participate in district sports and activities.  
**RCV #13** 7 votes yes, 1 vote no, 1 member abstain, 1 member absent.  
Motion approved.

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**NEW BUSINESS**

- Motion by Mrs. Borger, seconded by Mrs. Cohan to allow senior citizens and military personnel free admission into Tri-County Regular season home sporting events. **RCV #14** 9 votes yes, 1 member absent. Motion approved.
  - Mr. Rafferty mentioned that the soccer league would like to use the lights at the field (event already approved).
  - Mr. Rafferty commended Dr. Curry, Mr. Kenney and the custodial staff for all their hard work preparing for the Civil Rights and QSAC visits.
  - Kelly Malone was chosen as an outstanding teacher; Mr. Rafferty plans to honor her at an upcoming Board meeting.
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**PUBLIC SECTOR**

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

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**EXECUTIVE SESSION**

8:05 pm Motion by Mrs. Borger seconded by Mrs. Cohan to go into closed session for about 15 minutes to discuss HIB, personnel, and student discipline issues. Motion approved unanimously by members present.

**AUTHORIZING EXECUTIVE SESSION**

*WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and WHEREAS, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:20 pm this evening.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

*I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on November 8, 2016.*

8:19 pm Motion by Mrs. Borger seconded by Mrs. Cohan to close executive session and return to public session. Motion approved unanimously by members present.

|            |              |         |
|------------|--------------|---------|
| ROLL CALL: | Mr. Bennett  | Present |
|            | Mrs. Borger  | Present |
|            | Mrs. Cohan   | Present |
|            | Mr. Dolson   | Present |
|            | Mr. Driscoll | Present |
|            | Mr. Harris   | Present |
|            | Mr. Hubbs    | Present |
|            | Mrs. Johnson | Present |
|            | Mrs. Wright  | Present |
|            | Ms. Farrow   | Absent  |

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