

DECEMBER 8, 2016

"CAUCUS MEETING" - BOARD OF EDUCATION

THURSDAY, DECEMBER 8, 2016 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

PRESIDING

Mr. Hubbs, President

ROLL CALL:

Mr.	Bennett	Present
Mrs.	Borger	Present
Mrs.	Cohan	Present
Mr.	Dolson	Present
Mr.	Driscoll	Present
Mr.	Harris	Present
Mr.	Johnson	Absent
Mrs.	Wright	Present
Mr.	Hubbs	Present
Ms.	Farrow	Absent

Administration in Attendance

Ms. McDonnell, Business Administrator; Board Solicitor; Administrators: Mrs. Francis, Mr. Kenney, and Mrs. Kauffmann; Principals: Mrs. Kessler, Mr. O’Kane and Mr. Gorman; Elyse Crawford, Shawn Spotts.

Mr. Hubbs reviewed Code of Ethics.

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mr. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

DECEMBER 8, 2016

PRESENTATION

Fred Caltabiano, Bowman & Co. Comprehensive Annual Financial Report for Fiscal Year Ending 6/30/2016

COMMITTEES

Personnel:	Mrs. Borger reported
Policy/PR:	Mrs. Cohan reported
Property/Facilities:	Mr. Dolson reported
Curriculum/Instr:	Mr. Harris reported
Finance:	Mrs. Borger reported
Discipline:	Mr. Driscoll reported
Sick Bank:	Mrs. Wright reported
Negotiations:	Mrs. Wright reported
Shared Services	Mr. Bennett reported
Innovation:	
Food Services:	Mr. Dolson reported

OLD BUSINESS None brought before the Board

NEW BUSINESS None brought before the Board

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mr. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

EXECUTIVE SESSION

7:30 pm Motion by Mrs. Borger seconded by Mrs. Cohan to go into closed session for about 20 minutes to discuss legal issues. Motion approved unanimously by members present. No action will be taken.

AUTHORIZING EXECUTIVE SESSION

DECEMBER 8, 2016

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and WHEREAS, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:50 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on December 8, 2016.

7:55 pm Motion by Mrs. Borger seconded by Mrs. Cohan to close executive session and return to public session. Motion approved unanimously by members present.

ROLL CALL:	Mr. Bennett	Present
	Mrs. Borger	Present
	Mrs. Cohan	Present
	Mr. Dolson	Present
	Mr. Driscoll	Present
	Mr. Harris	Present
	Mr. Johnson	Absent
	Mrs. Wright	Present
	Mr. Hubbs	Present
	Ms. Farrow	Absent

TIME: 7:55 PM

This meeting was adjourned on the Motion of

Mrs. Borger, seconded by Mrs. Wright.

Motion was passed unanimously by members present.

Margaret M. McDonnell, SECRETARY

DECEMBER 13, 2016

"REGULAR MEETING" - BOARD OF EDUCATION

TUESDAY, DECEMBER 13, 2016 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

PRESIDING Mr. Hubbs, President

ROLL CALL: Mr. Bennett Present
 Mrs. Borger Present
 Mrs. Cohan Present
 Mr. Dolson Absent
 Mr. Driscoll Present
 Mr. Harris Present
 Mr. Johnson Present
 Mrs. Wright Present
 Mr. Hubbs Present
 Ms. Farrow Absent

Administration in Attendance

Mr. Rafferty, Superintendent; Board Solicitor; Administrators: Dr. Curry, Mrs. Francis, Mrs. Kauffmann; Principals: Mrs. Kessler, Mr. Gorman and Mr. O’Kane.

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

DECEMBER 13, 2016

PRESENTATIONS

Mr. Hubbs presented a Certificate of Recognition to Board member Robert Bennett for 30 years of dedicated service to the children of Gloucester City.

Mr. O’Kane presented the NJ Department of Education Exemplary Elementary Educator Award to Kelly Malone.

STUDENT REPRESENTATIVES

TAG Class- CSS

Gianna Ludlam- MEC

Destiny Hall- GHS

COMMITTEES

Personnel: Mrs. Borger reported

Policy/PR: Mrs. Cohan reported

Property/Facilities: Mr. Bennett reported

Curriculum/Instr: Mr. Harris reported

Finance: Mrs. Borger reported

Negotiations: Mrs. Wright reported

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to approve and accept the following Board Minutes as amended. Motion was passed unanimously by members present.

November 3, 2016	Caucus Meeting
November 3, 2016	Executive Session
November 8, 2016	Regular Meeting
November 8, 2016	Executive Session

ADMINISTRATIVE REPORTS

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan, to approve the Administrative Reports for DECEMBER 2016 Board of Education. Motion was passed unanimously by members present.

Exhibit	Superintendent Summary
A	Director of Curriculum: Technology, After 3, Extended Day Program
B	Facilities
C	Special Education
D	Jr. Sr. High School
E	Mary Ethel Costello
F	Cold Springs School

SUPERINTENDENT’S REPORT

DECEMBER 13, 2016

Mission Statement:

“The educational process of the Gloucester City Public School district is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Core Curriculum Content Standards. The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to life long learning.”

A. STUDENTS

The Superintendent recommends approval of the following Student Action Items:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Student Action Items.

RCV #1 8 votes yes, 2 member absent. (Sr. Privilege 7 votes yes, 1 vote no, 2 members absent.) Motion approved.

A. STUDENTS

The Superintendent recommends approval of the following Student Action Items:

BOE Date	Student#	Action	Amount	Effective Date
12/13/2016	1758731322	CASTLE Program	\$42.45/hr	10/12/2016-10/31/2016
12/13/2016	5686544044	Kennedy	\$42.45/hr	11/1/2016- 11/18/2016
12/13/2016	5686544044	Homebound Instruction	\$42.45/hr	11/21/2016
12/13/2016	8211977807	Homebound Instruction	\$42.45/hr	10/26/2016-11/23/2016
12/13/2016	8211977807	YALE	\$33,736.50	11/28/2016
12/13/2016	8407691465	CASTLE Program	\$42.45/hr	9/29/2016
12/13/2016	8766005718	PESI	\$42.45/hr	10/3/2016-10/31/2016
12/13/2016	8766005718	Homebound Instruction	\$42.45/hr	11/3/2016
12/13/2016	7002172207	Homebound Instruction	\$42.45/hr	11/8/2016-11/13/2016
12/13/2016	1045481531	CASTLE Program	\$42.45/hr	9/6/2016- 11/18/2016
12/13/2016	4956919960	Homebound Instruction	\$42.45/hr	12/1/2016
12/13/2016	6550656504	Homebound Instruction	\$42.45/hr	11/28/2016
12/13/2016	2312061063	Homebound Instruction	\$42.45/hr	11/18/2016
12/13/2016	2317934381	Terminate Garfield	\$0.00	11/14/2016
12/13/2016	5431879334	Terminate Brookfield Transition to College	\$0.00	11/18/2016
12/13/2016	5431879334	Brookfield Academy	\$35,532.00	11/28/2016
12/13/2016	5482451255	Homebound Instruction	\$42.45/hr	9/7/2016- 11/29/2016
12/13/2016	5019884781	Homebound Instruction	\$42.45/hr	11/18/2016 - 11/23/2016
12/13/2016	2791245027	Homebound Instruction	\$42.45/hr	10/12/2016-12/5/2016
12/13/2016	2198309068	Homebound Instruction	\$42.45/hr	11/29/2016
12/13/2016	9302427630	Homebound Instruction	\$42.45/hr	11/29/2016 - 12/05/2016
12/13/2016	9175342450	Homebound Instruction	\$42.45/hr	11/21/2016
12/13/2016	1586851283	Homebound Instruction	\$42.45/hr	10/3/2016- 12/7/2016
12/13/2016	3927114897	Homebound Instruction	\$42.45/hr	12/7/2016
12/13/2016	6351503279	Homebound Instruction	\$42.45/hr	12/7/2016-12/9/2016
12/13/2016	5339701069	Homebound Instruction	\$42.45/hr	12/7/2016- 12/14/2016

Parent Request for Senior Privilege

BOE Date	Student #
12/13/2016	6867949314

Parent Request to Home School Student

BOE Date	Student #
12/13/2016	2791245027

B. PERSONNEL The Superintendent recommends approval of the following Personnel Action Items:

Upon the Superintendent's recommendation, Motion by Mrs. Borger seconded by Mrs. Cohan to approve the following Personnel Action.

RCV #2 8 votes yes, 2 members absent. Motion approved.

Staff Salary Adjustment

BOE Date	Last	First	Position	From	To	Effective
12113/2016	Fahy	Kevin	Mathematics Coach	BA+15 \$64737	MA\$66806	1/1/2017

Grant Staff \$23 per hour, part-time, without benefits, on an as needed basis

BOE Date	Last	First	Position	Grant
12113/2016	Lampi	Jennifer	Teacher Homework Help Program	NCLB
12113/2016	Narducci	Kate	Teacher Homework Help Program	NCLB
12/13/2016	Goble	Mary	Teacher Homework Help Program	NCLB

Coaching and Student Body Activities

BOE Date	Last	First	Position	
12113/2016	Jones	Susan	Indoor Color Guard	
12/13/2016	Seternus	Dana	Musical Director	
12/13/2016	Seternus	Kate	Page to Stage Club	
12/13/2016	Szachewicz	John	Band Director	
12/13/2016	Ciccaglione	Nora	Volunteer Musical	
12/13/2016	Chorzelewski	Dave	Assistant Director Musical	*Upon review of credentials

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Staff Payment

BOE Date	Last	First	Reason	School	Amount
12/13/2016	Malone	Ed	Football	GHS	\$ 7,002.00
12/13/2016	Galbraith	Greg	Football	GHS	\$ 4,481.00
12/13/2016	Ryder	Tim	Football	GHS	\$ 4,481.00
12/13/2016	Maunz	Rich	Football	GHS	\$ 4,481.00
12/13/2016	James	Ian	Football	GHS	\$ 4,481.00
12/13/2016	Zearfoss	Chad	Football	GHS	\$ 4,339.00
12/13/2016	Stewart	Kyle	Football	GHS	\$ 4,339.00
12/13/2016	Bernat	Erin	Field Hockey	GHS	\$ 5,091.00
12/13/2016	Shrader	Carly	Field Hockey	GHS	\$ 3,471.00
12/13/2016	Cusack	Caitlyn	Field Hockey	GHS	\$ 3,471.00
12/13/2016	DiMeo	Kimberly	Field Hockey	MEC	\$ 2,509.00
12/13/2016	Burnett	Joanne	Field Hockey	GHS	\$ 3,015.00
12/13/2016	Middleman	Brittany	Field Hockey	GHS	\$ 2,437.00
12/13/2016	Meehan	Joseph	Soccer	GHS	\$ 4,513.00
12/13/2016	Uddin	Shehab	Soccer	GHS	\$ 2,802.00

Staff Payment Continued

BOE Date	Last	First	Reason	School	Amount
12/13/2016	McKinnon	Shannon	Soccer	GHS	\$ 4,513.00
12/13/2016	Dybus	Susan	Soccer	GHS	\$ 2,802.00
12/13/2016	MacAdams	Colin	Soccer	GHS	\$ 3,015.00
12/13/2016	Velez	Natalie	Soccer	GHS	\$ 2,802.00
12/13/2016	Light	Elizabeth	Cross Country	GHS	\$ 3,786.00
12/13/2016	Gorman	Keith	Cross Country	GHS	\$ 2,075.00
12/13/2016	Hadley	Cailin	Cross Country	GHS	\$ 3,786.00
12/13/2016	Engelhart	Karen	Marching Band	GHS	\$ 3,339.00

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Staff Leave of Absence

BOE Date	Last	First	Leave Type	From	To	
12/13/2016	McAllister	Crystal	Disability/NJFLA/FMLA	12/19/2016	3/31/2017	Revision
12/13/2016	Monk	Denise	Disability/NJFLA/FMLA	1/3/2017	4/12/2017	
12/13/2016	Leposki	Samantha	Disability/NJFLA/FMLA	2/27/2017	6/16/2017	
12/13/2016	Collins	Robert	Disability/NJFLA/FMLA	11/3/2017	2/2/2017	

Student Placement

BOE Date	Last	First	School	Cooperating Staff
12/13/2016	Burke	Ryann	Rutgers	Christy Enright
12/13/2016	Francesconi-Velez	Gabriella	Holy Family University	Denise O'Donnell

The Gloucester City Board of Education approves the list of Substitute Staff through Source 4 Teachers (see Exhibit)

C. WORKSHOPS The Superintendent recommends approval of the following Workshops:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Workshops.

RCV #3 8 votes yes, 2 members absent. Motion approved.

BOE Date	Last	First	Event	Date	Cost	Mileage	Tolls
12/13/2016	Ernst	Victoria	DAANJ Conference	3/12-16/2017	\$ 500.00	\$ -	\$ -
12/13/2016	Fetzko	Sarah	Maximizing Your Language Therapy	12/12/2016	\$ -	\$ -	\$ -
12/13/2016	Field	Kathryn	Teaching Emotional Regulation and Problem Solving	12/2/2016	\$ -	\$ -	\$ -
12/13/2016	Battiato	Christine	Teaching Emotional Regulation and Problem Solving	12/2/2016	\$ -	\$ -	\$ -
12/13/2016	Dragani	Jenna	Teaching Emotional Regulation and Problem Solving	12/2/2016	\$ -	\$ -	\$ -
12/13/2016	Stevenson	Melorra	Teaching Emotional Regulation and Problem Solving	12/2/2016	\$ -	\$ -	\$ -

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12/13/2016	Fiorini	Nancy	School of the Future NJ Leadership Conference	12/14/2016	\$ -	\$ 37.00	\$ -
12/13/2016	Kauffmann	Janet	CCASBO Monthly Meeting	1/18/2017	\$ -	\$ -	\$ -
12/13/2016	Kauffmann	Janet	NJASA Presentation	1/24/2017	\$ -	\$ -	\$ -
12/13/2016	Fahy	Kevin	TechSpo '17	1/26/2017	\$ 275.00	\$ 35.00	\$ -
12/13/2016	Kauffmann	Janet	TechSpo '17	1/26-27/2017	\$ 425.00	\$ 70.00	\$ -
12/13/2016	Collins	Bernie	TechSpo '17	1/26/2017	\$ 275.00	\$ 35.00	\$ -

D. FUNDRAISERS / FIELD TRIPS /ASSEMBLIES

The Superintendent recommends approval of the following Trips / Fundraisers / Assemblies:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Field Trips, Fundraisers, Assemblies. **RCV # 4** 8 votes yes, 2 members absent. Motion approved.

Field Trips

BOE Date	Teacher	Location	Date(s)	Participants	Cost	Bus
12/13/2016	Prepsel	CSS Ady Nat Sci Animal Home	1/30/2017	Kinder	\$ 465.00	\$ -
12/13/2016	Prepsel	CSS Ady Nat Sci Insects	2/21/2017	Kinder	\$ 465.00	\$ -
12/13/2016	Prepsel	CSS Ady Nat Sci Adaptations	4/21/2017	Kinder	\$ 465.00	\$ -
12/13/2016	Rebstock	Duffields Farm	5/18/2017	PreK3	\$ 1,254.95	\$ 720.00
12/13/2016	Prepsel	CSS Magic of Reading	1/24/2017	Kinder	\$ 400.00	\$ -
12/13/2016	Rebstock	CSS Yosi-Music	3/10/2017	PreK3	\$ 425.00	\$ -
12/13/2016	Gentile	CSS GCPD Visit	4/11/2017	PreK3 and 4	\$ -	\$ -
12/13/2016	Gentile	CSS GCPD Visit	12/17/2016	PreK3 and 4	\$ -	\$ -
12/13/2016	Ratner	CSS Colletts Farm	5/5/2017	PreK4	\$ 625.00	\$ -
12/13/2016	MacAdams	University of Penn	2/3/2017	Basketball Team	\$ 300.00	\$ -
12/13/2016	Bobo	Audubon High School	6/3/2017	SAT Students	\$ -	\$ 150.00
12/13/2016	Bobo	Audubon High School	3/11/2017	SAT Students	\$ -	\$ 150.00
12/13/2016	Charles	Brooklawn School, MEC, Gorman Manor, Gloucester Towne	4/5/2017	Musical Students	\$ -	\$ 300.00
12/13/2016	Light	Board Game Walk (Feed Homeless)	12/11/2016	Diversity Club	\$ -	\$ 150.00

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12/13/2016	Lawson/Peck	Children's Hospital	12/14/2016	Student Council	\$ -	\$ -
12/13/2016	Sacchetti	Bestworks for the Blind	12/16/2016	Lions Club	\$ -	\$ -
12/13/2016	Goble	Broadway Theater of Pitman	4/28/2017	Grade 4	\$ 1,200.00	\$ 1,400.00

Fundraisers

12/13/2016	Rossiter	Paper Towel Collection for Camden County Animal Shelter	12/19/2016	Love of Animals Club
12/13/2016	Rossiter	Holiday Bell Bracelets "A Bell foe CeSeal" for Marine Mammal Stranding Station	12/19/2016	Love of Animals Club
12/13/2016	Peeke	Tots for Tots Jeans Day	12/9/2016	Jr High Student Council
12/13/2016	Peeke	Tots for Tots Jeans Day	12/16/2016	Jr High Student Council
12/13/2016	Lawson/Peck	Winter Ball Dance Jeans Day	1/3/2017	HS Student Council
12/13/2016	MEC PTO	Candy Cane Grams	12/15/2016	4th-6th grade
12/13/2016	MEC PTO	Hershey Kiss Day	2/14/2017	4th-6th grade
12/13/2016	MEC PTO	Pats Select Spirit Nights	Various	4th-6th grade
12/13/2016	MEC PTO	ChicFila Spirit Nights	Various	4th-6th grade
12/13/2016	MEC PTO	Holiday Shop	12/14/2016	4th-6th grade
12/13/2016	Gorman	Basketball Shirts/Spirit Wear	Various	4th-6th grade
12/13/2016	McWilliams	Escape Room Collingswood	2/23/2017	Jr High Activities Club
12/13/2016	McWilliams	Jeans Day	12/22/2016	Jr High Activities Club
12/13/2016	Kumpel	Helping Hand Food Drive	1/30-2/10/17	All Staff/Students
12/13/2016	Kumpel	Pennies for Patients	3/6-21/2017	All Staff/Students
12/13/2016	Kessler	CHOP Pajama Day	12/23/2016	All Staff/Students

E. CURRICULUM

DECEMBER 13, 2016

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Curriculum Items.
RCV# 5 8 votes yes, 2 members absent. Motion approved.

BOE Date	Action
12/13/2016	Computer Science Kindergarten Curriculum
12/13/2016	Computer Science Grade 1 Curriculum
12/13/2016	Computer Science Grade 2 Curriculum
12/13/2016	Computer Science Grade 3 Curriculum
12/13/2016	AP U.S. Government and Politics Curriculum
12/13/2016	AP Psychology Curriculum
12/13/2016	Inspired Instruction (Standards Solution) Contract - \$10,000 - 10/2016 - 5/2017 - Additional Professional Development for In-Class Support and Coaching - Funded through NCLB

SECRETARY'S REPORT

Financial Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Financial Action Items (1-8).

RCV #7 8 votes yes, 2 members absent. Motion approved.

1. Approval of Transfers

Approve appropriation transfers for FY 2017. **(Exhibit DECEMBER- 5a)**

2. Certification of Sufficient Availability of Funds and No Over-Expenditures

A. Board Secretary Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Margaret M. McDonnell, Board Secretary, certifies that as of OCTOBER 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

B. Board's Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of OCTOBER 31, 2016 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified that anticipated revenue has changed for the fiscal year ending JUNE 30, 2017 as follows: Increased:
Decreased:

3. Approval of Secretary and Treasurer Reports

Approve the OCTOBER 2016 A148 Board Secretary's Report as submitted and the OCTOBER 2016 A149 Treasurer's Report on file in the Board Office which are in agreement. **(Exhibit DECEMBER-5b)**

4. Bill Payment Approval

Approve payment of bills that have been audited in the following amounts:
(Exhibit DECEMBER- 5c)

Payroll	October 2016	\$2,098,871.94
FICA Board Share	October 2016	\$37,982.24
FICA State Share	October 2016	\$111,721.22
Health Benefits		\$615,900.70
Current Expenditures 1		<u>\$1,244,864.07</u>
Governmental & Payroll	Fund (10-40)	\$4,109,340.17
Cafeteria Fund (60)		\$113,684.64
Unemployment Fund (81)		\$18,330.15
Scholarship Fund (83)		
HS Student Activity (95)		\$34,840.37
MEC Student Activity (96)		\$820.00
CSS Student Activity (97)		\$471.00
GRAND TOTAL:		<u><u>\$4,277,486.33</u></u>

5. Accept CAFR Audit Summary and Approve Corrective Action Plan for FYE 6/30/16

Recommend the Board accept the audit of the Gloucester City School District financial records for the fiscal year ended June 30, 2016, which was conducted by Bowman & Company LLP in accordance with N.J.S.A. 18A:23-1 through 3, and approve the 2015-2016 Corrective Action Plan. The Comprehensive Annual Financial Report (CAFR), Auditor’s Management Report and Synopsis have been issued in accordance with N.J.S.A. 18A:23.4. The audit was officially presented to the Board of Education, any recommendations were read and discussed, and a summary or synopsis was made available for public distribution.

Corrective Action Plan – Fiscal Year End June 30, 2016 Audit

Name of School: Gloucester City School District
 Type of Audit: Auditor’s Management Report on
 Financial Statement Findings 6/30/16
 Date of Board Meeting: December 13, 2016
 Contact Person: Margaret M. McDonnell
 Telephone #: 856-456-7000 ext. 2160

Recommendations:

2016-1 Issue: Students selected in the sample of Transported Students on the District Report of Transported Resident Students (DRTRS) were not always supported by District records.

Method of Implementation:

Students reported as transported on the District Report of Transported Resident Students (DRTRS) will be reconciled to District records and audited prior to final submission.

Person Responsible for Implementation:

Superintendent, Business Administrator, Administrative Assistant

Completion Date of Implementation: November 18, 2016

6. Approve the following contracts for the 2016-2017 school year:

- Gloucester County Special Services School District agreement for Professional Services for the 2016-2017 school year (**Exhibit DECEMBER- 5d**)
- Inspired Instruction (aka Standards Solution) agreement to provide PD, 5 sessions @ \$2,000 = \$10,000.00, funded through NCLB (**Exhibit DECEMBER-5d**)
- Stewart Business Systems Print Management Agreement covering services, supplies and parts for all existing LaserJet devices at a base rate of \$871.00 per month. (**Exhibit DECEMBER-5d**)

7. Approve Tuition Contracts

Recommend the board approve tuition contracts for fiscal year 2017 for the following students sent and received by the district:

- Students Received (we bill):

State of NJ (DCF)	2017r01	G9
State of NJ (DCF)	2017r02	G5 se
State of NJ (DCF)	2017r03	G1
Camden	2017r04	G4
Camden	2017r05	G7
Bellmawr	2017r06	GK
Gloucester Township	2017r07	G2
Gloucester Township	2017r08	G5

- Students Sent (we pay):

Pine Hill	2017s01	G4
Glassboro (DCF)	2017s02	G5
Glassboro (DCF)	2017s03	G6
Glassboro (DCF)	2017s04	G7
Gloucester Township (DCF)	2017s05	G7

8. Approve participation in the following cooperative programs, consortiums, shared service agreements:

National Joint Powers Alliance (NJPA) for opportunity to access competitively awarded nationally leveraged cooperative purchasing contracts. (**Exhibit Dec-5f**)

Grants Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Grant Actions. Motion approved unanimously by all members present.

1. Approve Five Year Preschool Program Plan Annual Update for 2017-2018

Recommend the Board approve the 2014-2019 Five Year Preschool Program Plan Annual Update including the 2017-2018 Preschool Education Aid Budget for submission to the NJ Department of Education (**Exhibit DECEMBER– 5e**)

Facilities Actions:

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Facilities Actions.

RCV# 8 8 Votes yes, 2 members absent. Motion approved.

1. **Facilities Usage**

Approve the following requests for use of facilities for the 2016-2017 school year.

Lions Youth Wrestling Program	Field House- 12/26/16 8am-5pm Old Gym,Cafeteria-1/15/17 & 2/5/17 10am-4pm	GHS Field house/old gym/cafeateria
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2. **Long Range Facilities Plan Revisions**

Any revision for the current Long Range Facilities Plan

OLD BUSINESS

- Mr. Rafferty will send a letter to everyone regarding the new middle school opening changes.
-

NEW BUSINESS

- On the Motion of Mrs. Borger, seconded by Mrs. Cohan to approve a class trip to NYC for the Junior class at a maximum cost of \$50 per student.
RCV #9 8 votes yes, 2 members absent. Motion approved.
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PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

DECEMBER 13, 2016

EXECUTIVE SESSION

8:00 pm Motion by Mrs. Borger seconded by Mrs. Cohan to go into closed session for about 20 minutes to discuss legal and student discipline issues. Motion approved unanimously by members present.

AUTHORIZING EXECUTIVE SESSION

*WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and WHEREAS, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:20 pm** this evening.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: **BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. **BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on December 13, 2016.

8:15 pm Motion by Mrs. Borger seconded by Mrs. Cohan to close executive session and return to public session. Motion approved unanimously by members present.

ROLL CALL:	Mr.	Bennett	Present
	Mrs.	Borger	Present
	Mrs.	Cohan	Present
	Mr.	Dolson	Absent
	Mr.	Driscoll	Present
	Mr.	Harris	Present
	Mr.	Hubbs	Present
	Mrs.	Johnson	Present
	Mrs.	Wright	Present
	Ms.	Farrow	Absent

TIME: 8:20 PM

This meeting was adjourned on the Motion of

Mr. Bennett, seconded by Mrs. Borger.

Motion was passed unanimously by members present.

Margaret M. McDonnell, SECRETARY

