

JULY 11, 2017

"CAUCUS & REGULAR MEETING" - BOARD OF EDUCATION

THURSDAY, JULY 11, 2017 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

PRESIDING

Mr. Hubbs, President

ROLL CALL:

Mrs. Borger	Present
Mrs. Cohan	Present
Mr. Dolson	Present
Mr. Driscoll	Present
Mr. Harris	Present
Mr. Hubbs	Present
Mr. Johnson	Present
Mr. Spotts	Absent
Mrs. Wright	Present
Mr. McGrory	Absent

Administration in Attendance

Mr. Rafferty, Superintendent, Ms. McDonnell, Business Administrator; Board Solicitor, K. Egan; Administrators: Dr. Curry, Mrs. Kauffmann; Principals: Mrs. Kessler, Mrs. Gurcsik, Mr. O’Kane and Mr. Gorman.

Mr. Hubbs reviewed Code of Ethics.

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

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COMMITTEES

Personnel/Negotiations: Mr. Johnson reported
Policy/PR: Mrs. Cohan reported
Property/Facilities: Mr. Dolson reported
Curriculum/Instr: Mr. Harris reported
Finance: Mrs. Borger reported
Discipline: Mr. Driscoll reported
Sick Bank: Mrs. Wright reported
Shared Services/
Innovation/
Food Services:
Residency Committee:

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to approve and accept the following Board Minutes as amended. Motion was passed unanimously by members present.

June 8, 2017 Caucus Meeting
June 8, 2017 Executive Session

JUNE 13, 2017 Regular Meeting
JUNE 13, 2017 Executive Session

ADMINISTRATIVE REPORTS

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan, to approve the Administrative Reports for JUNE 2017 Board of Education. Motion was passed unanimously by members present.

Exhibit	Superintendent Summary
A	Director of Curriculum: Technology, After 3, Extended Day Program
B	Facilities
C	Special Education
D	Jr. Sr. High School
E	Mary Ethel Costello
F	Cold Springs School

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SUPERINTENDENT’S REPORT

Mission Statement:

“The educational process of the Gloucester City Public School District is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Student Learning Standards. The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to life long learning.”

A. STUDENTS The Superintendent recommends approval of the following Student Action Items:

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Student Action Items.

RCV #1 8 votes yes, 2 members absent. Motion approved.

A. STUDENTS		The Superintendent recommends approval of the following Student Action Items:		
BOE Date	Student #	Action	Amount	Effective Date
7/11/2017	5431879334	Terminate Brookfield Academy 16-17 School Year	\$0.00	6/5/2017
7/11/2017	9790840648	Begin Yale School Cherry Hill Campus 17-18 School Year	\$48,195.00	9/1/2017
7/11/2017	9790840648	Begin Yale School Cherry Hill Campus ESY 17-18 School Year	\$8,032.50	7/5/2017
7/11/2017	9790840648	Terminate Yale School Cherry Hill Campus ESY 17-18 School Year	\$0.00	8/15/2017
7/11/2017	9790840648	Terminate Brookfield Elementary School 16-17 School Year	\$0.00	6/30/2017
7/11/2017		PreK-Teacher Request of Student Supplies for 2017-2018 (see attached)		
7/11/2017		Kindergarten-Teacher Request of Student Supplies for 2017-2018 (see attached)		

B. PERSONNEL The Superintendent recommends approval of the following Personnel Action Items:

Upon the Superintendent’s recommendation, Motion by Mrs Borger, seconded by Mrs. Cohan to approve the following Personnel Action.

RCV #2 7 votes yes, 2 members absent, 1 abstain. Mrs. Cohan & Mr. Dolson, no science teacher. Motion approved.

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<u>Staff Hires</u>							
BOE Date	Last	First	Position	Salary	Effective		
7/11/2017	Kitchenmann	Kristin	Summer Guidance	\$30/HR	6/26/17 - 8/30/17		GHS
7/11/2017	Bennett	Debra	Custodian	\$21,700 Prorated	7/3/17 - 6/30/18		GMS
7/11/2017	Hope	Tiffany	Science Teacher Step 7, BA+30	\$54,474	7/3/17 - 6/30/18		GHS
7/11/2017	Reinhart	Craig	Part Time Bus Driver as needed not to exceed 29.5 hours	\$19.75/HR	7/12/2017		District
7/11/2017	Kain	Steven	Summer Student Worker Facilities	\$9/HR	6/21/17 - 9/1/17		District
7/11/2017	Catuli	Carmen	Summer Student Worker Facilities	\$9/HR	6/21/17 - 9/1/17		District
7/11/2017	Aytch	Malik	Summer Student Worker Facilities	\$9/HR	6/21/17 - 9/1/17		District
7/11/2017	Walens	Keith	Summer Student Worker Facilities	\$9/HR	6/21/17 - 9/1/17		District
	<u>Football</u>						
7/11/2017	Malone	Ed	Head Football Coach				
7/11/2017	Galbraith	Greg	Asst. Football Coach				
7/11/2017	Beese	Michael	Asst. Football Coach				
7/11/2017	Maunz	Rich	Asst. Football Coach				
7/11/2017	James	Ian	Asst. Football Coach				
7/11/2017	Zearfoss	Chad	Freshman Football Coach				
7/11/2017	Pietrangelo	Evan	Asst. Football Coach				
7/11/2017	Stewart	Kyle	Volunteer Football Coach				
7/11/2017	Ryder	Timothy	Volunteer Football Coach				
	<u>Soccer Boys</u>						
7/11/2017	Uddin	Shehab	Boys Varsity Soccer Coach				
7/11/2017	Casey	Ethan	Asst. Boys Coach				
7/11/2017	MacAdams	Colin	Jr. High Coach				
7/11/2017	Velez	Natalie	Asst. Jr. High Coach				
	<u>Soccer Girls</u>						
7/11/2017	McKinnon	Shannon	Girls Varsity Coach				
7/11/2017	Dybus	Susan	Asst. Girls Coach				
	<u>Field Hockey</u>						
7/11/2017	Bernat	Erin	Head Coach Field Hockey				
7/11/2017	Cusack	Catlyn	Asst. Coach				
7/11/2017	Shrader	Carly	Asst. Coach				
7/11/2017	Vacant		Freshman Field Hockey Coach				
7/11/2017	Burnett	Joanne	Jr. High Coach				
7/11/2017	Middleman	Brittany	Asst. Jr. High Coach				
	<u>Cross Country Boys</u>						
7/11/2017	Light	Kati	Head Coach				
7/11/2017	Gorman	Keith	Jr. High Coach				

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	Cross Country Girls							
7/11/2017	Hadley	Cailin	Head Coach					
	Cheerleading							
7/11/2017	Brandt	Ginny	Coach					
	AP Boot Camp							
7/11/2017	Amy Lawson							
	Marching Band							
7/11/2017	Szachewicz Jr.	John	Band Director		Pending Eligibility Verification			
7/11/2017	Jones	Sue	Color Guard Director		Pending Eligibility Verification			
7/11/2017	Dunmore	Tom	Percussion Assistant		Pending Eligibility Verification			
7/11/2017	Munns	Amanda	Volunteer		Pending Eligibility Verification			
7/11/2017	Thawani	Chetna	Volunteer		Pending Eligibility Verification			
7/11/2017	Olsen	Emily	Volunteer		Pending Eligibility Verification			
Staff Building Moves								
BOE Date	Last	First	To				Effective	
7/11/2017	Stevenson	Melorra	Gloucester City Middle School				8/30/2017	
7/11/2017	Maugeri	Stacey	Gloucester City Middle School				8/30/2017	
7/11/2017	Dragani	Jenna	Cold Springs School				8/30/2017	
7/11/2017	Battiato	Christina	Cold Springs School				8/30/2017	
7/11/2017	Gundle	Robert	Gloucester City Middle School				7/11/2017	
7/11/2017	Rafferty	Joseph	Gloucester City High School				7/10/2017	
7/11/2017	Ludwick	Kimberly	Gloucester City High School				7/10/2017	
7/11/2017	Francis	Amy	Gloucester City High School				7/10/2017	
7/11/2017	Berry	Tamra	Gloucester City High School				7/10/2017	
7/11/2017	McDonnell	Margaret	Gloucester City High School				7/24/2017	
7/11/2017	Blaylock	Patty	Gloucester City High School				7/24/2017	
7/11/2017	Shimp	Jen	Gloucester City High School				7/24/2017	
7/11/2017	McKinney	Karen	Gloucester City High School				7/24/2017	
7/11/2017	Shore	Theresa	Gloucester City High School				7/24/2017	
Grant Staff								
BOE Date	Last	First	Position		Salary			Grant
7/11/2017	Cilurso	Ashley	Substitute - Summer Foods Aide		\$11.00 per hr - part-time - no benefits - as needed			NCLB
7/11/2017	Birney	Barbara	Substitute - Summer Foods Aide		\$11.00 per hr - part-time - no benefits - as needed			NCLB
Staff Resignation/Retirement								
BOE Date	Last	First	Job Title			School	Effective	
7/11/2017	Canfield	Collin	Disabilities Teacher	5		GHS	6/30/2017	
7/11/2017	Mahoney	Sandra	ESL Teacher			CSS	9/1/2017	
7/11/2017	Walsh	John	Disabilities Teacher			GHS	7/17/2017	

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<u>Staff Payment</u>							
BOE Date	Last	First	Reason			Amount	
7/11/2017	Bangle	Donna	Chaperone - 6th Grade Dance			\$48.83	
7/11/2017	Davis	Kelli	Chaperone - 6th Grade Dance			\$48.83	
7/11/2017	Napoli	Gerry	Chaperone - 6th Grade Dance			\$48.83	
7/11/2017	Penney	Maria	Chaperone - 6th Grade Dance			\$48.83	
<u>Staff Leave of Absence</u>							
BOE Date	Last	First	Reason	Effective			
7/11/2017	Gundle	Robert	FMLA	4/27/2017 - 7/12/2017			
<u>Clinical Practice</u>							
BOE Date	Last	First	School		Cooperating Staff	Effective	
7/11/2017	Freedman	Melissa	Capella University		William O'Kane	4/10/2017 - 6/16/2017	
<u>Research Study</u>							
BOE Date	Last	First	School		Overview		Effective
7/11/2017	Burch	Violet	Rowan University		Teaching the Common Core State Standards (CCSS) using interdisciplinary units: A qualitative case study of how secondary core curriculum teachers implement the CCSS using interdisciplinary units SEE EXHIBITS		2017-2018 School Year

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C. WORKSHOPS The Superintendent recommends approval of the following Workshops:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Workshops.

RCV #3 8 votes yes, 2 members absent. Motion approved.

BOE Date	Last	First	Event	Date	Cost	Mileage
7/11/2017	Peeke	Anna	AMTNJ's 2017 Summer Institute: Math Task Design	7/6/2017	\$149.00	\$0.00
7/11/2017	Curry	Elizabeth	South Jersey Data Specialists Partnership (SJDSP)	8/15/2017	\$0.00	\$7.38
7/11/2017	Spaventa	Michelle	South Jersey Data Specialists Partnership (SJDSP)	8/15/2017	\$0.00	\$7.38
7/11/2017	Lawson	Amy	AP Summer Institute - English Literature and Composition	7/31-8/3/17	\$900.00	\$0.00
7/11/2017	Whitecar	Matt	AP Summer Institute - Biology	7/31-8/3/17	\$900.00	\$0.00
7/11/2017	Piccone	Rosa	FY 2018 EASA Consolidated Formula Subgrant Application	7/25/2017	\$0.00	\$0.00
7/11/2017	McBride	Margaret	FY 2018 EASA Consolidated Formula Subgrant Application	7/25/2017	\$0.00	\$0.00
7/11/2017	Gorman	Sean	LinkIt 3rd Annual Data Forward Summer Institute	7/17-7/18/17	\$0.00	\$0.00
7/11/2017	Kessler	Karen	LinkIt 3rd Annual Data Forward Summer Institute	7/17-7/18/17	\$0.00	\$0.00
7/11/2017	Gurcsik	Norell	LinkIt 3rd Annual Data Forward Summer Institute	7/17-7/18/17	\$0.00	\$0.00
7/11/2017	Kearney	Kate	LinkIt 3rd Annual Data Forward Summer Institute	7/17-7/18/17	\$0.00	\$0.00
7/11/2017	DiPatri	Joe	LinkIt 3rd Annual Data Forward Summer Institute	7/17-7/18/17	\$0.00	\$0.00
7/11/2017	O'Kane	William	Developing Emotional Intelligence	8/10/2017	\$99.00	\$0.00

D. FUNDRAISERS / FIELD TRIPS /ASSEMBLIES The Superintendent recommends approval of the following Trips/ Fundraisers:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Workshops.

RCV #4 8 votes yes, 2 members absent. 4 members voted no to OC trip(JB,SC,JD,MW) not approved. Assembly motion approved.

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Field Trips								
BOE Date	Teacher		Location		Date(s)	Participants	Cost	Bus
7/11/2017	Erin Bernat		Ocean City Team Bonding Trip		8/1/2017	Field Hockey	\$ -	\$ 150.00
Assemblies								
7/11/2017	Karen Kessler		Power of One Anti Bullying Show		10/16/2017	All Students	\$ 885.00	\$ -

E. POLICY Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Policies. **RCV #5** 8 votes yes, 2 members absent. Motion approved.

BOE Date for Adoption			Adoption (Second Reading)		
7/11/2017		Policy	5330.04	Administering an Opioid Antidote	
7/11/2017	Mandatory	Policy	3160	Physical Examination	
7/11/2017	Mandatory	Policy	4160	Physical Examination	
7/11/2017		Policy	1511	Board of Education Website Accessibility	
7/11/2017		Policy	7424	Bed Bugs	
7/11/2017		Regulation	7424	Bed Bugs	
7/11/2017		Policy	7461	District Sustainability	

F. CURRICULUM

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve of the following Curriculum Items. **RCV# 6** 8 votes yes, 2 members absent. Motion approved.

BOE Date	Action
7/11/2017	Submission Cold Springs School 2017-2018 School Wide Plan
7/11/2017	Submission Gloucester City Middle School 2017-2018 School Wide Plan
7/11/2017	Submission Gloucester City High School 2017-2018 School Wide Plan

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SECRETARY'S REPORT

Financial Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Financial Action Items (1-7).

RCV #7 8 votes yes, 2 members absent. Tabled #6b. Motion approved.

1. Approval of Transfers

Approve appropriation transfers for FY 2017. **(Exhibit JULY 5a)**

2. Certification of Sufficient Availability of Funds and No Over-Expenditures

A. Board Secretary Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Margaret M. McDonnell, Board Secretary, certifies that as of MAY 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

B. Board's Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of MAY 31, 2017 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified that anticipated revenue has changed for the fiscal year ending JUNE 30, 2017 as follows:

Increased: \$137,973.15 SDA Classroom Light Fixture Project

Decreased:

3. Approval of Secretary and Treasurer Reports

Approve the MAY 2017 A148 Board Secretary's Report as submitted and the MAY 2017 A149 Treasurer's Report on file in the Board Office which are in agreement. **(Exhibit JULY-5b)**

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4. Bill Payment Approval

Approve payment of bills that have been audited in the following amounts:

(Exhibit JULY- 5c)

Payroll	JUNE 2017	\$2,222,393.04
FICA Board Share	JUNE 2017	45,342.40
FICA State Share	JUNE 2017	115,371.64
Health Benefits		662,031.26
Current Expenditures 1		783,756.92
Governmental & Payroll	Fund (10-40)	\$3,828,895.26
Cafeteria Fund (60)		\$224,529.20
Unemployment Fund (81)		275.28
Scholarship Fund (83)		3,750.00
HS Student Activity (95)		10,742.99
MEC Student Activity (96)		6,457.11
CSS Student Activity (97)		
GRAND TOTAL:		<u>\$4,074,649.84</u>

5. Approve Janitorial Supplies and Equipment Bid for 2017-2018 school year

Recommend the Board award the 2017-2018 Janitorial Supplies and Equipment Bid to the following vendors.

INDCO, Inc.	\$ 5,501.36
Interboro Packaging	\$ 8,664.60
General Chemical	\$51,467.08

6. Approve the following contracts:

Recommend the Board approve the following 2017-2018 contracts:

- Advancing Opportunities through Assistive Technology Services contract 7/1/17-6/30/18 for evaluations, support and training. **(Exhibit July-5d)**
- Accu Scan Digital Archival Solutions - scan documents from MEC building per NJ State Co-op #65MCESCCPS. Total cost based on actual images scanned. Following estimate is based on records viewed: **(Exhibit July-5d) Tabled**
 - Special education Records- \$44,947.54
 - Payroll Records- \$11,622.25
 - Attendance Registers- \$13,364.00 (optional - 7 year max)

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7. Approve Tuition Contracts

Recommend the Board approve tuition contracts for fiscal year 2017 for the following students sent and received by the district:

Students sent (we pay):

- Waterford Township 2017s06 G2

Facilities Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Facilities Actions.

RCV#10 8 Votes yes, 2 members absent. Motion approved.

1. Bleacher Project Bid Rejection

Recommend the Board approve rejection of bids received for the Bleachers Project Bid due to budget constraints as both bids exceeded budgeted construction costs per NJSA 18A:18A-10.

2. Long Range Facilities Plan Revisions

Any revision to the current Long Range facilities Plan.

OLD BUSINESS

- Mrs. Cohan asked about residency committee and registration process for those with affidavits.

NEW BUSINESS

None

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

EXECUTIVE SESSION

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7:40 pm Motion by Mrs. Borger seconded by Mr. Johnson to go into closed session for about 1 hour to discuss personnel. Action may be taken. Motion approved unanimously by members present.

AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and **WHEREAS**, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:40 pm** this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: **BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. **BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on JULY 11, 2017.

7:55 pm Motion by Mr. Johnson seconded by Mrs. Borger to close executive session and return to public session. Motion approved unanimously by members present.

ROLL CALL:	Mrs. Borger	Present
	Mrs. Cohan	Present
	Mr. Dolson	Present
	Mr. Driscoll	Present
	Mr. Harris	Present
	Mr. Hubbs	Present
	Mr. Johnson	Present
	Mr. Spotts	Absent
	Mrs. Wright	Present
	Mr. McGrory	Absent

TIME: 7:55 PM

This meeting was adjourned on the Motion of

Mrs. Cohan, seconded by Mrs. Borger.

Motion was passed unanimously by members present.

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Margaret M. McDonnell, SECRETARY

<i>Board Members</i>	RCV #1	RCV #2	RCV #3	RCV #4	RCV #5	RCV #6	RCV #7 - TABLE ITEM 7	RCV #8
Mrs. Borger	Y	Y	Y	Y-NO OC	Y	Y	Y	Y
Mrs. Cohan	Y	Y *noSCI	Y	Y-NO OC	Y	Y	Y	Y
Mrs. Dolson	Y	Y*NO SCI	Y	Y	Y	Y	Y	Y
Mr. Driscoll	Y	A	Y	Y-NO OC	Y	Y	Y	Y
Mr. Harris	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Johnson	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Spotts								
Mrs. Wright	Y	Y	Y	Y-NO OC	Y	Y	Y	Y
Mr. McGrory								