

# Gloucester City Board of Education

## REGULAR MEETING MINUTES

May 3, 2018 - 7:00 p.m.

### I. **OPENING STATEMENT: Read by Mr. Edward Hubbs, President**

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

### II. **SALUTE TO THE FLAG**

### III. **MEETING CALLED TO ORDER**

IV. <b>ROLL CALL</b>	Mrs. Borger	Present	Mr. Johnson	Absent
	Mr. Chiodi	Present	Mrs. Negri	Present
	Mrs. Cohan	Present	Mr. Spotts	Present
	Mr. Harris	Present	Mrs. Wright	Present
	Mr. Hubbs	Present	Ms. Maass	Present

**Administration in Attendance:** Dr. Dennis Vespe Superintendent, Margaret McDonnell Business Administrator; **Administrators:** Janet Kauffmann, Dr. Liz Curry, John Kenney; **Principals:** Sean Gorman, Bill O'Kane, Karen Kessler.

### V. **APPROVAL OF MINUTES**

On the motion of Mrs. Borger, seconded by Mrs. Cohan to approve the following minutes. Motion was passed unanimously by members present.

[April 12, 2018 Caucus Meeting](#)

April 12, 2018 Executive

[April 17, 2018 Board Meeting](#)

April 17, 2018 Executive

### VI. **PRESENTATIONS STUDENTS**

1. CSS: Haylee Zuccarelli, Abigail Bennett, Emma Niedzwiadek and Allyssa Frame
2. GMS: Adelisa Hammell and Heaven Valentin – 6<sup>th</sup> grade

### VII. **EXECUTIVE SESSION: None**

### VIII. **PUBLIC COMMENT OPEN**

On the motion made by Mrs. Borger and seconded by Mrs. Cohan to open public session. Motion was passed unanimously by members present.

- Jacqueline Berg of Riverton, Homeless Liaison, made a plea to keep her job no matter what.
- Laila Gansert of West Deptford, Teacher and GCEA President, read a letter from a parent with a plea to keep Jacqui Berg and her position.
- Alan Berg of Riverton, husband of Jacqui Berg and retired police officer, spoke on behalf of Jacqui Berg and her services to the Gloucester City community.

- Tracy Edwards of Westville, teacher, spoke on behalf of Jacqui Berg with whom she has worked since starting with the Alternative School long ago.
- Christina Myers of Gloucester City, former secretary, said she disapproves of eliminating the homeless liaison position and distributing duties to other staff members, she asked the board to reconsider its decision, and said Jacqui Berg should be thanked for her years of service.

**PUBLIC COMMENT CLOSE**

On the motion made by Mrs. Borger and seconded by Mrs. Cohan to close public session. Motion was passed unanimously by members present.

**IX. COMMITTEE REPORTS**

Personnel\Negotiations: **Bill Johnson (Chair)**; Jackie Borger, Michelle Wright  
 Policy\PR: **Stephanie Cohan (Chair)**; Leon Harris, Jason Chiodi  
 Property\Facilities: **Jason Chiodi (Chair)**; Shawn Spotts, Leon Harris  
 Curriculum\Instruction: **Leon Harris (Chair)**; Nicole Negri, Shawn Spotts  
 Finance: **Jackie Borger (Chair)**; Stephanie Cohan, Michelle Wright  
 Discipline: **Shawn Spotts (Chair)**; Bill Johnson, Leon Harris  
 Sick Bank: **Michelle Wright (Chair)**; Jackie Borger, Nicole Negri  
 Residency: **Bill Johnson (Chair)**; Stephanie Cohan, Michelle Wright  
 Athletics: **Leon Harris (Chair)**; Shawn Spotts, Nicole Negri

**X. FINANCIAL ACTIONS:**

On the motion made by Mrs. Borger and seconded by Mrs. Cohan to approve the following financial actions:

<b>RCV#1</b>	<b>Motion 4</b>	<b>RYEBREAD</b>	<b>TABLED</b>
	<b>Motion 5</b>	<b>Parker McCay</b>	<b>TABLED</b>
	<b>Motion 5</b>	<b>Insight</b>	<b>TABLED</b>
	<b>Motion 6</b>	<b>Solar Project</b>	<b>TABLED</b>
	<b>Remainder</b>	<b>8 votes yes, 2 members absent. Motion approved.</b>	

1. Budget Transfers/Adjustments for the 2017-2018 school year [Item 1](#)
2. Board Secretary and Treasurer’s Reports for the month of March 2018 [Item 2](#)  
 The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of March 2018. The Treasurer’s Report and Secretary’s report are in agreement for the month of March 2018.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of bills as listed: [Item 3](#)

Payroll	April 2018	\$	2,180,101.87
FICA Board Share	April 2018	\$	42,110.85
FICA State Share	April 2018	\$	11,3538.67
Health Benefits	April 2018	\$	730,050.53
Current Expenditures	May 2018	\$	642,470.03
Government & Payroll	Funds (10-40)	\$	3,708,271.95
Cafeteria Fund (60)	April 2018	\$	159,106.61
GHS Student Activity (95)	April 2018	\$	2,539.87
GMS Student Activity (96)	April 2018	\$	0.00
CSS Student Activity (97)	April 2018	\$	0.00
Grand Total		\$	3,869,918.43

4. Approve the following 2017-2018 contracts: **TABLED**

[RYEBREAD](#) - Project #5522CrI, Pre-Design services for a TV Studio and IMC upgrades. Not to exceed \$6,600.

5. Approve the following 2018-2019 contracts:

- [Parker McCay](#) RFP#041718A - Board Solicitor, in the amount of \$175\95. **TABLED**
- [Bowman & Company](#), LLC RFP#041718B - Auditor, Audit not to exceed \$34,500, Disclosure Reports \$2,200, \$50\203 per hour for additional services.
- [Regan, Young, England, Butera](#) RFP#041718C - Architectural Services, in the amount of \$60\100\155 per hour.
- [AdvoCare Gigliotti](#) Family Care RFP#041718F - School Physician
- [In-Sight](#) RFP#041718G - Educational Substitute Staffing Services, 34% of pay rate. **TABLED**
- [Engaged Instruction](#) RFP#041718H - Professional Development for Teachers and Administration to improve instruction, not to exceed \$40,800.

- [Margaret McBride](#) RFP#041718I - State and Federal Grants, \$58.00 per hour not to exceed \$28,000 annually.
- [Rehab Connection](#) RFP#041718J - Physical Therapy, \$78.00 per hour.
- [Camden County Educational Services](#) RFP#041718K - Occupational Therapy, Shared Services Agreement.
- [Camden County Educational Services](#) RFP#041718L - Speech and Language Therapy, Shared Services Agreement.
- [Wilson Language Training](#) \$35,396: \$34,125 Professional Learning and \$1,271 Materials, July 1, 2018 – June 30, 2019. Funded through Title I ESSA Funds

6. Authorize award of bids for Solar and HVAC Projects **Solar TABLED**

Recommend the board authorize the Business Administrator to award bids for the Solar Project and HVAC Project to the lowest responsible bidders after receipt of architect and attorney reviews with the awards ratified at the June 12, 2018 board meeting.

7. Approve Aetna Health Plan Participation

Approve participation in Aetna Health Benefit Plans for Medical and Prescription coverage effective June 1, 2018 to replace NJ State Health Benefit Plan participation.

8. Grant Actions

1. Summer Foods Program 2018 Application

Recommend the Board grant permission to apply for reimbursement from NJ Department of Agriculture Summer Foods Program. \$2.19 Breakfast / \$3.86.

2. NJSIG Safety Grant 2018 Apply and Accept

Recommend the board grant permission to apply and accept the 2018-2019 Safety Grant through NJSIG BACCEIC in the amount of \$12,708.

9. Facility Actions:

The Business Administrator/Board Secretary recommends approval of the following facilities actions:

1. Facility Usage Requests:

Group	Location	Date	Time
<a href="#">Gloucester City Lions Youth Wrestling</a>	High School Old Gym	06/16/18	7:00am-4:00pm
<a href="#">Gloucester City Lions</a>	High School Auditorium	05/20/18	1:00pm-4:00pm

2. Approve any revision to the district's current Long Range Facility Plan.

**XI. Official Appointments and Professional Services**

On the motion made by Mrs. Borger and seconded by Mrs. Cohan to approve the following appointments and professional services.

**Parker McCay TABLED**

**RCV#2** 8 votes yes, 2 members absent. Motion approved.

1. Official Depositories of District Funds PNC Bank, TD Bank

Authorized Check Signers for Accounts:

<u>Account Name</u>	<u>Required Signature</u>	<u>Authorized Signers</u>
General Account	1. President or Vice President	Edward Hubbs Michelle Wright
Payroll Account	2. Business Administrator	Margaret McDonnell
Social Security/Pension	1. President or Vice President	Edward Hubbs Michelle Wright
	2. Business Administrator	Margaret McDonnell
Cafeteria	1. President or Vice President	Edward Hubbs Michelle Wright
	2. Business Administrator	Margaret McDonnell
Government Employees Trust	1. Business Administrator	Margaret McDonnell
CSS School	1. President	Edward Hubbs
Student Activities	2. Treasurer	Karen Kessler
	3. Business Administrator	Margaret McDonnell
GMS School	1. President	Edward Hubbs
Student Activities	2. Treasurer	William O’Kane
	3. Business Administrator	Margaret McDonnell
GHS School	1. President	Edward Hubbs
	2. Treasurer	Sean Gorman
Student Activities	3. Business Administrator	Margaret McDonnell
		Gloucester City News Courier Post
2. <u>Official Newspapers:</u>		None
3. <u>Treasurer of School Monies:</u>		Margaret M. McDonnell
4. <u>School Board Secretary:</u>		Amy Francis
5. <u>504 Officer:</u>		Dr. Elizabeth Curry
6. <u>Affirmative Action Officer:</u>		Dr. Elizabeth Curry
7. <u>Title IX Coordinator:</u>		Margaret M. McDonnell
8. <u>Public Agency Compliance Officer:</u>		Parker McCay, PA <b>TABLED</b>
9. <u>Solicitor:</u>		Bowman & Bowman
10. <u>Auditor:</u>		

- |     |  |                               |
|-----|--|-------------------------------|
| 11. | <u>Architect:</u>  | Regan, Young, England, Butera |
| 12. | <u>School Physician:</u>   | Dr. Gigliotti                 |
| 13. | <u>Insurance Broker of Record-Business Package</u>                           | Connor Strong & Buckelew      |
| 14. | <u>Insurance Broker of Record-Health Benefits</u>                            |                               |
| 15. | <u>Qualified Purchasing Agent:</u>   | Margaret M. McDonnell         |
|     | <i>And establish the bid threshold at 40,000. pursuant to NJSA18A:18A-3a</i> |                               |
| 16. | <u>Custodian of Records:</u>   | Margaret M. McDonnell         |
| 17. | <u>Special Education Transportation:</u>                                     | Camden County Educational     |
|     | <u>Vocational Transportation:</u>  | Services Commission           |
|     | <u>And PL 192-193 Services:</u>  |                               |
| 18. | <u>Camden County Educational Commission Representative:</u>                  | Dr. Dennis Vespe              |
|     | <u>CCESC Alternate Representative:</u>                                       | _____                         |

**XI. BOARD POLICIES AND PROCEDURES**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following board policies and procedures.

**RCV#3**            8 votes yes, 2 members absent. Motion approved.

1.     Approve board compliance with the Open Public Meetings Act:  
WHEREAS, the New Jersey Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specified the manner in which the same shall be accomplished and requires the publication of the time, date and place of said meetings; THEREFORE, BE IT RESOLVED by the Board of Education of the City of Gloucester City, in the County of Camden and the State of New Jersey, that the Notice attached hereto and made a part hereof, shall be published by the Secretary in the GLOUCESTER CITY NEWS AND THE COURIER POST and posted by the Secretary in accordance with said Act and given to any person requesting same in accordance with said Act.
  
2.     Approve the Notice and Schedule of Board of Education Meetings for the 2019 school year:  
NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE SESSION MEETINGS OF THE BOARD OF EDUCATION OF GLOUCESTER CITY.

Notice is hereby given by the Board of Education of the City of Gloucester City, Camden County, New Jersey, that the caucus and regular monthly meetings of the Board of Education shall be held at 7:00 o'clock P.M., prevailing time, on the following dates. All meetings will be held at the Gloucester City Jr. Sr. Media Center, 1300 Market Street, Gloucester City, New Jersey.

**Board Caucus**

June 07, 2018  
July 24, 2018  
September 06, 2018  
October 04, 2018  
November 06, 2018  
December 06, 2018

**Board Meeting**

June 12, 2018  
July 24, 2018  
September 11, 2018  
October 09, 2018  
November 13, 2018  
December 11, 2018

**Reorganization:**

January 03, 2019

**Board Caucus**

January 03, 2019  
February 07, 2019  
March 07, 2019  
April 04, 2019  
May 09, 2019  
June 06, 2019

**Board Meeting**

January 08, 2019  
February 12, 2019  
March 12, 2019  
April 09, 2019  
May 14, 2019  
June 11, 2019

The reorganization meeting of the Board of Education shall be held at the aforesaid place January 3, 2019, at which time formal action will be taken on any and all business required to reorganize the Board of Education and any other business brought before the Board.

Notice is further given that Caucus Meetings of said Board of Education shall be held throughout the year of at the same time, dates, and place set forth above, and at which Executive Session meetings any and all business of, and any matters involving the Board of Education may be discussed, but no formal action shall be taken.

Members of the public are cordially invited to attend any or all of the aforesaid meetings or Caucus Sessions of the Board of Education.

3. Adopt all existing Policies, Rules, and Regulations of the Gloucester City Board of Education.
4. Adopt the Board Member Code of Ethics
  1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
  2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
  3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
  4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
  5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
  6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
  7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
  8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

- 9. I will support and protect school personnel in proper performance of their duties.
- 10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

5. Adopt School Choice Resolution

RESOLUTION OF THE GLOUCESTER CITY BOARD OF EDUCATION  
RESTRICTING THE ENROLLMENT OF ITS STUDENTS IN CHOICE SCHOOL DISTRICTS  
PURSUANT TO N.J.S.A. 18A:36B-1 ET SEQ.

WHEREAS, N.J.S.A. 18A:36B-1 et seq. is known as the “Interdistrict Public School Choice Program Act” and was originally enacted by P.L. 1999 Chapter 413 (“Act”); and  
 WHEREAS, the Act was recently amended by P.L. 2010, Chapter 65 (“Amendment”); and  
 WHEREAS, the Amendment to the Act permits school districts to adopt a resolution to restrict the enrollment of its students in a Choice School District; and  
 WHEREAS, the Gloucester City Board of Education has determined that restricting enrollment of its students in a Choice School District is in the best interest of the Gloucester City School District’s students because of the adverse impact on programs, services operations and fiscal conditions, as well as diversity of the students of the school district.  
 NOW, THEREFORE, BE IT RESOLVED by the Gloucester City Board of Education that pursuant to the applicable provisions of the Amendment to the Act, the number of students of the Gloucester City eligible to be enrolled in a Choice School District is hereby restricted as follows:  
 No more than ten (10%) percent of the number of students per grade level per year may be enrolled in a Choice School District; and  
 No more than fifteen (15%) percent of the total number of students enrolled in the Gloucester City School District may be enrolled in a Choice School District.  
 This resolution shall be subject to the approval by the Commissioner of Education and/or his/her designee as required pursuant to the Amendment to the Act.

**XII. BUSINESS AND ADMINISTRATIVE PRACTICES**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following business and administrative practices.

RCV#4            8 votes yes, 2 members absent. Motion approved.

1. Establish the following Petty Cash funds for the 2018-2019 school year:

Middle School	200.00
High School	200.00
Facilities	200.00
Home Economics	800.00
Athletic Director	500.00
Board Office	300.00
Superintendent’s Office	300.00
Curriculum	200.00
Child Study Team	200.00
Cold Springs School	200.00



2. Approve participation in Camden County Elementary League  
Approve district participation in the Camden County Elementary League for the 2018-2019 school year (as read).

MEMBERSHIP RESOLUTION CAMDEN COUNTY ELEMENTARY LEAGUE

The Board of Education of the School District of **GLOUCESTER CITY**, County of **CAMDEN**, State of New Jersey herewith enrolls **GLOUCESTER CITY HIGH SCHOOL** as a member of the Camden County Elementary League to participate in the approved interschool athletic program sponsored by the Camden County Elementary League. This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. In adopting this Resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the Camden County Elementary League.

Administrative responsibility - The League must rely upon the voluntary compliance by its member schools in enforcing the standards set forth in the Bylaws and Constitution. Toward that end, the principal in each member school has the affirmative obligation to report to the Camden County Elementary league any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article XIII of the Bylaws, including the forfeiture of games or events. However, the failure to disclose a violation may be grounds for imposing additional sanctions upon the offending school.

This Resolution also incorporates the following State Statutes relating to all athletic activities approved by the Board:

- Athletic Personnel. Refer to NJAC 6:29-3.3
- Athletic Personnel. Refer to NJAC 6A:32-47
- Janet's Law. Refer to C. 18A:40-41a t 18A:40-41C
- NJSIAA-Concussion Policy and Guidelines Public Law 2010 Chapter 20

5/3/2018

Date of Board Approval

Signature/Secretary Board of Education

3. The NJSIAA Participation for 2018-2019  
Recommend the Board approve a Resolution to grant permission for the district to participate in the NJSIAA for 2018-2019.

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Board of Education of School District Gloucester City, County of Camden State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:1103m et, seq,) herewith enrolls Gloucester City High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the N.J.S.I.A.A.

This Resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA. Administrative Responsibility – The Association must rely upon the

voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations for these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

5/3/2018

Date of Board Approval                      Signature/Secretary Board of Education

4. Approve Out of District Educational Facilities Meals

Approve authorization of all Out of District Educational Facilities, including those listed below, to continue to provide meals at no cost to district students for reduced and/or paid meals for the 2018-2019 school year.

Bancroft	Youth Consultation Service
Garfield Park Academy	Brookfield Elementary
Archway Program	LARC School
YALE School	Archbishop Damiano
Crescent Hill Academy	Brookfield Academy
Durand Academy	Kingsway Learning
Ranch Hope	Katzenbach
Hampton Academy	Real Center
Pineland Learning	DayTop Village
Abilities Solutions	Legacy Treatment Service
Brookfield Transition to College	Yale School West

5. Safety Committee for 2018-2019

Approve establishment of a Safety Committee for the Gloucester City School District for the 2018-2019 school year.

Business Administrator:	Margaret McDonnell, Chairperson
Human Resource:	Karen McKinney & Donna Struss
Nurse:	District Nurses
Superintendent:	Dennis Vespe
Facilities:	John Kenney
Principals:	William O’Kane, Sean Gorman, Karen Kessler

6. District Annual Maximum Travel Amount 2018-2019 Budget

Whereas the New Jersey Department of Education Division of Finance has instituted travel requirements which include the requirement for school districts to establish an Annual Maximum District Travel Amount for budget years beginning in 2010-2011,

Therefore, be it resolved that the Gloucester City Board of Education establish an Annual Maximum District Travel Amount of \$55,000.00 for the 2018-2019 budget year.

7. Employee Regular Business Travel Maximum Reimbursement

Recommend that the Board authorized an annual maximum reimbursement amount for regular business travel for which board approval is not required and establish the amount at \$1,500.00 per employee for Fiscal Year 2018-2019. Reference N.J.S.A. 6A:23A-7.3(b).

Note: Regular School District Travel is all regular official business travel, including attendance at meetings. (6A:23A1.2). It includes attendance at regularly scheduled in-state county meetings and DOE sponsored or association sponsored events provided free of charge. It includes regularly scheduled in-state professional development activities with a registration fee that does not exceed \$100 per employee or board member.

8. Tuition Rates 2018-2019

Recommended the board approve the following tuition rates for the 2018-2019 school year.

Preschool Program (DOE rate)	\$12,679.00
Kindergarten	\$12,679.00
Grades 1-5	\$12,848.00
Grades 6-8	\$13,007.00
Grades 9-12	\$13,186.00
LLD Learn/Language Disability	\$27,176.00
BD Behavioral Disabilities	\$27,318.00
MD Multiple Disabilities	\$32,817.00
AUT Autism	\$48,967.00
Resource Center (per period per student)	\$ 20.68

Board approval date: May 3, 2018

9. Approve Professional Services Maximum Spending

In compliance with new fiscal accountability regulation N.J.A.C. 6A:23A-5.2 which requires that the board annually establish a maximum dollar limit for each type of professional services, and if it becomes necessary to exceed the established maximum dollar limit, the Superintendent shall recommend an increase in the maximum dollar amount, any increase shall require formal Board action, recommend the board approve the following 2018-2019 dollar amounts:

Architectural Services (excluding SDA projects)	\$45,000.00
Architectural Services (SDA approved projects)	as approved
Auditor	\$40,000.00
Counseling Services	\$100,000.00
Insurance Broker (included in premium)	\$ -

Legal Services	\$100,000.00
Medical Examiner	\$40,000.00
Occupational Therapy Services	\$80,000.00
Physical Therapy Services	\$80,000.00
Public Relations	\$5,000.00

10. Approve participation in the following cooperative programs, consortiums, shared service agreements.
- a. Cooperative Pricing Jointure with Camden County for the 2018-2019 school year.
  - b. PEPPM Technology Bidding and Purchasing Program, a national cooperative purchasing program approved for use by school districts under P.L. 2011, c 139, for the 2018-2019 school year.
  - c. Shared Services Agreement with Sterling High School South Jersey Technology Partnership (SJTP) to provide Technology Support and Services for the 2018-2019 school year.
  - d. Cooperative Pricing Jointure Agreement with Middlesex Regional Educational Services Commission (MRESC) for school years 2018-2019.
  - e. TCPN cooperative purchasing service, approved by the State of New Jersey.
  - f. U.S. Communities Government Purchasing Alliance contract 15-JLP-023, a national cooperative purchasing agreement, to purchase HVAC Products, Installation and Services from Tozour Trane. Contract 15-JLP-023 has a current term contract of 10/1/15 to 9/30/18. NJ authorization N.J.S.A 52:34-6.2(b)(3) and NJ LFN 2012-10.
  - g. NJEDGE - for technology consortium purchasing.
  - h. ACTS - Alliance for Competitive Telecommunication Services Cooperative Pricing Agreement with the Monmouth-Ocean Educational Services commission as the Lead Agency, for the purpose of purchasing telecommunication services at aggregated pricing.
  - i. ACES Electric - Alliance for Competitive Energy Services Cooperative Pricing System ID #E8801-ACESCPS with the New Jersey School Boards Association as the Lead Agency, for purpose of purchasing energy and energy services at aggregated pricing. Note: The current contract was awarded to South Jersey Energy and extends starting 06/2018 until 05/2023.
  - j. ACES Gas - Alliance for Competitive Energy Services (ACES) Cooperative Pricing System with the New Jersey School Boards Association as the Lead Agency for purpose of purchasing natural gas and services at the aggregated pricing.  
Note: Current contract awarded to Direct Energy for the period 3/2017 through 12/2018.

11. Approve State Contract Vendors

Approve district purchases from the following state contract vendors for the 2018-2019 school year.

<u>Vendor Name</u>	<u>Contract #</u>	<u>Consortium</u>	<u>Number</u>
American Asphalt Co	82250		T-1609
CDW Government Inc	89849	MRESC	M0003
Dell Computer	89850 88796 89967	NJEdge	M-0483
Extel Communications	88737		T-2989
Hewlett Packard	40116 88130	WSCA	M-0483 M7000
Lake Shore Learning Mat	80991		T-0114
Perma Bound	86070		G-3000
RFP Solutions		MRESC	
School Specialty	80986		T-0114
Troxell Communication	80996		T-0114
Verizon Wireless	82583		T-216A
Virco, Inc.	83753	MRESC	G-1219
Wards Natural Science	81002		T-0114
WB Mason	80975		T-0114
Winner Ford (Chas S)	88727		T-2100
Xerox	G2075		A-40469

**XIII. STUDENT MATTERS:**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following student matters.

**RCV#5** 8 votes yes, 2 members absent. Motion approved.

1. Bedside Instruction and Placements as listed
  - a. 6371525339 CASTLE Program 01/31/2018
  - b. 5764683795 Homebound Instruction 04/16/2018 - 06/19/2018
  - c. 4995456879 Brookfield Schools/Inspira 02/27/2018 - 04/04/2018
  - d. 2873874560 Homebound Instruction 03/06/2018 - 04/09/2018
  - e. 6388683449 Homebound Instruction 04/16/2018 - 04/23/2018

f.	2327549299	Homebound Instruction	04/12/2018 - 04/24/2018
g.	7215951212	Homebound Instruction	04/10/2018
h.	1920784697	Homebound Instruction	04/24/2018
i.	1725389170	Homebound Instruction	03/27/2018 - 04/23/2018
j.	6358551802	Homebound Instruction	04/19/2018 - 05/01/2018
k.	2959773286	Homebound Instruction	04/20/2018 - 05/01/2018
l.	3602935384	Homebound Instruction	04/21/2018
m.	8264864089	Homebound Instruction	04/23/2018
n.	2993713022	Homebound Instruction	04/19/2018
o.	3563299378	Begin Brookfield Schools/Inspira	04/19/2018
p.	8121270990	CASTLE Program	01/16/2018 - 02/23/2018
q.	9605980618	Homebound Instruction	03/12/2018
r.	9535477158	Homebound Instruction	04/30/2018
s.	9851897964	Homeless Student to Washington Township BOE	02/01/18-06/18

#### **XIV. INSTRUCTIONAL:**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following instructional items.

**RCV#6** 8 votes yes, 2 members absent. Motion approved.  
Mr. Leon Harris abstained Motion 1a  
Mrs. Cohan abstained Motion 3g

Recommend that the Board of Education on the recommendation of the Superintendent, approve the following Items:

1. Workshops
  - a. Debbie Harris, Sarah Prepsel and Meghan Carey NJDOE training Using GOLD Data to Plan Instruction and Communicate Children's Progress, Trenton, June 8, 2018.
2. Materials and Programs
  - a. May 1, May 2, May 3, Early Dismissal Days for CSS Preschool through Grade 3.
  - b. PreK Summer Round Up with Physicals by School Physician July 31, Aug.1 and Aug.2
  - c. Preschool Playground Meet and Greet Dates: Aug. 8 and Aug. 15, 6:00-7:00 PM on Early Childhood Playground
  - d. Kids Choice using CSS for Kids Summer Camp, June 20 through August 3-- 7:15 AM to 5:45 PM (no classes on July 4 and July 5)
  - e. Textbook: Discovering Our Past, a History of the United States
3. Field Trips
  - f. Kasey Bobo to Audubon HS on June 2, 2018 with 11th grade students SAT testing @ \$75.00 for bus
  - g. Sean Gorman to Senior Class Picnic at Gloucester City Swim Club on June 13, 2018 @ \$340.00
  - h. Don Urbanski and GHS Military Club to Ft. Dix on May 21, 24, or 29, (waiting on Air Force confirmation); Free to students @ \$75.00 for bus

4. Fundraisers
  - a. Kristen Cohen, Yearbook Club, Pat's Select Spirit Nights, dates TBD in May and June 2018
  - b. Kristen Cohen, Yearbook Club, Chick-Fil-A Spirit Nights, dates TBD in May and June 2018
  - c. Rhonda Bennett and Interact Club dodgeball charity event; \$1.00 Admission, proceeds to charity of winning team's choice on May 29, 2018 @ 6:00 p.m.
  - d. Jeans Day to benefit Susan G. Komen Breast Cancer Awareness, May 17, 2018 (Cost \$3.00)

**XV. PERSONNEL:**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following personnel items.

**RCV#7** 8 votes yes, 2 members absent. Motion approved.

Mr. Leon Harris abstained Motion 1

Mrs. Cohan abstained Motion 1

1. The renewal of district staff for the 2018-2019 school year.
  - a. GCEA Staff [as listed](#)
  - b. GCEA Support Staff [as listed](#)
  - c. Non Affiliated Staff [as listed](#)
  - d. AFSCME and Non Affiliated Facilities [as listed](#)
  - e. GCAA and Non Affiliated Administrators [as listed](#)

2. Adopt resolution to abolish non-teaching positions.

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE GLOUCESTER CITY SCHOOL DISTRICT ABOLISHING CERTAIN NON-TEACHING POSITIONS FOR ECONOMIC AND BUDGETARY REASONS AND TERMINATING THE EMPLOYMENT OF THE INDIVIDUALS CURRENTLY HOLDING SAID POSITIONS**

WHEREAS, the Board of Education of the Gloucester City School District ("Board of Education") has determined that for the 2018-2019 school year that the School District will experience adverse economic and budgetary problems; and

WHEREAS, the Board of Education, as a result of said adverse budgetary constraints and for reasons of economy finds it necessary to abolish the Homeless Liaison and Evening Security Guard positions and is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9 et. seq.; and

WHEREAS, as a result of the elimination of those positions, the Board of Education is required to terminate the employment of the individuals currently holding the Homeless Liaison and Evening Security Guard positions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Gloucester City School District as follows:

- a. The Homeless Liaison and Evening Security Guard positions in the Gloucester City School District are hereby abolished.
- b. The abolishment of these positions shall be effective June 30, 2018.
- c. The employment of the employees currently holding said positions is terminated effective June 30, 2018.

- d. The Superintendent of Schools is authorized and directed to take appropriate action with respect to the elimination of the Homeless Liaison and Evening Security Guard positions and to notify the employees of the termination of their employment in said positions.
3. The retirement of Debbie Levins, GHS Secretary, effective August 1, 2018.
4. The retirement of Jilda Fitchett, GMS Counselor, effective July 1, 2018.
5. The retirement of Ron Garrison, GHS Custodial Supervisor, effective July 1, 2018.
6. The hire of Meghan Carey as the Summer Food Service Program Coordinator at \$26.00 per hour/District Funds, effective June 25 – July 31, 2018 as needed based on enrollment.
7. The hire of Robert G. Bryan III as the Football Head Coach, effective May 4, 2018
8. Rose Clark, GMS Paraprofessional, to receive \$1000 stipend for completion of BS effective 2018-2019 school year.
9. The pay adjustment for Lauren Bermudez, GMS Paraprofessional, to \$50,891 prorated from April 30, 2018 - June 20, 2018 while working as a GMS substitute teacher.
10. Kerri Kaminski-Mintz to take an FMLA leave of absence from 03/06/18 through 05/04/18.
11. Ann Marie Mann to take an FMLA leave of absence from 04/17/18 through 05/20/18.
12. Jenna Kober to take Intermittent FMLA leave of absence in one hour increments not to exceed 232 hours total.
13. Jill Darrow- payment Senior Class Trip Chaperone-\$734.85
14. Jamie Fahy- payment Senior Class Trip Chaperone-\$734.85
15. Sean Gorman- payment Senior Class Trip Chaperone-\$734.85
16. Pat Hagan- payment Senior Class Trip Chaperone-\$734.85
17. Linda Stewart- payment Senior Class Trip Chaperone-\$734.85
18. Kristen Charles- Page to Stage Club-\$350.00
19. Neil Rossiter- Stress Busters Club-\$650.00
20. Denise Bennett-Ceramics Club-\$350.00
21. Pat Egerton- National Honor Society-\$3,687.00
22. Liz Bakey-Yearbook Advisor-\$3,779.00
23. Jill Darrow- Yearbook Business Manager-\$2,325.00
24. Don Urbanski- Military Club-\$650.00
25. Denise Bennett- Promenade Club-\$175.00
26. Kati Light- Promenade Club-\$175.00
27. Don Urbanski-Ping Pong Club-\$650.00
28. Barb Sacchetti-Leo Club-\$325.00
29. Rhonda Bennett-Leo Club-\$325.00
30. Sandy Baczewski- Video Game Club-\$650.00
31. Bob McWilliams-STEM Club-\$350.00
32. Neil Rossiter- Graphic Novel Club- \$350.00
33. Ginny Brandt-Homecoming Club-\$350.00
34. Ray Emerle-Photography Club-\$650.00
35. Kati Light-Yoga Club-\$650.00
36. Kati Light- Art Club-\$350.00



37. Denise Bennett- Stage Design-\$175.00
38. Kevin Young-Stage Design-\$175.00
39. Kasey Bobo-GSA Club-\$650.00
40. Rhonda Bennett-Interact Club-\$650.00
41. Rachel Donohue- Newspaper-\$2,517.00
42. Ian James-Intramural Basketball-\$350.00
43. Ginny Brandt-Pep Club-\$650.00
44. Jill Darrow-Senior Class Fundraising-\$650.00
45. Kati Light-FOR/Helping Hands-\$650.00
46. Jamie Fahy-Senior Class Advisor-\$976.00
47. Denise Bennett-Junior Class Advisor-\$850.00
48. Ginny Brandt-Sophomore Class Advisor-\$850.00
49. Jenn Grelle-Freshman Class Advisor-\$850.00
50. Amy Lawson-HS Student Council-\$1,750.50
51. Kelly Peck-HS Student Council-\$1,750.50
52. Kevin Young- Band Director-\$4,086.00
53. Susan Jones-Colorguard-\$95 per 8 hrs-183.75 hrs=\$2,182.03
54. Jamie Fahy-High School PR-\$1,312.00

**XVI. POLICY**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following policies.

**RCV#8** 8 votes yes, 2 members absent. Motion approved.

**Add (Final Reading):**

[Policy 7446](#) School Security Program

**XVII. OLD BUSINESS:**

Dr. Dennis Vespe updated the board on the ROTC Program. Gloucester City received acceptance letter and may be able to start September, 2019 as Navy Lions.

**XVIII. NEW BUSINESS:**

On the motion of Mrs. Borger and seconded by Mrs. Cohan to approve the following items.

**RCV#9** 8 votes yes, 2 members absent. Motion approved.

1. Allow Superintendent to hire a soccer and field hockey coach prior to 6/12/18 board meeting.
2. Approval of the resolution of the following HIB investigations.
  - Confirm HIB# 120228 GMS 03292018
  - Confirm HIB# 66620 GMS 11302017
  - Confirm HIB# 120513 GMS 04162018

**XIX. DISCUSSION ITEMS:** None

**XX. OTHER REPORTS:**

On the motion of Mrs. Borger, seconded by Mrs. Cohan to approve the following reports. Motion was passed unanimously by member's present.

- A. Student [Attendance](#)
- B. Health Reports:
  - a) [CSS](#)
  - b) [GMS](#)
  - c) [GHS](#)

**XXI. PUBLIC COMMENT OPEN**

On the motion made by Mrs. Borger and seconded by Mrs. Cohan to open public session. Motion was passed unanimously by members present.

None

**XXII. PUBLIC COMMENT CLOSE**

On the motion made by Mrs. Borger and seconded by Mrs. Cohan to close public session. Motion was passed unanimously by members present.

**XXIII. EXECUTIVE SESSION: None**

**XXVI. ADJOURNMENT**

8:25pm This meeting was adjourned on the motion of Mrs. Borger and seconded by Mrs. Cohan. Motion was passed unanimously by members present.

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Margaret M. McDonnell  
Business Administrator\Board Secretary

Board Members	RCV#1	RCV#2	RCV#3	RCV#4	RCV#5	RCV#6	RCV#7	RCV#8
Mrs. Borger	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Chiodi	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Cohan	Y	Y	Y	Y	Y	A	A	Y
Mr. Harris	Y	Y	Y	Y	Y	A	A	Y
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Johnson	Absent							
Mrs. Negri	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Spotts	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Wright	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Maass	Absent							