

July 24, 2018 Caucus and Regular Meeting

Gloucester City Board of Education

REGULAR MEETING MINUTES

July 24, 2018 • 7:00 p.m.

**I. OPENING STATEMENT:** Read by Mr. Edward C. Hubbs, President

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

**II. SALUTE TO THE FLAG**

**III. MEETING CALLED TO ORDER**

<b>IV. ROLL CALL</b>	Mr. Jason Chiodi	Present	Mrs. Nicole Negri	Present
	Mrs. Stephanie Cohan	Present	Mr. Shawn Spotts	Present
	Mr. Leon Harris	Absent	Mrs. Michelle Wright	Present
	Mr. Edward Hubbs	Present	Vacancy	
	Mr. William Johnson	Absent	Ms. Kathleen Maass	Present

**Administration in Attendance:** Dr. Dennis Vespe Superintendent, Margaret McDonnell Business Administrator. **Administrators:** Janet Kauffmann, Dr. Liz Curry, John Kenney. **Principals:** Sean Gorman, Bill O’Kane, Karen Kessler.

**V. APPROVAL OF MINUTES**

On the motion of Mrs. Wright, seconded by Mrs. Cohan to approve the following minutes. Motion was passed unanimously by members present.

May 17, 2018 Special Meeting  
June 7, 2018 Caucus

June 7, 2018 Executive  
June 12, 2018 Board Meeting

**VI. PRESENTATIONS**

Norell Gurcsik • HIB Grades for 2017-2018

**VII. EXECUTIVE SESSION: None**

**VIII. PUBLIC COMMENTS:**

**PUBLIC COMMENT OPEN**

On the motion made by Mrs. Wright and seconded by Mrs. Cohan to open public session. Motion was passed unanimously by members present.

None

**PUBLIC COMMENT CLOSE**

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On the motion made by Mrs. Wright and seconded by Mrs. Cohan to close public session. Motion was passed unanimously by members present.

### IX. COMMITTEE REPORTS

Personnel\Negotiations: **Bill Johnson (Chair)**; Vacant, Michelle Wright  
Policy\PR: **Stephanie Cohan (Chair)**; Leon Harris, Jason Chiodi  
Property\Facilities: **Jason Chiodi (Chair)**; Shawn Spotts, Leon Harris  
Curriculum\Instruction: **Leon Harris (Chair)**; Nicole Negri, Shawn Spotts  
Finance: **Vacant (Chair)**; Stephanie Cohan, Michelle Wright  
Discipline: **Shawn Spotts (Chair)**; Bill Johnson, Leon Harris  
Sick Bank: **Michelle Wright (Chair)**; Vacant, Nicole Negri  
Residency: **Bill Johnson (Chair)**; Stephanie Cohan, Michelle Wright  
Athletics: **Leon Harris (Chair)**; Shawn Spotts, Nicole Negri

### X. FINANCIAL ACTIONS:

On the motion made by Mrs. Wright and seconded by Mrs. Cohan to approve the following financial actions and facility actions:

**RCV#1** 7 votes yes, 0 members abstained, 2 members absent. Motion Approved

1. Budget Transfers/Adjustments for the 2018 school year
2. Certification of Sufficient Availability of Funds and No Over-Expenditures
- A. Board Secretary Certification of No Over-Expenditures  
Pursuant to N.J.A.C. 6A:23-16.10 {c} 3, Margaret M. McDonnell, Board Secretary, certifies that as of MAY 31, 2018, no budgetary line item account has obligations and payments {contractual orders} which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 {a} 1.
- B. Board's Certification of No Over-Expenditures  
Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of MAY 31, 2018, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-{a} 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.  
In accordance with N.J.A.C. 6A:23AS-16.10 {c} 2, it is certified anticipated revenue has changed  
for the fiscal year ending JUNE 30, 2018 as follows:  
Increased: \_\_\_\_\_ Decreased: \_\_\_\_\_
3. Approval of Secretary and Treasurer Reports  
Approve the MAY 2018 A148 Board Secretary's Report as submitted and the MAY 2018 A149 Treasurer's Report on file in the Board Office which are in agreement.
4. Payment of bills as listed:

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Payroll	June 2018	\$ 1,247,744.17
FICA Board Share	June 2018	\$ 33,164.25
FICA State Share	June 2018	\$ 57,490.85
Expenditures (includes medical)	June 2018	\$ 1,934,552.12
Government & Payroll	Funds {10-40}	\$ 3,272,951.39
Cafeteria Fund {60}	June 2018	\$ 216,848.66
Scholarships {83}	June 2018	\$ 3,950.00
GHS Student Activity {95}	June 2018	\$ 15,827.88
GMS Student Activity {96}	June 2018	\$ 1,405.14
CSS Student Activity {97}	June 2018	\$ 0.00
Grand Total		\$ 3,510,983.07

5. Official Appointments and Professional Services

The Superintendent recommends approval of the following official appointments and professional service providers for the 2018-2019 school year.

Health Benefit Broker: Brown and Brown

6. Grant Actions

6.1 Grant permission to apply for and to accept the 2019 IDEA Grant.

IDEA Basic:	\$ 601,791
IDEA Basic Non-Public	\$ 74,459
IDEA Preschool Public	\$ 24,787
TOTAL	\$701,037

6.2 Approve Salaries Paid from Federal Grant for IDEA Program

IDEA Preschool Grant	Contract Salary	Charge to Grant
Virginia Colvin	\$ 34,102	\$ 23,026 68%
IDEA Basic		
Helen Duffy - Stipend	\$ 5,000	

7. General Fund State Aid Reduction

Board to approve a budget adjustment plan to be implemented in response to the NJ Department of Education 2019 General Fund State Aid Reduction.

General Fund State Aid - Revised	\$29,595,537
Reduction in State Aid	\$ 205,681
Initial 2019 State Aid	\$29,801,218

8. Contracts and Purchase Agreements

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1. Rehab Connection, Physical Therapy\Occupational Therapy Contract
2. Tozour Trane, HVAC Maintenance Contracts- US Communities Cooperative Contract  
15-JLP-023: CSS \$30,606 GMS \$43,896 GHS \$119,142
3. Gloucester County Vocational-Technical School District pool contract. \$8,160.
4. ADT-Upgrade of camera controls and recording system. \$16,161
5. ADT-Addition of 3 doors access system. \$10,957
6. RYEBREAD - Project #5522E, GHS Wrestling and Weight Room pre-design services.  
Upgrades not to exceed \$6,400.
7. Engaged Instruction-Professional Development Contract \$40,800.
8. Camden County Educational Services Commission Professional Services Contract.  
\$158,144
9. Insight-Substitute staffing contract
10. Stewart Industries - Print Management Agreement 7/31/18-7/31/19 \$604.50 per month.
11. Xerox Financial Services, Inc. - Printer Software Lease to include card readers and  
printer system with 5 years support at \$849 per month.
12. Yellow Bus - Lease agreement 8/17/18 through 6/30/19 for 2 busses at \$1,500 per  
month each.

9. School Lunch Program prices for the 2018-19 school year

<u>Breakfast:</u>	2017-18	2018-19
High School Students grades 9-12	\$1.10	\$1.10
Middle School Students grades 7-8	\$1.10	\$1.10
Elementary Students through grade 6	\$1.00	\$1.00
Reduced (All Students)	\$ .30	\$ .30
<u>Lunch</u>	2017-18	2018-19
High School Students grades 9-12	\$2.55	\$2.60
Middle School Students grades 7-8	\$2.55	\$2.60
Elementary Students through grade 6	\$2.30	\$2.35
Reduced (All Students)	\$ .40	\$ .40
<u>Teachers:</u>	2017-18	2018-19
Teachers Breakfast	\$1.60	\$1.60
Teachers Lunch	\$3.05	\$3.10
Second Entrée	\$1.50	\$1.75

10. Accept 2019 Non-Public Entitlements for Gloucester Catholic from the State of New Jersey
- |                      |          |                       |          |
|----------------------|----------|-----------------------|----------|
| Non Public Textbooks | \$25.792 | Non Public Technology | \$17,388 |
| Non Public Nursing   | \$48.985 | Non Public Security   | \$37,875 |

11. Facility Actions:  
The Business Administrator/Board Secretary recommends approval of the following  
facilities actions:

1. Facility Usage Requests

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Group	Location	Date	Time
Lions Wrestling Tournament	HS Field House	10/13/18	7am-4pm
Youth Soccer HS Fields Only	GCHS, CSS	08/01/18-11/15/18 09/08/18-11/10/18	6pm-8pm Weekdays 10am-4pm Sundays
Gloucester Catholic Varsity Football	GCHS	09/08/18, 10/06/18, 10/27/18, 11/22/18	9am-2pm
Camden County Health Department	CSS, Gym	10/15/18	4pm-8pm

2. Approve any revision to the district's current Long Range Facility Plan.

**XI. BOARD POLICIES AND PROCEDURES:**

On the motion of Mrs. Wright and seconded by Mrs. Cohan to approve the following 2018-2019 board policies and procedures.

**RCV#2** 7 votes yes, 2 members absent. Motion Approved

1. 3216 Revision of DRESS AND GROOMING Policy
2. 4216 Revision of DRESS AND GROOMING Policy

**XII. STUDENT MATTERS:**

On the motion of Mrs. Wright and seconded by Mrs. Cohan to approve the following student matters.

**RCV#3** 7 votes yes, 2 members absent. Motion approved

1. Bedside Instruction and Placements as listed
  - a. 9940193427 Home School Request 06/13/2018 \$0.00
  - b. 360293538 Home School Request 06/30/2018 \$0.00
  - c. 4869960248 Fairmont 05/07/18-05/14/18 \$43.94 per hour
  - d. 1234588024 Home Instruction 06/13/18-06/19/18 \$43.94 per hour
  - e. 3563299378 Brookfield 04/19/18-05/29/18 \$43.94 per hour
  - f. 1715476762 Home Instruction 05/22/18-06/19/18 \$43.94 per hour
  - g. 7901509871 YES 06/01/18-06/21/18 \$43.94 per hour
  - h. 293713022 Terminate Homebound 06/01/18 \$0.00
  - i. 293713022 Durand Academy 06/04/18 \$7,207.00
  - j. 9945247921 5 hours summer tutoring 07/01/18 \$150.00
  - k. 2563299378 Terminate Homebound 05/29/18 \$0.00
  - l. 1234588024 Homebound Instruction 06/13/18 \$43.94 per hour
  - m. 1234588024 Terminate Homebound 06/18/18 \$0.00
  - n. 4001336980 Terminate Yale School 07/01/18 \$0.00
  - o. 1581332918 Begin Collier Youth 05/15/18 \$5,219.00
  - p. 1581332918 Begin Collier ESY 07/01/18 \$9,840.00
  - q. 6561680120 GCSSD Assistive Tech 06/12/18 \$ 893.00
  - r. 2186469205 Advanced Multimedia 06/28/18 \$ 358.00
  - s. 2317934381 Terminate Garfield Park 07/17/18 \$ 0.00

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t.	9489380859	Terminate Arch Damiano	07/16/18	\$ 0.00
u.	2993713022	Terminate Durand ESY	07/17/18	\$ 0.00
v.	1794043036	Terminate GCSSSD	09/01/18	\$ 0.00
w.	8964071788	Terminate Yale School	09/01/18	\$ 0.00
x.	8894718021	Terminate Archway Upper	09/01/18	\$ 0.00
y.	7589841773	Terminate Archbishop	09/01/18	\$ 0.00
z.	3609235384	Terminate Archway Upper	09/01/18	\$ 0.00
aa.	8766005718	Begin CCC	09/01/18	\$7,000.00
bb.	5725544745	Begin Commission for the Blind	09/01/18	\$1,900.00
cc.	3634196361	Begin Commission for the Blind	09/01/18	\$1,900.00
dd.	2845266389	Begin Commission for the Blind	09/01/18	\$1,900.00
ee.	6561680120	Wilson Learning Tutoring	07/01/18	\$ 720.00

### XIII. INSTRUCTIONAL:

On the motion of Mrs. Wright and seconded by Mrs. Cohan to approve the following instructional items.

**RCV#4** 8 votes yes, 1 member abstained, 1 member absent. Motion approved

1. Workshops
  - a. Keith Gorman: Advanced Placement Summer Institute, AP US Government & Politics Update at Ocean County College on 8/19/18-8/21/18 Awarded Redesign Scholarship. Cost \$0
  - b. Sara Prepsel: WRS Introductory Workshop at Westin Mount Laurel on 8/7/18-8/9/2018. Cost \$649.00 ESSA Title I Funds.
  - c. Debbie Bonner: WRS Introductory Workshop at Westin Mount Laurel on 8/7/18-8/9/2018. Cost \$649.00 ESSA Title I Funds.
  - d. Jackie Brady: WRS Introductory Workshop at Westin Mount Laurel on 8/7/18-8/9/2018. Cost \$649.00 ESSA Title I Funds.
  - e. Carley Shrader: AP Statistics at Middlesex County College on 7/30/18-08/2/18. Cost \$900 ESSA Title I Funds.
  
2. Materials and Programs
  - a. Textbook Approval - AP Environmental Science
  - b. District Curriculum:
 

<ul style="list-style-type: none"> <li>• College U.S. History I</li> <li>• College U.S. History II</li> <li>• Honors U.S. History I</li> <li>• Honors U.S. History II</li> <li>• Art Grade 6</li> <li>• Art Grade 7</li> <li>• Art Grade 8</li> <li>• Art Grade 8 (Advanced)</li> <li>• Spanish Grade 6</li> <li>• Spanish Grade 7</li> <li>• Spanish Grade 8</li> <li>• Spanish Grade 8 (Semester)</li> </ul>	<ul style="list-style-type: none"> <li>• Physics for Everyday Living</li> <li>• Life Skills- Transition to Work</li> <li>• Social Studies Grade 5</li> <li>• Social Studies Grade 6</li> <li>• Social Studies Grade 7</li> <li>• Social Studies Grade 7 Advanced</li> <li>• Social Studies Grade 8</li> <li>• Physical Education I</li> <li>• Physical Education II</li> </ul>
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  - c. District Novel List 2018-2019
  - d. District Textbook List 2018-2019
  - e. District Curriculum List 2018-2019
  - f. Assembly - Camfel Productions, count on Me" (Theme: Responsibility & Honesty), 4th & 5th

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- grade students, and "It's My Life (Theme: Responsibility), 6th, 7th, & 8th grade students, Thursday, 10/4/18 (Week of Respect), \$895.00 total for both grade level assemblies
- g. Kati Light-Friends of Rachel-Welcome Wagon Breakfast-Oct. 2018-Welcome new students to GHS
  - h. GCPD-Week of Respect-Oct. 2018
  - i. GCPD-Pre-P
  - j. Prom Assembly-Mock Crash-May 2019
  - k. Youth Alliance Speakers-Winter/Spring 2018-2019
3. Field Trips
- a. Kati Light-Friends of Rachel/Helping Hands Love Park-Fed the Homeless-Dec 2018 & Jan, Feb, March 2019
  - b. Cpl. Mark Ryan 5K Run-Nov 2018
  - c. Kati Light/Pat Egerton-NHS FOR/Helping Hands-Bancroft Classic-March 2019
  - d. Pat Hagan- Sports Marketing Six Flags Business /Marketing Day-May 2019, Lincoln Financial Field-April 2019, Citizens Bank Park-Spring 2019, Wells Fargo Center- Spring 2019
  - e. Matt Whitecar- Mohonk Preserve -May 2019 AP Bio & AP Env. Science
  - f. Matt Whitecar- Minnewaska State Park Preserve-May 2019-AP Bio. & AP Env. Science
  - g. Denise Bennett- Ceramics/Design Illustration Eastern State Penitentiary-Oct. 2018, Mutter Museum-February 2019, Berlin Mart \_Found Art Projects Weekend-May 2019, Ground of Sculpture -Hamilton Twp., NJ (April/May 2019)
  - h. Ed Malone- AP Psych Escape Room-Spring 2019-Glassboro
  - i. Pat Egerton- NHS Deptford Rehab Center-Fall 2018.
  - j. Susan Jones-Color Guard Competitions: Gateway-Feb. 2019, Triton HS- March 2019, Egg Harbor Twp. HS- March 2019, Winslow HS- March 2019, Williamstown HS- April 2019, Highland HS- April 2019, Eastern HS- April 2019
  - k. Sean Gorman- Senior Class Gloucester City Swim Club-senior picnic June 2019
  - l. Christy Enright-Life Skills Class- Trips throughout the 2018-2019 school year Local businesses and municipal building, Center City Phila. For Christmas-public transportation, Cape May Zoo, US Mint-Phila., Historic Phila., Wegman's-Cherry Hill, Shoprite-Brooklawn, IKEA-Phila., Wetlands Institute (Cape May),
  - m. Kasey Babe-Guidance Dept.-Various trips for testing and college campus tours; Stockton Univ., Temple Univ., Audubon HS-SAT Administration, RCGC, CCC, TCNJ, Rowan Univ., Rutgers, Atlantic City Convention Center-National College Fair
  - n. Bob McWilliams-Ski Club- Jack Frost/Big Boulder, January 1st & 18, 2019, February 1st & 15th, 2019, March 1, 2019 (Make-up day March 8, 2019)
  - o. Sean Gorman, Senior Class Trip Walt Disney World-April 1-5, 2019
  - p. Keith Gorman-AP Gov./Politics-Washington, DC-Spring 2019, Renaissance Program-Wildwood- May 2019
4. Fundraisers
- a. Staff member Cari Pappa, Friends of Rachel Free Community Car Wash, 6th-8th grade students, end of September/beginning of October 2018 (exact date TBD), GMS parking lot
  - b. American Red Cross Future Blood Donors program/Pint Size Hero Blood Drive, 4th-8th grade students, parents, community, October 2018 (exact date TBD), GMS
  - c. Sean Gorman -\$5.00 Jeans Days-throughout the 2018-2019 school year d. Snack Sales throughout school year

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- e. Tony Sidoti- Boys Soccer-Phila Union Ticket Raffle, Chick Fil-A Night, Candy Sale
- f. Lions Music Boosters- Football, Basketball, Musical Concession Stands, Claires Gourmet Sale-September-October 2018, Hoagie Sales 2018-2019, Gourmet Popcorn Sale-January-February 2019, Paint Night-Winter/Spring, Krispy Kreme Coupon Sale, Applebee's Flapjack breakfast
- g. Denise Bennett-Junior Class; Gertrude Hawk Chocolate, Yankee Candle, Candy Grams, Mid-Term Snack Sale, Pictures with Santa, Chick Fil-a Night, T-Shirt Sales, Josten's Fundraisers, Basket Raffles, Spirit Socks
- h. Denise Bennett-Ceramics/Design Illustration Soup Sale
- i. Kristen Charles- Musical Spring 2019, Play- Fall 2018
- j. Kati Jo Goldrick- Dance Team; Raffle & 50/50 at games, TV Raffle, GTM apparel fundraisers, PJ's Whelihans Dine & Donate-TBD, Dance Clinic/Camp-TBD

### **XVI. PERSONNEL:**

On the motion of Mrs. Wright and seconded by Mrs. Cohan to approve the following instructional items.

**RCV#5** 7 votes yes, 0 member abstained, 2 members absent. Motion approved

- 1. The hire of a varsity assistant wrestling coach
- 2. The hire of a Yearbook Business Manager
- 3. The hire of a Student Council
- 4. The creation of a weight room supervisor position for fall, winter, spring and summer seasons (Stipend TBD)
- 5. Permission for the Superintendent to hire staff during the dates of July 25th to the September BOE meeting
- 6. The hire of Caitlyn Cusack, CSS Teacher, at BA05 \$52,070 from 9/01/18-6/30/19
- 7. The hire of Michelle Formiglia-Colbert, CSS Teacher, at MA01 \$53,649 from 9/1/18-6/30/19
- 8. The hire of Alyssa McFerren, Preschool Teacher, at BA01 \$50891 from 9/1/18-6/30/19
- 9. The hire of Jean Enoch, Marching Band Director on July 1, 2018
- 10. The hire of Kimberly Johnson, GHS Math Teacher, at BA01 \$50891 from 9/1/18-6/30/19
- 11. The hire of Beverly Hoskins, Custodian, on July 30, 2018 at \$21,700 annually based on AFSCME Contract.
- 12. The hire of Yvonne Gonzales, Custodian, on August 13, 2018 at \$21,700 annually based on AFSCME Contract.

#### Curriculum Writing (on as needed basis)

- 14. To approve Ray Emerle, \$29.35 per hour effective July/August 2018 District Funds.
- 15. To approve Kristina Vasquez, \$29.35 per hour effective July/August 2018 District Funds. Wilson Language Training (WRS Introductory Workshop)
- 16. To approve Sara Prepsel, \$36.05 per hour effective August 7-9, 2018 total of 16.5 hrs. ESSA Title I Funds.
- 17. To approve Debbie Bonner, \$36.05 per hour effective August 7-9,2018 total of 16.5 hrs. ESSA Title I Funds.
- 18. To approve Jackie Brady, \$36.05 per hour effective August 7-9, 2018 total of 16.5 hrs. ESSA Title I Funds. PLTW CSE Online Core Training
- 19. To approve Robert McWilliams, \$36.05 per hour effective 8/22/18- 4/3/2019 total of 30 hrs. ESSA Title I Funds.

#### Summer School Staff



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20. To approve Neil Rossiter -MS/HS Substitute Teacher, \$30.00 per hour effective July/August 2018. ESSA Title I Funds.
21. To approve Sandra Baczewski- MS/HS Substitute Teacher, \$30.00 per hour effective July/August 2018. ESSA Title I Funds.
22. To approve Donald Urbanski - MS/HS Substitute Teacher, \$30.00 per hour effective July/August 2018. ESSA Title I Funds.
23. Ray Emerle-Photography Club-Level I
24. Jamie Fahy-HS PR-stipend
25. Rachel Donahue-Lion's Roar-stipend
26. Carly Shrader/Tim Walker-FCA-Level III
27. Bob McWilliams-GHS Ski Club/Snowboard Club-Level I
28. Rhonda Bennett-Interact Club-Level II
29. Ginny Brandt-Pep Club-Level II
30. Kati Light-Yoga Club-Level I
31. Kati Light- Friends of Rachel/Helping Hands-Level II
32. Kati Light- Art Club-Level I
33. Mike Lifsted- Golf Club-Level I
34. Pat Hagan-Consumer Bowl
35. Denise Bennett-Ceramics Club-level I
36. Don Urbanski-Military Club-Level II
37. Sandy Baczewski- Gaming Club-level II
38. Barb Sacchetti-Leo Club-level II
39. Ian James-Intramural Basketball-Level I
40. Mike Lifsted- Debate Club-Level I
41. Don Urbanski- Ping Pong Club-Level II
42. Pat Egerton- National Honor Society-Stipend
43. Liz Bakey- Yearbook Advisor-Stipend
44. Jamie Fahy-Senior Class Adviser-Stipend
45. Denise Bennett-Junior Class Adviser-Stipend
46. Ginny Brandt-Sophomore Class Adviser-Stipend
47. Jenn Grelle- Freshman Class Adviser-Stipend
48. Kati-Jo Goldrick- Dance Team-Stipend
49. Ginny Brandt- Cheerleading Coach-Stipend
50. Kelli Lukasiak- Middle School Cheerleading Coach-Stipend
51. Kevin Young-payment for concert band hours-64.75 hours-95.00 per 8hrs= \$769.50
52. Dana Seternus- Musical Director-Stipend
53. David Chorzewski- Asst. Musical Director
54. Denise Bennett-Stage Manager-Musical
55. Kristen Charles-Business Manager-Musical
56. Kristen Charles-Drama Director-Stage Crew Advisor, Business Manager-Stipend
57. George Bakey-Varsity Girls Basketball Coach
58. Megan Mason-Asst. Girls Basketball Coach
59. Colin MacAdams-Middle School Girls Coach
60. Phil MacAdams- 5th & 6th Grade Girls Coach
61. Brittney Middleman- Asst. 5th & 6th Grade Girls Coach
62. Liam James-Varsity Boys Basketball Coach
63. Ian James-Asst. Boys Basketball Coach
64. Steve Barclow-Freshman Boys Basketball Coach
65. Rich Maunz-Jr. High Basketball Coach

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66. Dave Santilli-Asst. Jr. High Basketball Coach-Volunteer
67. Frank Alloway- 5th & 6th Grade Boys Head Coach
68. Spencer Homan- 5th & 6th Grade Boys Asst. Coach
69. Andrew Boulden- Volunteer Coach-Boys Basketball
70. Chris Wamsley- Volunteer Coach-Boys Basketball
71. Kati Light-Boys Cross Country Coach
72. Cailin Hadley- Girls Cross Country Coach
73. Keith Garman-Jr. High Cross Country Coach
74. Caitlyn Cusack-Varsity Field Hockey Coach
75. Carly Shrader -Asst. Field Hockey Coach
76. Tiffany Hope-Freshman Field Hockey Coach
77. Joanne Burnett-Jr.High Field Hockey Coach
78. Brittany Middleman-Asst. Jr. High Field Hockey Coach
79. Kim DeMeo-Volunteer Coach-Field Hockey
80. Tony Sidoti- Boys Varsity Soccer Coach
81. Ethan Casey-Asst. Boys Soccer Coach
82. Shannon McKinnon- Girls Varsity Soccer Coach
83. Amy Kohlsaar-Girls Asst. Soccer Coach
84. Colin MacAdams-Jr. High Soccer Coach
85. Natalie Velez-Asst. Jr. High Soccer Coach
86. Robert Bryan-Varsity Football Coach
87. Greg Galbraith-Asst. Football Coach
88. Evan Pietrangelo- JV. Football Coach
89. Ian James-Asst. Varsity Football Coach
90. Matthew McCioskey-Asst. Varsity Football Coach
91. Mike Beese Jr.-JV Football Coach
92. Chad Zearfoss-Freshman Football Coach
93. Michael McGough-Volunteer Football Coach
94. Greg Galbraith-Varsity Baseball Coach
95. Chris Wamsley-Asst. Baseball Coach
96. Nicholas Rutter-Freshman Baseball Coach
97. Chad Zearfoss- JV Coach Baseball
98. Angel Rodriguez- Volunteer-Baseball
99. Kyle Stewart- Volunteer Baseball
100. Megan Mason-Varsity Softball Coach
101. Sue Dybus-Asst. Softball Coach
102. Jill Darrow-Freshman Softball Coach
103. Dave Light Sr. Volunteer Softball
104. Nicole Seibert- JV Softball Coach
105. Jenn Grelle-Varsity Bowling Coach
106. Mike Lifsted-Asst. Bowling Coach
107. Shannon McKinnon-Head Swim Coach
108. Mike Clancey-Asst. Swim Coach
109. Jenn Neal- Volunteer Coach-Swimming
110. Cailin Hadley-Girls Track Coach
111. Amy Kohsaar-Asst. Girls Track Coach
112. Keith Garman-Jr. High Girls Track Coach
113. Duncan Wright-Asst. Jr. High Girls Track Coach
114. Lisa DePrince-Boys Track Coach

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115. Steve Barclow-Asst. Boys Track Coach
116. Tom McConnell- Wrestling Coach
117. Jason Giambuzzi-Asst. Wrestling Coach
118. James Higgins- Volunteer Coach Wrestling
119. Dominic Longo-Volunteer Coach Wrestling
120. John Sanders- Volunteer Coach Wrestling
121. Anthony Curcio-Volunteer Coach Wrestling
122. John Walsh- Volunteer Coach Wrestling
123. Jon Lado- Volunteer Coach Wrestling
124. Bill Mclaughlin- Athletic Trainer
125. The retirement of Glenn Brown, School Psychologist, effective July 1, 2018.
126. The resignation of Kimberly Ludwick, Administrative Assistant, effective 08/02/18.
127. The resignation of Ryan Schafer, GHS Math Teacher, effective July 31, 2018.
128. The resignation of Christina Quirk, LDTC, effective September 17, 2018
129. The correction of 11th month salary for Christina Quirk, LDTC, to \$8805.00
130. The correction of 18-19 Facilities grounds stipend per contract \$2.00 per hour for anyone who works 20 hours or more; Joe Berry, Keagan Getka and James Sauter.
131. The step salary increase of Jessica Ruskoski, CSS Teacher, from MA+30 Step 13 \$72,983 to MA+60 \$76,315.
132. The step salary increase of Kristina Vasquez, CSS Teacher, from MA+30 Step 13 \$72,983 to MA+60 \$76,315.
133. The leave of absence of Meghan Carey from October 1, 2018 through January 21, 2019.
134. The placement of Camden County College student, Guadalupe Ballesteros, for observation from September 24, 2018 for seven (7) consecutive weeks at GMS or GHS.
135. The placement of Camden County College student, Victoria Metcalf, for observation from September 24, 2018 for seven (7) consecutive weeks at GMS or GHS.
136. The placement of Camden County College student, Karla Rosa, for observation from September 24, 2018 for seven (7) consecutive weeks at GMS or GHS.
137. The placement of Camden County College student, Nicholas Schmidt, for observation from September 24, 2018 for seven (7) consecutive weeks at GMS or GHS.
138. The carry-over of five (5) vacation days for use in 2018-2019 by Dr. Vespe as per his contract.
139. Payment of Brooke Stafford totaling \$350 for tutoring GHS student.
140. To approve the following staff member for chaperone payment, Mary Goble, Spring Concert; Art Show, \$50.54
141. To approve the following staff member for chaperone payment, Pamela McNamee, Spring Concert; Art Show, \$50.54
142. To approve the following staff member for chaperone payment, Melissa Bellwoar, 8<sup>th</sup> Grade Class Trip to Washington, D.C., \$50.54
143. To approve the following staff member for chaperone payment, Sharon Dagney, 8th Grade Class Trip to Washington, D.C., \$50.54
144. To approve the following staff member for chaperone payment, Jack Ekimoglou, 8th Grade Class Trip to Washington, D.C., \$50.54
145. To approve the following staff member for chaperone payment, Rachel Gorman, 8th Grade Class Trip to Washington, D.C., \$50.54
146. To approve the following staff member for chaperone payment, Anna Peeke, 8th Grade Class Trip to Washington, D.C., \$50.54
147. To approve the following staff member for chaperone payment, Cari Pappa, 8th Grade Class Trip to Washington, D.C., \$50.54

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148. To approve the following staff member for chaperone payment, Karen McGlinn, 8th Grade Class Trip to Washington, D.C., \$50.54
149. To approve the following staff member for chaperone payment, Denise O'Donnell, 8<sup>th</sup> Grade Class Trip to Washington, D.C., \$50.54
150. To approve the following staff member for chaperone payment, Cindy Dolson, 8th Grade Class Trip to Washington, D.C., \$50.54
151. To approve the following staff member for chaperone payment, Lauren Carchidi, 8th Grade Class Trip to Washington, D.C., \$50.54
152. To approve the following staff member for chaperone payment, Susan Cipriani, 8th Grade Class Trip to Washington, D.C., \$50.54
153. To approve the following staff member for chaperone payment, Lorri Stasium, 8th Grade Class Trip to Washington, D.C., \$50.54
154. To approve the following staff member for chaperone payment, Ryann Burke, 8th Grade Class Trip to Washington, D.C., \$50.54
155. To approve the following staff member for chaperone payment, Giselle Kelly, 8th Grade Class Trip to Washington, D.C., \$50.54
156. To approve the following staff member for chaperone payment, Jennifer Lampi, 8th Grade Class Trip to Washington, D.C., \$50.54
157. To approve the following staff member for chaperone payment, Gerald Napoli, 8th Grade Class Trip to Washington, D.C., \$50.54
158. To approve the following staff member for chaperone payment, Natalie Simko, 8th Grade Class Trip to Washington, D.C., \$50.54
159. To approve the following staff member for chaperone payment, Frank Alloway, 8th Grade Graduation and Dance, \$50.54
160. To approve the following staff member for chaperone payment, Melissa Bellwoar, 8<sup>th</sup> Grade Graduation and Dance, \$50.54
161. To approve the following staff member for chaperone payment, Trisha Bryson, 8th Grade Graduation and Dance, \$50.54
162. To approve the following staff member for chaperone payment, Joanne Burnett, 8th Grade Graduation and Dance, \$50.54
163. To approve the following staff member for chaperone payment, Lauren Carchidi, 8th Grade Graduation and Dance, \$50.54
164. To approve the following staff member for chaperone payment, Jack Ekimoglou, 8th Grade Graduation and Dance, \$50.54
165. To approve the following staff member for chaperone payment, Rachel Gorman, 8th Grade Graduation and Dance, \$50.54
166. To approve the following staff member for chaperone payment, Joanne Keck, 8th Grade Graduation and Dance, \$50.54
167. To approve the following staff member for chaperone payment, Colin MacAdams, 8<sup>th</sup> Grade Graduation and Dance, \$50.54
168. To approve the following staff member for chaperone payment, Pam McNamee, 8th Grade Graduation and Dance, \$50.54
169. To approve the following staff member for chaperone payment, Denise O'Donnell, 8<sup>th</sup> Grade Graduation and Dance, \$50.54
170. To approve the following staff member for chaperone payment, Anna Peeke, 8th Grade Graduation and Dance, \$50.54
171. To approve the following staff member for chaperone payment, Cari Pappa, 8th Grade Graduation and Dance, \$50.54
172. To approve the following staff member for chaperone payment, Mary Beth Reiners, 8<sup>th</sup>

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- Grade Graduation and Dance, \$50.54
173. To approve the following staff member for chaperone payment, Mary Rice, 8th Grade Graduation and Dance, \$50.54
  174. To approve the following staff member for chaperone payment, Kim Stamm, 8th Grade Graduation and Dance, \$50.54
  175. To approve the following staff member for chaperone payment, Lisa Triantafillou, 8<sup>th</sup> Grade Graduation and Dance, \$50.54
  176. To approve the following staff member for chaperone payment, Joanne Wells, 8th Grade Graduation and Dance, \$50.54
  177. Debbie Bonner, payment Book Club, Grades 1/2/3, \$325
  178. Jacqueline Brady, payment Book Club, Grades 1/2/3, \$325
  179. Cynthia Kumpel, payment, Yearbook Club, Grade 3, \$216.66
  180. Dana Carlino, payment, Yearbook Club, Grade 3, \$216.66
  181. Pam Roney, payment, Yearbook Club, Grade 3, \$216.66
  182. Michelle Barth, payment, Journalism/Newsletter Club, \$325.00
  183. Jacqueline Brady, payment, Journalism/Newsletter Club, \$325.00
  184. Maternity/FMLA/FLA leave of absence for Josephine Sbrocco-Startzell, GMS Teacher, from September 1, 2018 through January 2, 2019
  185. Michaela Lightcap as Assistant Field Hockey Coach
  186. Approve the retirement of Margaret McDonnell, School Business Administrator\Board Secretary effective 10/1/18.

**XV. OLD BUSINESS:** None

**XVI. NEW BUSINESS:** None

**XVII. DISCUSSION ITEMS:** None

**XXVIII. OTHER REPORTS:**

On the motion of Mrs. Wright, seconded by Mrs. Cohan to approve the following reports. Motion was passed unanimously by member's present.

- A. HIB Grades Report 2017-2018
- B. Student Attendance
- C. Health Reports:
  - a) CSS
  - b) GMS
  - c) GHS

**XIX. PUBLIC COMMENT OPEN**

On the motion made by Mrs. Wright and seconded by Mrs. Cohan to open public session. Motion was passed unanimously by members present.

- Nancy Arey, Somerset Street. Ms. Arey has a student in Special Education and she expressed her concern with staffing, resignations and retirements.

**XX. PUBLIC COMMENT CLOSE**

On the motion made by Mrs. Wright and seconded by Mrs. Cohan to close public session. Motion was passed unanimously by members present.

## July 24, 2018 Caucus and Regular Meeting

### XXI. EXECUTIVE SESSION:

On the motion made by Mrs. Wright and seconded by Mrs. Cohan to enter Executive Session for approximately 40 minutes to interview board member candidates and to discuss contracts, no action will be taken.

Motion was passed unanimously by board members.

*WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Gloucester City Public Schools, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and*

*WHEREAS, the Gloucester City Public Schools, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

*WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.*

*NOW, THEREFORE, BE IT RESOLVED that the Gloucester City Public Schools, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):*

*Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public*

*Any matter in which the release of information would impair a right to receive funds from the federal government;*

*Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;*

*Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body*

*Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank 3 rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;*

*Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;*

*Any investigations of violations or possible violations of the law;*

*Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;*

*Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;*

*Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;*

*WHEREAS, the length of the Executive Session is undetermined; however, the Gloucester City Public Schools, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_ pm and the Gloucester City Public Schools, Board of Education will proceed with business.*

*NOW, THEREFORE, BE IT RESOLVED, that the Gloucester City Public Schools, Board of Education will go into Executive Session for only the above stated reasons;*

*BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Gloucester City Public Schools, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.*

*BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.*

*BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.*

### XXII. RETURN TO PUBLIC SESSION

On the motion made by Mrs. Wright and seconded by Mrs. Cohan to close executive session and return to public session.

Motion was passed unanimously by board members.

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**XXIII. ACTION TAKEN AFTER EXECUTIVE SESSION:**

On the motion of Mrs. Wright and seconded by Mrs. Cohan to approve the following instructional items.

**RCV#6** 7 votes yes, 0 member abstained, 2 members absent. Motion approved

1. Recommend the board approve the sale of the Mary Ethel Costello School Building to the City of Gloucester for \$1.

On the motion of Mrs. Wright and seconded by Mrs. Cohan to approve the following instructional items.

**RCV#7** 7 votes yes, 0 member abstained, 2 members absent. Motion approved

2. Recommend the board authorize the district to proceed with the TV Studio and the Library Media Center renovation projects, approximate cost of \$330,000. To be funded through solar project revenues.

**XXIV. ADJOURNMENT**

8:00PM This meeting was adjourned on the motion of Mrs. Wright and seconded by Mrs. Cohan. Motion was passed unanimously by members present.

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Margaret M. McDonnell  
Business Administrator\Board Secretary

Board Members	RCV#1	RCV#2	RCV#3	RCV#4	RCV#5	RCV#6	RCV#7
Mr. Chiodi	Y	Y	Y	Y	Y	Y	Y
Mrs. Cohan	Y	Y	Y	Y	Y	Y	Y
Mr. Harris	Absent						
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y
Mr. Johnson	Absent						
Mrs. Negri	Y	Y	Y	Y	Y	Y	Y
Mr. Spotts	Y	Y	Y	Y	Y	Y	Y
Mrs. Wright	Y	Y	Y	Y	Y	Y	Y
Ms. Maass	Y	Y	Y	Y	Y	Y	Y