

"PUBLIC BUDGET HEARING" - BOARD OF EDUCATION

THURSDAY, MAY 4, 2017 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

<u>PRESIDING</u>	Mr. Hubbs, President
<u>ROLL CALL:</u>	Mrs. Borger Present
	Mrs. Cohan Present
	Mr. Dolson Present
	Mr. Driscoll Present
	Mr. Harris Present
	Mr. Hubbs Present
	Mr. Johnson Absent
	Mr. Spotts Present
	Mrs. Wright Absent
	Mr. McGrory Absent

Administration in Attendance

Mr. Rafferty, Superintendent; Ms. McDonnell, Business Administrator; Board Solicitor; Administrators: Mr. Kenney and Mrs. Kauffmann; Principals: Mr. O’Kane, Mrs. Kessler, and Mr. Gorman; Mrs. Fiorini. Twenty members of the public-staff, parents, students, etc.

The Business Administrator / Board Secretary will read the announcement giving public notice of this meeting.

**GLOUCESTER CITY BOARD OF EDUCATION
GLOUCESTER CITY, NEW JERSEY**

**DATE: MARCH 20, 2017
TO: GLOUCESTER CITY NEWS
COURIER POST ACCT#073712
FROM: MARGARET M. MCDONNELL**

MAY 9, 2017

"REGULAR MEETING" - BOARD OF EDUCATION

TUESDAY, MAY 9, 2017 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

PRESIDING

Mr. Hubbs, President

ROLL CALL:

Mrs. Borger	Present
Mrs. Cohan	Present
Mr. Dolson	Present
Mr. Driscoll	Present
Mr. Harris	Present
Mr. Hubbs	Present
Mr. Johnson	Present
Mr. Spotts	Present
Mrs. Wright	Present
Mr. McGrory	Present

Administration in Attendance

Mr. Rafferty, Superintendent, Ms. McDonnell, Business Administrator; Board Solicitor, Frank Cavallo; Administrators: Dr. Curry, Mrs. Kauffmann; Principals: Mrs. Kessler, Mr. O’Kane and Mr. Gorman.

40 members of public, teachers, staff, parents & children.

Mr. Hubbs reviewed Code of Ethics.

SUPERINTENDENT RECOGNITION

Nicholas Brandt
Derron Cooney
Mason Gaskill

These GHS Freshmen have been accepted into “The Give Something Back Foundation” scholarship program. These students were three of less than 200 9th grade students throughout the State of New Jersey selected for this incredible program. This foundation’s mission is “to provide mentors and scholarships that help Pell Grant-eligible students go to college and graduate in four years debt free.

MAY 9, 2017

**STUDENT
REPRESENTATIVES**

Danica Bennett MEC

Nicholas Brandt GHS
Derron Cooney
Mason Gaskill

Mr. Rafferty read a letter announcing his decision to retire effective 9/1/17

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

COMMITTEES

Personnel/Negotiations: Mrs. Borger reported
Policy/PR: Mrs. Cohan reported
Property/Facilities: Mr. Dolson reported
Curriculum/Instr: Mr. Harris reported
Finance: Mrs. Borger reported
Discipline:
Sick Bank:
Shared Services/
Innovation/
Food Services:

MAY 9, 2017

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to approve and accept the following Board Minutes as amended. Motion was passed unanimously by members present.

- April 6, 2017 Caucus
 - April 6, 2017 Executive Minutes
 - April 11, 2017 Regular Meeting
 - April 11, 2017 Executive Minutes
-

ADMINISTRATIVE REPORTS

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan, to approve the Administrative Reports for APRIL 2017 Board of Education. Motion was passed unanimously by members present.

- | | |
|---------|---|
| Exhibit | Superintendent Summary |
| A | Director of Curriculum: Technology, After 3, Extended Day Program |
| B | Facilities |
| C | Special Education |
| D | Jr. Sr. High School |
| E | Mary Ethel Costello |
| F | Cold Springs School |

MAY 9, 2017

SUPERINTENDENT’S REPORT

Mission Statement:

“The educational process of the Gloucester City Public School District is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Student Learning Standards. The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to life long learning.”

A. STUDENTS The Superintendent recommends approval of the following Student Action Items:

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Student Action Items.

RCV #1 10 votes yes. Motion approved.

A. STUDENTS		The Superintendent recommends approval of the following Student Action Items:		
BOE Date	Student #	Action	Amount	Effective Date
5/9/2017	9945247921	Homebound Instruction	\$42.45/hr	4/25/2017
	7901509871			3/3/2017 - 4/11/2017
5/9/2017		Together Shelter	\$42.45/hr	
5/9/2017	7901509871	Begin GCSSSD, Bankbridge Academy	\$11,862.00	4/12/2017
5/9/2017	9412486189	Homebound Instruction	\$42.45/hr	4/25/2017
	8921813026			4/4/2017
5/9/2017		Inspira Health	\$42.45/hr	
5/9/2017	1024517936	Kennedy	\$42.45/hr	3/20/2017
5/9/2017	8082382322	Homebound Instruction	\$42.45/hr	3/6/2017
5/9/2017	8757983527	Homebound Instruction	\$42.45/hr	3/13/2017 - 3/22/2017
5/9/2017	8757983527	Hampton	\$42.45/hr	3/22/2017 - 4/7/2017
5/9/2017	8484869665	Homebound Instruction	\$42.45/hr	4/6/2017 - 4/11/2017
5/9/2017	9605980618	Homebound Instruction	\$42.45/hr	4/24/25017

MAY 9, 2017

5/9/2017	1794043036	Begin GCSSSD, Bankbridge Academy	\$11,376.00	4/25/2017
5/9/2017	8198579065	Begin FCS/REAL	\$13,320.00	3/8/2017 - 6/30/2017
5/9/2017	6316136982	Educational Interpreter with Sign Language Miracle League Baseball	\$1,332.00	4/13/2017
5/9/2017	1144559412	Homebound Instruction	\$42.45/hr	3/22/2017 - 5/2/2017
5/9/2017	3122708337	Homebound Instruction	\$42.45/hr	5/1/2017
5/9/2017	6441347983	Homebound Instruction	\$42.45/hr	5/3/2017
5/9/2017	9276774776	Homebound Instruction	\$42.45/hr	5/1/2017
5/9/2017	8293679532	Homebound Instruction	\$42.45/hr	4/28/2017
5/9/2017	8264864089	Homebound Instruction	\$42.45/hr	4/21/2017 - 6/19/2017
5/9/2017	2198309068	Homebound Instruction	\$42.45/hr	5/8/2017
5/9/2017	1491468720	Brookfield Schools/Inspira Hospital	\$42.45/hr	2/10/2017 - 4/7/2017
5/9/2017	7488996174	Permission to Homeschool	\$0.00	5/1/2017

B. PERSONNEL The Superintendent recommends approval of the following Personnel Action Items:

Upon the Superintendent's recommendation, Motion by Mrs. Borger seconded by Mrs. Cohan to approve the following Personnel Actions.

RCV #2 6 votes yes, 4 members abstain. Motion approved.

Staff Renewal for 2017-2018 School Year

The Superintendent recommends approval of the renewal and salary updates based on the contract for the 2017-2018 school year. See exhibits.

Business Administrator Contract for 2017-2018 School Year

The Superintendent recommends approval of the Business Administrator contract for the 2017-2018 school year as approved by the Executive County Superintendent.

Grant Staff

MAY 9, 2017

BOE Date	Last	First	Position	Salary	Grant
5/9/2017	Hagan	Kevin	Paraprofesional/Summer Foods Aide	11.00 per hr, no benefits, on an as needed basis	NCLB
5/9/2017	Gross	Elizabeth	Paraprofesional/Summer Foods Aide	11.00 per hr, no benefits, on an as needed basis	NCLB
5/9/2017	Gorman	Dana	Paraprofesional/Summer Foods Aide	11.00 per hr, no benefits, on an as needed basis	NCLB
5/9/2017	Ritchie	Nancy	Paraprofesional/Summer Foods Aide	11.00 per hr, no benefits, on an as needed basis	NCLB
5/9/2017	McNamee	Pam	Paraprofesional/Summer Foods Aide	11.00 per hr, no benefits, on an as needed basis	NCLB
5/9/2017	Patterson	Joan	Summer Foods Aide	11.00 per hr, no benefits, on an as needed basis	NCLB

AFSCME Holidays 2017-2018

7/4/2017

9/4/2017

10/9/2017

11/23/2017

11/24/2017

12/25/2017

12/26/2017

1/1/2018

2/19/2018

3/30/2018

4/2/2018

5/28/2018

One (1) Floating Holiday (must be taken on a day when school is closed for students during the school year or in the summer)

Staff Resignation/Retirement

MAY 9, 2017

BOE Date	Last	First	Job Title	School	Effective
5/9/2017	Rafferty	Joseph	Superintendent	District	9/1/2017
5/9/2017	DiAmore	Julia	Teacher District	GHS	7/1/2017
5/9/2017	Vitola	Carl	Physician	District	7/1/2017

Staff Payment

BOE Date	Last	First	Reason	School	Amount
5/9/2017	Canfield	Collin	Graphic Novel	GHS	\$650.00
5/9/2017	Urbanski	Don	Military Club	GHS	\$650.00
5/9/2017	Brandt	Virginia	Sophomore Class Advisor	GHS	\$821.00
5/9/2017	Grelle	Jennifer	Freshman Class Advisor	GHS	\$821.00
5/9/2017	Fahy	Jamie	Senior Class Advisor	GHS	\$943.00
5/9/2017	Spaventa	Michelle	Junior Class Advisor	GHS	\$821.00
5/9/2017	Ruskowski	Jessica	HS Journalism	CSS	\$1,268.00
5/9/2017	Peck	Kelly	HS Student Council	GHS	\$845.75
5/9/2017	Lawson	Amy	Co HS Student Council	GHS	\$845.75
5/9/2017	Baczewski	Sandy	Gaming Club	GHS	\$350.00
5/9/2017	Rossiter	Neil	Love for Animals Club Musical	GHS	\$650.00
5/9/2017	Seternus	Dana	Director		\$2,746.00
5/9/2017	Chorzelewski	David	Asst Musical Director	GHS	\$986.00
5/9/2017	Seternus	Kate	Business Manager		\$431.00
5/9/2017	Locker	Keith	Stage Crew	GHS	\$215.50
5/9/2017	Bennett	Denise	Stage Crew	GHS	\$215.50
5/9/2017	Szachewski	John	Band		\$3,948.00
5/9/2017	Jones	Susan	Color Guard		\$1,425.00

MAY 9, 2017

5/9/2017	Egerton	Patricia	National Honor Society	GHS	\$3,562.00
5/9/2017	Brandt	Virgina	Cheerleading Coach	GHS	\$4,719.00
5/9/2017	Spaventa	Michelle	Dance Team	GHS	\$3,383.00
5/9/2017	Galbraith	Greg	Head Varsity Baseball Coach	GHS	\$4,513.00
5/9/2017	Zearfoss	Chad	Assistant Varsity Baseball Coach	GHS	\$2,803.00
5/9/2017	Bobo	Gary	Assistant Varsity Baseball Coach		\$2,803.00
5/9/2017	Wamsley	Chris	Freshman Baseball Coach		\$2,509.00
5/9/2017	Mason	Megan	Head Varsity Softball Coach		\$4,513.00
5/9/2017	Dybus	Sue	Assistant Varsity Softball Coach	GHS	\$2,802.00
5/9/2017	Seibert	Nicole	Assistant Varsity Softball Coach		\$2,802.00
5/9/2017	Darrow	Jill	Freshman Softball Coach	GHS	\$2,509.00
5/9/2017	Light	Elizabeth	Head Boys Track Coach	GHS	\$4,513.00
5/9/2017	DePrince	Lisa	Head Girls Track Coach	CSS	\$4,513.00
5/9/2017	Hadley	Cailin	Asst. Girls Track Coach	GHS	\$2,803.00
5/9/2017	Uddin	Shehab	Assistant Boys Track Coach		\$2,803.00
5/9/2017	Gorman	Keith	Head Jr.High Track Coach	GHS	\$3,015.00
5/9/2017	Wright	Duncan	Assistant Jr. High Track Coach	GHS	\$2,437.00
5/9/2017	James	Ian	Intramural Basketball	GHS	\$350.00
5/9/2017	Bobo	Kasey	GSA Club	GHS	\$350.00
5/9/2017	Bennett	Rhonda	Co Advise Leo Club	GHS	\$325.00
5/9/2017	Sacchetti	Barbara	Leo Club	GHS	\$325.00
5/9/2017	Clark	Rose	FCA Facilitator	GHS	\$325.00
5/9/2017	Shrader	Carly	FCA Facilitator	GHS	\$325.00
5/9/2017	Light	Kati	Friends of Rachel/Helping Hands	GHS	\$650.00
5/9/2017	Brandt	Virginia	Pep Club	GHS	\$650.00
5/9/2017	Bennett	Denise	Ceramics Club	GHS	\$650.00
5/9/2017	Emerle	Raymond	Photography Club	GHS	\$650.00
5/9/2017	Light	Elizabeth	Yoga Club	GHS	\$650.00

MAY 9, 2017

5/9/2017	Light	Elizabeth	Art Club	GHS	\$650.00
5/9/2017	Seternus	Kate	Page to Stage		\$325.00
5/9/2017	Charles	Kristen	Page to Stage		\$325.00
5/9/2017	Gorman	Barbara	Poetry Club	GHS	\$650.00
5/9/2017	Brandt	Virginia	Homecoming Club	GHS	\$350.00
5/9/2017	Brandt	Virginia	Senior Parent Appreciation Club	GHS	\$350.00
5/9/2017	Sacchetti	Barbara	Interact Club	GHS	\$325.00
			Co/Interact		
5/9/2017	Bennett	Rhonda	Club	GHS	\$325.00
5/9/2017	Darrow	Jill	Yearbook Business	GHS	\$2,246.00
5/9/2017	Bakey	Liz	Yearbook-Business	GHS	\$3,651.00
5/9/2017	McWilliams	Bob	STEM Club	GHS	\$350.00
5/9/2017	Gorman	Barbara	Newspaper	GHS	\$1,216.00
5/9/2017	Bakey	Liz	Newspaper	GHS	\$1,216.00
5/9/2017	Gorman	Keith	History Club	GHS	\$650.00
5/9/2017	Darrow	Jill	Senior Class Fundraising	GHS	\$650.00
5/9/2017	Lifsted	Mike	Debate Club	GHS	\$650.00
5/9/2017	Gorman	Joe	GHS Leadership Club	GHS	\$325.00
5/9/2017	McConnell	Tom	GHS Leadership Club	GHS	\$325.00
5/9/2017	Urbanski	Don	Ping Pong	GHS	\$350.00
5/9/2017	Gorman	Sean	Senior Trip Chaperone	GHS	\$710.00
5/9/2017	Hagan	Pat	Senior Trip Chaperone	GHS	\$710.00
5/9/2017	Fahy	Jamie	Senior Trip Chaperone	GHS	\$710.00
5/9/2017	Stewart	Linda	Senior Trip Chaperone	GHS	\$710.00
5/9/2017	Darrow	Jill	Senior Trip Chaperone	GHS	\$710.00

Staff Leave of Absence

BOE Date	Last	First	Reason	School	Dates
5/9/2017	Wigginton	Valerie	FMLA	CSS	2/13/2017 - 5/9/2017

MAY 9, 2017

5/9/2017	Ratner	Monica	FMLA/NJFLA	CSS	6/5/2017 - 11/24/2017
5/9/2017	Kaminski-Mintz	Kerri	FMLA	GHS	1/30/2017 - 5/29/2017

Substitute Staff Source4Teachers for 2016-2017 School Year

The Superintendent recommends approval of the Source4Teachers staff. See exhibits.

C. WORKSHOPS The Superintendent recommends approval of the following Workshops:

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Workshops.

RCV #3 10 votes yes. Motion approved.

BOE Date	Last	First	Event	Date	Cost	Mileage
5/9/2017	Kauffmann	Janet	Future Ready Schools - New Jersey Certification Summit	5/8/2017	\$0.00	\$54.81 + tolls
5/9/2017	McWilliams	Robert	Principles of Engineering	June 19-31/2017		
			\$2,400 for registration - 36.05 per hr for 10 hrs pre-training = \$360.50 - 36.05 per hr for 56 hrs training = \$2,018.80 - 36.05 per hr for 17.5 hrs homework = \$630.88 - Total = \$5,410.18 - Funded through NCLB			
5/9/2017	Whitecar	Mathew	Principles of Engineering	June 19-31/2017		
			\$2,400 for registration - 36.05 per hr for 10 hrs pre-training = \$360.50 - 36.05 per hr for 56 hrs training = \$2,018.80 - 36.05 per hr for 17.5 hrs homework = \$630.88 - Total = \$5,410.18 - Funded through NCLB			
5/9/2017	McDonnell	Margaret	ASBO Annual Conference	9/21/2017 - 9/25/2017	\$2,300.00	\$0.00

D. FUNDRAISERS / FIELD TRIPS /ASSEMBLIES The Superintendent recommends approval of the following Trips/
Fundraisers/Assemblies:

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Field Trips/Fundraisers/ Assemblies.

RCV #4 10 votes yes, Mrs. Cohan abstained Swim Club item. Motion approved.

MAY 9, 2017

<u>Field Trips</u>								
BOE Date	Teacher		Location	Date(s)	Participants	Cost	Bus	
5/9/2017	Gorman		Senior Picnic Gloucester City Swim Club	6/13/2017		\$ 340.00		
5/9/2017	O'Kane/Triantafillou/ Alloway		Cold Springs School/Soccer Fields	6/2/2017	4th-6th grade students/staff	paid by student activity fund	\$ -	
5/9/2017	O'Kane/Kellogg		Gloucester Middle School Visit	5/25/2017	3rd-7th grade students/staff	\$ -	\$ -	
5/9/2017	O'Kane/Kellogg		Gloucester City Swim Club - 6th Grade Trip	June 2017 (exact date TBD)	6th grade students/staff	\$ 340.00	\$150.00	
5/9/2017	O'Kane/Kellogg/MEC PTO		6th Grade Dance at MEC School	June 2017 (exact date TBD)	6th grade students	paid by MEC PTO	\$ -	
5/9/2017	Cipriani		NJHS Luncheon at Vitale's Restaurant, Gloucester City	5/19/2017	8th grade NJHS Members	paid by NJHS Fund	\$ -	
5/9/2017	Foley		Gloucester City Swim Club - 8th Grade Trip	6/19/2017	8th grade students/staff	paid by Jr. High Activity Fund	\$ -	
<u>Fundraisers</u>								
5/9/2017	Rose	Clark	Pretzel Sale	5/12/2017	FCA/Friends of Rachel			
5/9/2017	Poppa	Cari	Community Car Wash	6/10/2017	Friends of Rachel/Helping Hands			
	Light	Kati						
5/9/2017	MEC PTO		Scholastic Book Fair (BOGO)	5/23/17-5/25/17	4th-6th grade students			
5/9/2017	Kessler	Karen	CoZzy Comfy PO Box 1668, Cumming GA 30028	May - June 2017	All CSS Staff Benefit CSS Students			
5/9/2017	Bakey	George	Jeans Day	5/19/2017	Varsity Girls Basketball Team			
5/9/2017	Bakey	George	Jeans Day	5/26/2017	Varsity Girls Basketball Team			

E. POLICY

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Policies.

RCV #5 10 votes yes. Motion approved.

MAY 9, 2017

For Discussion	Policy	
	5330.04	Administering an Opioid Antidote Homeschool
Mandatory	3160	Physical Examination
Mandatory	4160	Physical Examination
	7446	Policy: School Security Program
	Second Reading	
BOE Date for Adoption		
5/9/2017	2460.15	Regulation: Special Education - In Service Training Needs for Professional and Paraprofessional Staff
5/9/2017	8350	Policy: Records Retention

F. CURRICULUM

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Curriculum Items.

RCV# 6 10 votes yes. Motion approved.

BOE Date	Action
5/9/2017	The delayed opening professional development session originally scheduled for June 1, 2017 has been cancelled due to State testing
5/9/2017	Algebra I Curriculum
5/9/2017	Honors Algebra I Curriculum
5/9/2017	Algebra II Curriculum
5/9/2017	Honors Algebra II Curriculum
5/9/2017	Geometry Curriculum
5/9/2017	Honors Geometry Curriculum
5/9/2017	College Prep Advanced Math Curriculum

SECRETARY'S REPORT

Financial Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Financial Action Items (1-10).

RCV #7 10 votes yes. Motion approved.

1. Approval of Transfers

Approve appropriation transfers for FY 2017. **(Exhibit MAY - 5a)**

2. Certification of Sufficient Availability of Funds and No Over-Expenditures

A. Board Secretary Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Margaret M. McDonnell, Board Secretary, certifies that as of MARCH 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

B. Board's Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of MARCH 31, 2017 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified that anticipated revenue has changed for the fiscal year ending JUNE 30, 2017 as follows:

Increased:

Decreased:

3. Approval of Secretary and Treasurer Reports

Approve the MARCH 2017 A148 Board Secretary's Report as submitted and the MARCH 2017 A149 Treasurer's Report on file in the Board Office which are in agreement. **(Exhibit MAY -5b)**

4. Bill Payment Approval

Approve payment of bills that have been audited in the following amounts:

(Exhibit MAY – 5c)

Payroll	APRIL 2017	\$	2,118,934.38
FICA Board Share	APRIL 2017	\$	36,559.98
FICA State Share	APRIL 2017	\$	116,189.97
Health Benefits		\$	667,372.05
Current Expenditures 1		\$	745,744.69
Governmental & Payroll	Fund (10-40)	\$	
		\$	3,684,801.07
Cafeteria Fund (60)			
Unemployment Fund (81)		\$	156,630.85
Scholarship Fund (83)		\$	
HS Student Activity (95)		\$	
MEC Student Activity (96)		\$	41,047.84
CSS Student Activity (97)		\$	547.13
GRAND TOTAL:		\$	
		\$	3,883,026.89

5. Approve the following 2017-2018 contracts:

Recommend the Board approve the following 2017-2018 contracts:

- **Parker McCay –Board Solicitor**– RFP #041117A- Auditor in the amount of \$95.00/\$175.00 per hour.
(Exhibit-MAY- 5d)
- **Bowman & Company, LLP Accounting Firm** – RFP #041117B- Auditor in the amount of \$50.00/\$230.00 per hour not to exceed \$34,250.00.
(Exhibit-MAY- 5d)
- **Regan, Young, England, Butera -Architect**– RFP #041117C- Architect in the amount of \$60.00/\$100/\$155.00 per hour.
(Exhibit-MAY- 5d)
- **Brown & Brown Benefit Advisor** – RFP#041117D – Insurance Health Benefits Package **(Exhibit-MAY -5d)**
- **Connor Strong, Joe Porch** – RFP #041117E –Insurance Consultant Business Package for the 2017-2018 school year.
(Exhibit-MAY- 5d)
- **Margaret McBride** -RFP #041117F State and Federal Grants - \$58.00 hourly not to exceed \$50,000.00.
(Exhibit-MAY- 5d)
- **Rehab Connection** – RFP #041117G- Physical Therapy Services in the amount of \$78.00 per hour.
(Exhibit-MAY-5d)

- **PLN- Penn Literacy** – RFP #041117H -Professional Development for Teachers and Paraprofessionals designed and implemented to improve literacy instruction. - \$39,900.00. **(Exhibit-MAY -5d)**
 - **Engaged Instruction** – RFP #041117I for Professional Development for Teachers and Administrators to Improve Instruction - \$31,200.00 **(Exhibit-MAY -5d)**
 - **Inspired Instruction** – RFP #041117J for Professional Development for Teachers to Improve Instruction. - \$22,000.00. **(Exhibit-MAY -5d)**
 - **Source 4 Teachers** RFP# 041117K Educational Substitute Staffing Services-Teacher \$127.97 daily/ LT \$175.11/ Para \$87.56 daily/ \$127.97 LT **(Exhibit-MAY- 5d)**
 - **Camden County Educational Services Commission** RFP# 041117L- Occupational Therapy Services- shared services agreement **(Exhibit-May-5d)**
 - **Brett DiNovi & Associates, LLC**- RFP # 041117M- Board Certified Behavior Analyst in the amount of \$115 per hour **(Exhibit- May-5d)**
 - **Educational Software Design** contract renewal for Online Professional Development Records - 2017-2018 - \$3,500.00 Curriculum Funds **(Exhibit-MAY -5d)**
 - **TurnItIn** - License Renewal - 2017-2018 \$4,721.00 - Curriculum Funds **(Exhibit-MAY -5d)**
 - **Media-X Systems Inc.** - Power Walkthrough License - License Renewal - \$4,657.50 - Curriculum Funds **(Exhibit-MAY -5d)**
 - **OnCourse** - Online Lesson Planner Contract Renewal - 2017-2018 - \$12,323.70 - Curriculum Funds **(Exhibit-MAY -5d)**
 - **BrainPop** - Online Resources -2017-2018 - \$5,386.50 - Contract Renewal - Curriculum Funds**(Exhibit-MAY -5d)**
 - **Camden County Educational Services Commission**– General Services Contract for the 2017-2018 school year **(Exhibit-MAY -5d)**
 - **Siemens** Maintenance Contract for 940 Highland Blvd, 3/19/17- 3/18/18- \$1,199.00 annually **(Exhibit-5d)**
 - **VHS, Inc.** – Virtual High School Program contract effective July 1, 2017- June 30, 2018- \$7500.00 annual fee**(Exhibit May-5d)**
 - **Kids Choice** – to operate a before and after school program- contract effective 4/24/17 through August 31, 2018 **(Exhibit May-5d)**
6. Approve the following 2016-2017 Contract:
- **CDW**- Chromebooks for 2 grade levels (150 each grade) at \$59,160.00 per grade under State Contract ESCNJ CO-O #65MCESCCPS and funded in part through 2015 additional ARRA funding**(Exhibit May-5e)**

- Approve purchase of 2017 Ford F250 Pickup Truck from Winner Ford- State Contract # 8876, T2100, amount \$36,369.00(**Exhibit May-5e**)

7. Renew contract with Nutri-Serve for the 2017-2018 school year- Revised

Recommend the Board approve the renewal contract with Nutri-Serve Food Management for the 2017-2018 school year. This will be year 5 of 5 years before the Gloucester City School District is required to go out for a quote for food service

management companies. **Nutri-Serve guarantees that the bottom line on the operational financial report for the school year will be a GUARANTEED BREAKEVEN only up to 100% of the FSMC fee.** Increase of the current CPI 1.5% (**Exhibit May -5f**)

	<u>Flat Fee</u>
<u>Base year</u> 2013-2014	
Base year Management Fee	\$61,000.00
Previous Year	\$62,525.00
Increase	\$ 915.00
TOTAL 2017-2018 Fee	\$63,440.00

8. Approve 2016-2017 Non- Public Security Purchases

Recommend the Board approve the following purchase for Gloucester Catholic funded by Non-Public Security State Aid: \$ 2,830.78 (**Exhibit May-5g**)

9. Approve 2016- 2017 Non- Public Textbook Purchases

Recommend the Board approve the following purchase for Gloucester Catholic funded by Non-Public Textbook State Aid: \$ 27,645.00 (**Exhibit May-5h**)

10. Approve School Lunch Program prices for the 2017-2018 school year

Recommend the Board approve School Lunch Program prices for 2018 school year.

	<u>2017-2018</u>	<u>2016-2017</u>
Lunch:		
Jr. Sr. High School	\$2.55	\$2.50
Elementary Schools	\$2.30	\$2.25
Reduced (All Schools)	\$.40	\$.40
Breakfast:		
Jr. Sr. High School	\$1.10	\$1.10
Elementary Schools	\$1.00	\$1.00
Reduced (All Schools)	\$.30	\$.30

Milk:
All Schools

Teachers Lunch:	\$3.05	\$3.00
Teachers Breakfast:	\$1.60	\$1.60
Second Entrée	\$1.50	\$1.25

Grant Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Grant Actions. **RCV #8** 10 Votes yes. Motion approved.

1. Permission to Apply for Reimbursement from the Department of Agriculture Summer Foods Program for 2017

Recommend that the Board grant permission to apply for reimbursement from NJ Department of Agriculture Summer Foods Program.

Names: NJ Department of Agriculture Summer Foods Program
Amount: \$1.99 Breakfast / \$3.47 Lunch – per student – based on enrollment
Period: June 26 through August 3, 2017
Purpose: To provide funding to schools to serve breakfast and lunch to students during the summer, which is in addition to their meals during the school year. The program will provide breakfast and lunch for students at Cold Springs School (grades K-5) and the Gloucester City High School (grades 6-12).
(Exhibit MAY– 5i)

2. NJSIG BACCEIC 2017 Safety Grant

Recommend the Board approve submission of the grant application for the 2017 Safety Grant Program through the New Jersey School Insurance Group's BACCEIC Sub fund for the purposes described in the application, in the amount of \$13,224.24 for the period July 1, 2017 through June 30, 2018. **(Exhibit MAY- 5i)**

Facilities Actions:

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Facilities Actions.

RCV#10 10 Votes yes, Mr. Johnson & Mr. Spotts abstained Mustangs item. Motion approved.

1. Facilities Usage

Approve the following requests for use of facilities for the 2016-2017 school year.

MAY 9, 2017

Gloucester City Mustangs Football	Cold Springs Soccer Field	July 18,20, 25, 27 6:00-8:00 pm
Liam James Lion Basketball Camp	High School Field House	July 30, Aug. 1- Aug. 3 9am to 1pm

2. NMS Track Bleachers and Press-box Project Bid Advertisement

Recommend the Board authorize advertisement for construction bids for the Gloucester City Middle School Track Bleachers and Press-box project, NJ Department of Education project number 1770-N01-17-1000. Specifications prepared by Regan, Young, England and Butera Architects. All required documents have been submitted to the Department of Education.

(Exhibit May-5j)

3. Long Range Facilities Plan Revisions

Any revision for the current Long Range Facilities Plan.

OFFICIAL APPOINTMENTS AND PROFESSIONAL SERVICES

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Official Appointments and Professional Services items.

RCV #10 10 votes yes. Motion approved.

The Superintendent recommends approval of the following official appointments and professional service providers for the 2017-2018 school year:

1. Official Depositories of District Funds PNC Bank
TD Bank
2. Authorized Check Signers for Accounts:

<u>Account Name</u>	<u>Required Signatures</u>	<u>Authorized Signers</u>
General Account	1. President or Vice President 2. Treasurer 3. Business Admin.	Edward Hubbs Stephanie Cohan Frank Robertson Margaret McDonnell
Investment Acct.	1. Business Admin.	Margaret McDonnell
Payroll Account	1. Treasurer	Frank Robertson
Social Security/ Pension Account	1. Treasurer	Frank Robertson

- | | | |
|-----|--|--|
| 14. | <u>Insurance Broker of Record-
Strong
General Business Package:</u> | Connor |
| 15. | <u>Insurance Broker of Record-
Dental:</u> | Brown & Brown |
| 16. | <u>Qualified Purchasing Agent:</u>
And establish the bid threshold at
\$40,000. pursuant to NJSA18A:18A-3a | Margaret M. McDonnell |
| 17. | <u>Custodian of Records:</u> | Margaret M. McDonnell |
| 18. | <u>Special Education Transportation;</u>
<u>Vocational Transportation;</u>
<u>And PL 192-193 Services:</u> | Camden County Educational
Services Commission |
| 19. | <u>Camden County Educational
Commission Representative:</u> | Joseph Rafferty,
Superintendent |

Alternate Representative: _____

BOARD POLICIES AND PROCEDURES

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Board Policies and Procedures items.

RCV #11 10 votes yes. Motion approved.

The Superintendent recommends approval of the following Board Policies and Procedures for the 2017-2018 school year:

1. Approve board compliance with the **Open Public Meetings Act:**

WHEREAS, the New Jersey Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specified the manner in which the same shall be accomplished and requires the publication of the time, date and place of said meetings; THEREFORE, BE IT RESOLVED by the Board of Education of the City of Gloucester City, in the County of Camden and the State of New Jersey, that the Notice attached hereto and made a part hereof, shall be published by the Secretary in the ***GLOUCESTER CITY NEWS AND THE COURIER POST*** and posted by the Secretary in accordance with said Act and given to any person requesting same in accordance with said Act.

2. Approve the following Notice and Schedule of Board of Education Meetings for the 2017-2018:

NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE SESSION MEETINGS OF THE BOARD OF EDUCATION OF GLOUCESTER CITY.

MAY 9, 2017

Notice is hereby given by the Board of Education of the City of Gloucester City, Camden County, New Jersey, that the caucus and regular monthly meetings of the Board of Education shall be held at 7:00 o'clock P.M., prevailing time, on the following dates. All meetings will be held at the Gloucester City Jr. Sr. Media Center, 1300 Market Street, Gloucester City, New Jersey.

Board Caucus

June 8, 2017
July 11, 2017
August 2, 2017
September 7, 2017
October 5, 2017
November 7, 2017
December 7, 2017

Board Meeting

June 13, 2017
July 11, 2017
August 8, 2017
September 12, 2017
October 10, 2017
November 14, 2017
December 12, 2017

Reorganization:

January 4, 2018

Board Caucus

January 4, 2018
February 8, 2018
March 8, 2018
April 12, 2018
May 3, 2018
June 7, 2018

Board Meeting

January 9, 2018
February 13, 2018
March 13, 2018
April 17, 2018
May 8, 2018
June 12, 2018

The reorganization meeting of the Board of Education shall be held at the foresaid place January 4, 2018, at which time formal action will be taken on any and all business required to reorganize the Board of Education and any other business brought before the Board.

Notice is further given that Caucus Meetings of said Board of Education shall be held throughout the year of at the same time, dates, and place set forth above, and at which Executive Session meetings any and all business of, and any matters involving the Board of Education may be discussed, but no formal action shall be taken.

Members of the public are cordially invited to attend any or all of the aforesaid meetings or Caucus Sessions of the Board of Education

3. Adopt all existing Policies, rules, and regulations of the Gloucester City Board of Education.
4. Adopt the Board Member Code of Ethics
 1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

MAY 9, 2017

2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

5. Adopt School Choice Resolution

RESOLUTION OF THE GLOUCESTER CITY BOARD OF EDUCATION
RESTRICTING THE ENROLLMENT OF
ITS STUDENTS IN CHOICE SCHOOL DISTRICTS
PURSUANT TO N.J.S.A. 18A:36B-1 ET SEQ.

WHEREAS, N.J.S.A. 18A:36B-1 et seq. is known as the “Interdistrict Public School Choice Program Act” and was originally enacted by P.L. 1999 Chapter 413 (“Act”); and

WHEREAS, the Act was recently amended by P.L. 2010, Chapter 65 (“Amendment”);
and

WHEREAS, the Amendment to the Act permits school districts to adopt a resolution to restrict the enrollment of its students in a Choice School District; and

WHEREAS, the Gloucester City Board of Education has determined that restricting enrollment of its students in a Choice School District is in the best interest of the Gloucester City School District’s students because of the adverse impact on programs, services operations and fiscal conditions, as well as diversity of the students of the school district.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester City Board of Education that pursuant to the applicable provisions of the Amendment to the Act, the number of students of the Gloucester City eligible to be enrolled in a Choice School District is hereby restricted as follows:

1. No more than ten (10%) percent of the number of students per grade level per year may be enrolled in a Choice School District; and
2. No more than fifteen (15%) percent of the total number of students enrolled in the Gloucester City School District may be enrolled in a Choice School District.

This resolution shall be subject to the approval by the Commissioner of Education and/or his/her designee as required pursuant to the Amendment to the Act.

Business and Administrative Practices:

Upon the Superintendent’s recommendation, Motion by Mrs. Borger, seconded by Mrs. Cohan to approve the following Business and Administrative Practices.

RCV #12 10 votes yes. Motion approved.

1. Establish the following Petty Cash funds for the 2017-2018 school year :

Middle School	200.00
High School	200.00
Facilities	200.00
Home Economics	800.00
Athletic Director	500.00
Board Office	300.00
Superintendent’s Office	300.00
Curriculum	200.00
Child Study Team	200.00
Cold Springs School	200.00

2. Approve participation in ACTS

Recommend continued participation in the Alliance for Competitive Telecommunication Services (ACTS) Cooperative Pricing Agreement with the Monmouth-Ocean Educational Services commission as the Lead Agency, for the purpose of purchasing telecommunication services at aggregated pricing.

3. Approve participation in ACES electric

Recommend continued participation in the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System ID #E8801-ACESCPS with the New Jersey School Boards Association as the Lead Agency, for purpose of purchasing energy and energy services at aggregated pricing.

Note: The current contract was awarded to South Jersey Energy and extends starting 6/2017 until 12/2018.

4. Approve participation in ACES gas

Recommend participation in the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System with the New Jersey School Boards Association as the Lead Agency for purpose of purchasing natural gas and services at the aggregated pricing.

Note: The current contract was awarded to Direct Energy for the period 3/2017 through 12/2018.

5. Approve participation in Camden County Elementary League

Approve district participation in the Camden County Elementary League for the 2017-2018 school year (as read).

MEMBERSHIP RESOLUTION CAMDEN COUNTY ELEMENTARY LEAGUE

The Board of Education of the School District of **GLOUCESTER CITY**, County of **CAMDEN**, State of New Jersey herewith enrolls **GLOUCESTER CITY JR. SR. HIGH SCHOOL** as a member of the Camden County Elementary League to participate in the approved interschool athletic program sponsored by the Camden County Elementary League.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. In adopting this Resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the Camden County Elementary League.

Administrative responsibility - The League must rely upon the voluntary compliance by its member schools in enforcing the standards set forth in the Bylaws and Constitution. Toward that end, the principal in each member school has the affirmative obligation to report to the Camden County Elementary league any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article XIII of the Bylaws, including the forfeiture of games or events. However, the failure to disclose a violation may be grounds for imposing additional sanctions upon the offending school.

This Resolution also incorporates the following State Statutes relating to all athletic activities approved by the Board:

1. Athletic Personnel. Refer to NJAC 6:29-3.3
2. Athletic Personnel. Refer to NJAC 6A:32-47
3. Janet’s Law. Refer to C. 18A:40-41a t 18A:40-41C
4. NJSIAA-Concussion Policy and Guidelines Public Law 2010 Chapter 20

A photocopy of the minutes signifying the adoption of this members is attached.

Date of Board Approval Signature/Secretary Board of Education

6. The NJSIAA Participation for 2017-2018

Recommend the Board approve a Resolution to grant permission for the district to participate in the NJSIAA for 2017-2018.

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Board of Education of School District Gloucester City, County of Camden State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:1103m et, seq.) herewith enrolls Gloucester City High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the N.J.S.I.A.A.

This Resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.

Administrative Responsibility – The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations for these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

Date of Board Approval Signature/Secretary Board of Education

7. Approve Out of District Educational Facilities Meals

Approve authorization of all Out of District Educational Facilities, including those listed below, to continue to provide meals at no cost to district students for reduced and/or paid meals for the 2017-2018 school year.

Bancroft	Youth Consultation Service
Garfield Park Academy	Brookfield Elementary
Archway Program	LARC School
YALE School	Archbishop Damiano
Crescent Hill Academy	Brookfield Academy
Durand Academy	Kingsway Learning
Ranch Hope	Katzenbach
Hampton Academy	Real Center
Pineland Learning	DayTop Village
Abilities Solutions	Legacy Treatment Service
Brookfield Transition to College	Yale School West

8. Approve State Contract Vendors

Approve district purchases from the following state contract vendors for the 2017-2018 school year.

Vendor Name	Contract #	Consortium	T Number
American Asphalt Co	82250		T-1609
Canon Business Solution	64046		T-437A
CDW Government Inc		MRESC	
Dell Computer		WSCA	M-0483
Extel Communications	88737		T-2989
Frey Scientific	81001		T-0114
Hewlett Packard		WSCA	M-0483
Lake Shore Learning Mat	80991		T-0114
Perma Bound	86070		G-3000
RFP Solutions		MRESC	
School Specialty	80986		T-0114
Troxell Communicatin	80996		T-0114
Verizon Wireless	82583		T-216A
Virco, Inc.	83753	MRESC	G-1219
Wards Natural Science	81002		T-0114
WB Mason	80975		T-0114
Winner Ford (Chas S)	88276		T-2100
Xerox	64042	MRESC	T-437A

9. Safety Committee for 2017-2018

Approve establishment of a Safety Committee for the Gloucester City School District for the 2017-2018 school year.

Business Administrator:	Margaret McDonnell, Chairperson
Human Resource:	Karen McKinney & Patricia Blaylock
Nurse:	District Nurses
Superintendent:	Superintendent
Facilities:	John Kenney
Principals:	William O'Kane, Sean Gorman, Karen Kessler

10. District Annual Maximum Travel Amount 2017-2018 Budget

Whereas the New Jersey Department of Education Division of Finance has instituted travel requirements which include the requirement for school districts to establish an Annual Maximum District Travel Amount for budget years beginning in 2010-2011,

Therefore, be it resolved that the Gloucester City Board of Education establish an Annual Maximum District Travel Amount of \$55,000.00 for the 2017-2018 budget year.

11. Employee Regular Business Travel Maximum Reimbursement

Recommend that the Board authorized an annual maximum reimbursement amount for regular business travel for which board approval is not required and establish the amount at \$1,500.00 per employee for Fiscal Year 2017-2018. Reference N.J.S.A. 6A:23A-7.3(b).

Note: Regular School District Travel is all regular official business travel, including attendance at meetings. (6A:23A1.2). It includes attendance at regularly scheduled in-state county meetings and DOE sponsored or association sponsored events provided free of charge. It includes regularly scheduled in-state professional development activities with a registration fee that does not exceed \$100 per employee or board member.

12. Tuition Rates 2017-2018

Recommend the Board approve the following tuition rates for the 2017-2018 school year.

	<u>2017-2018</u>
Pre-School Program (DOE rate)	12,490.00
Kindergarten	12,490.00
Grades 1-5	12,801.00
Grades 6-8	12,862.00
Grades 9-12	12,927.00
LLD Learn/Lang Disab.	18,401.00
BD Behavioral Disabilities	19,237.00
MD Multiple Disabilities	20,616.00
AUT Autism	23,278.00
Resource Center (per period per student)	21.82

13. Approve Professional Services maximum spending.

In compliance with new fiscal accountability regulation N.J.A.C. 6A:23A-5.2 which requires that the board annually establish a maximum dollar limit for each type of professional services, and if it becomes necessary to exceed the established maximum dollar limit, the Superintendent shall recommend an increase in the maximum dollar amount, any increase shall require formal Board action, recommend the board approve the following:

	2017-2018
Architectural Services (excluding SDA projects)	\$45,000.00
Architectural Services (SDA approved projects)	as approved
Auditor	\$40,000.00
Counseling Services	\$100,000.00
Insurance Broker (included in premium)	\$ -
Legal Services	\$100,000.00
Medical Examiner	\$40,000.00
Occupational Therapy Services	\$80,000.00
Physical Therapy Services	\$80,000.00
Public Relations	\$5,000.00

14. Approve participation in the following cooperative programs, consortiums, shared service agreements
- a. Cooperative Pricing Jointure with Camden County for the 2017-2018 school year.
 - b. PEPPM Technology Bidding and Purchasing Program, a national cooperating purchasing program approved for use by school districts under P.L. 2011, c 139, for the 2017-2018 school year.
 - c. Shared Services Agreement with Sterling High School South Jersey Technology Partnership (SJTP) to provide Technology Support and Services for the 2017-2018 school year.
 - d. Cooperative Pricing Jointure Agreement with Middlesex Regional Educational Services Commission (MRESC) for school years 2017-2018.
 - e. TCPN cooperative purchasing service, approved by the State of New Jersey.
 - f. U.S. Communities Government Purchasing Alliance contract 15-JLP-023, a national cooperative purchasing agreement, to purchase HVAC Products, Installation and Services from Tozour Trane. Contract 15-JLP-023 has a current term contract of 10/1/15 to 9/30/18. NJ authorization N.J.S.A 52:34-6.2(b)(3) and NJ LFN 2012-10.

OLD BUSINESS

- Mr. Rafferty spoke of Special Education Instruction issues.
- Mr. Rafferty said Mr. O’Kane is to review New Middle School Objectives at the June Caucus Meeting.

NEW BUSINESS

- Motion by Mrs. Borger, seconded by Mr. Johnson to approve a contract with NJ School Boards Association (NJSBA) in the amount of \$7,000 for the purpose of assisting the district in conducting a Superintendent Search. **RCV #13** 6 votes yes, 4 members abstained. Motion approved.
- Board members requested that a Board Retreat be held with the proposed date of Thursday May 25, 2017 beginning at 5 pm at the Mary Ethel Costello School Media Center.
- Solicitor and Board members discussed procedures to be taken regarding a non-resident student attending school in the district.
- Motion made by Mr. Johnson, seconded by Mrs. Cohan for the Board of Education to establish a residency committee. Voice vote. Motion approved unanimously.

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation.
Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger seconded by Mrs. Cohan to close the meeting for public participation.
Motion was passed unanimously by members present.

EXECUTIVE SESSION

8:20 pm Motion by Mrs. Borger seconded by Mrs. Cohan to go into closed session for about 30 minutes to discuss student discipline, personnel and HIB issues. Action will be taken. Motion approved unanimously by members present.

AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and WHEREAS, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:50 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on MAY 9, 2017.

9:00 pm Motion by Mrs. Borger seconded by Mrs. Wright to close executive session and return to public session. Motion approved unanimously by members present.

ROLL CALL:	Mrs. Borger	Present
	Mrs. Cohan	Present
	Mr. Dolson	Present
	Mr. Driscoll	Present
	Mr. Harris	Present
	Mr. Hubbs	Present
	Mr. Johnson	Present
	Mr. Spotts	Present
	Mrs. Wright	Present
	Mr. McGrory	Present

ACTION TAKEN AFTER EXECUTIVE SESSION:

On the Motion by Mrs. Cohan, seconded by Mrs. Borger to approve SBA contract and salary as approved by the Executive County Superintendent.

RCV#14 10 votes yes. Motion approved.

MAY 9, 2017

TIME: 9:05 PM

This meeting was adjourned on the Motion of

Mrs. Borger, seconded by Mrs. Wright.

Motion was passed unanimously by members present.

Margaret M. McDonnell, SECRETARY

<i>Board Members</i>	RCV #1	RCV #2	RCV #3	RCV #4	RCV #5	RCV #6	RCV #7	RCV #8	RCV #9	RCV #10	RCV #11	RCV #12	RCV #13	RCV #14
Mrs. Borger	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Cohan	Y	Y-Ab	Y	Y-Ab-1	Y	Y	Y	Y	Y	Y	Y	Y	A	Y
Mrs. Dolson	Y	Y-Ab	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y
Mr. Driscoll	Y	Y-Ab	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y
Mr. Harris	Y	Y-Ab	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Johnson	Y	Y	Y	Y	Y	Y	Y	Y	Y-Ab-1	Y	Y	Y	Y	Y
Mr. Spotts	Y	Y	Y	Y	Y	Y	Y	Y	Y-Ab-1	Y	Y	Y	Y	Y
Mrs. Wright	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mr. McGrory	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

MAY 4, 2017

"CAUCUS MEETING" - BOARD OF EDUCATION

THURSDAY, MAY 4, 2017 - 7:30 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Mr. Edward C. Hubbs, President, read the following statement:

“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.

Salute to the Flag.

PRESIDING

Mr. Hubbs, President

ROLL CALL:

Mrs. Borger	Present
Mrs. Cohan	Present
Mr. Dolson	Present
Mr. Driscoll	Present
Mr. Harris	Present
Mr. Hubbs	Present
Mr. Johnson	Absent
Mr. Spotts	Present
Mrs. Wright	Absent
Mr. McGrory	Absent

Administration in Attendance

Mr. Rafferty, Superintendent, Ms. McDonnell, Business Administrator; Board Solicitor, Administrators: Mr. Kenney and Mrs. Kauffmann; Principals: Mrs. Kessler, Mr. O’Kane and Mr. Gorman.

Mr. Hubbs reviewed Code of Ethics.

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

None

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

COMMITTEES

Personnel/Negotiations: Mrs. Borger reported
Policy/PR: Mrs. Cohan reported
Property/Facilities: Mr. Dolson reported
Curriculum/Instr: Mr. Harris reported
Finance: Mrs. Borger reported
Discipline:
Sick Bank:
Shared Services/
Innovation/
Food Services:

OLD BUSINESS

- Mr. Rafferty asked the attorney to review environmental documents received from NJSDA regarding the New Middle School Project. The documents include an Environmental Quality Summary letter and Remedial Action Permit Application.
 - Mr. O’Kane is to arrange visits to the New Middle School for students attending in the fall.
 - Mr. Gorman is to help facilitate a meeting between Holtec and Camden County College to consider offering additional courses.
-

NEW BUSINESS

None

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to open the meeting for public participation. Motion was passed unanimously by members present.

- Teacher Laila Gansert introduced herself as the new GCEA President and shared concerns regarding proposed changes in special education instruction.

MAY 4, 2017

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close the meeting for public participation. Motion was passed unanimously by members present.

EXECUTIVE SESSION

8:12 pm Motion by Mrs. Borger seconded by Mrs. Cohan to go into closed session for about 20 minutes to discuss personnel matters. Motion approved unanimously by members present. No action will be taken.

AUTHORIZING EXECUTIVE SESSION

***WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and **WHEREAS**, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:32 pm** this evening.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: **BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. **BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

I, Margaret McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on MAY 4, 2017.

8:39 pm Motion by Mrs. Cohan seconded by Mrs. Borger to close executive session and return to public session. Motion approved unanimously by members present.

ROLL CALL:	Mrs. Borger	Present
	Mrs. Cohan	Present
	Mr. Dolson	Present
	Mr. Driscoll	Present
	Mr. Harris	Present
	Mr. Hubbs	Present
	Mr. Johnson	Absent
	Mr. Spotts	Present
	Mrs. Wright	Absent
	Mr. McGrory	Absent

MAY 4, 2017

TIME: 8:40 PM

This meeting was adjourned on the Motion of

Mrs. Borger, seconded by Mrs.Cohan.

Motion was passed unanimously by members present.

Margaret M. McDonnell, SECRETARY

BUSINESS ADMINISTRATOR
RE: LEGAL ADVERTISEMENT

PLEASE PRINT THE FOLLOWING IN YOUR APRIL 13th, 2017 and APRIL 27th, 2017 ISSUE OF YOUR NEWSPAPER.

PUBLIC BUDGET MEETING

The Gloucester City Board of Education will meet on Thursday May 4, 2017 at 7:00 pm in the Media Center in Gloucester City Jr. Sr. High School for the purpose of holding a Public Hearing meeting on the 2016-2017 school district budget. Action will be taken. The May Caucus Meeting will immediately follow the Public Budget Meeting.

C City Clerk

PUBLIC SECTOR

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to go into Public Session.
Motion approved unanimously by members present.

- None brought before the Board.

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to close Public Session and return to regular meeting. Motion approved unanimously by members present.

2018 BUDGET PRESENTATION

The Superintendent and Business Administrator will present the proposed 2018 Budget.

On the Motion of Mrs. Borger, seconded by Mrs. Cohan to approve the following 2018 Budget. Motion was passed unanimously by members present.

Approve 2018 Budget

1. **Approve and Adopt the 2018 Budget**
Recommend approval and adoption of the 2018 Budget as approved by the Executive County Superintendent of Schools for NJ Department of Education.

- 1a. **2018 BUDGET**

GENERAL FUND BUDGET

Revenues from Local Sources & Fund Balance:

	<u>Revenues</u>	<u>Tax Levy</u>
Fund Balance-General Fund	\$ 2,000,000	
Withdrawal from Capital Reserve	1,190,416	
Withdrawal from Maintenance Reserve	638,550	
Withdrawal from Tuition Reserve	90,000	
Withdrawal from Current Expense Emergency Reserve	200,000	
Local Tax Levy	5,672,907	5,672,907
Tuition Income	994,125	

Transportation Fees from other LEA's	4,600	
Interest Earned on Capital & Maintenance Reserve Funds	300	
Unrestricted Miscellaneous Revenues	25,000	
Revenues from Local Sources & Fund Balance:	10,815,898	
Revenues from State Sources:	30,108,192	
Revenues from Federal Sources: Medicaid	104,303	
TOTAL GENERAL FUND	\$ 41,028,393	
SPECIAL REVENUE FUND	\$ 5,536,571	
DEBT SERVICE FUND	\$ 1,061,219	520,052
TOTAL 2018 BUDGET REVENUES / SOURCES	\$ 47,626,183	

1b. Tax Levy Cap Adjustments as follows:

Health care cost adjustment in the amount of \$324,595.

1c. Capital Reserve Withdrawal - Other Capital Projects

Included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, are the following: \$342,416 for the new Gloucester Elementary Middle School costs not covered by NJSDA, \$200,000 to renovate Gloucester High School to change space usage from instructional to administrative and to take Mary Ethel Costello building offline once vacated; \$500,000 for Cold Springs School HVAC upgrades; \$83,000 for exterior renovations to asphalt, concrete, playground and stadium; and \$65,000 for interior renovations to walls, windows, floors and ceilings. The total cost of these projects is \$1,190,416 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

1d. District Annual Maximum Travel 2018 Budget

Whereas the New Jersey Department of Education Division of Finance has instituted travel requirements which include the requirement for school districts to establish an Annual Maximum District Travel Amount for budget years beginning in 2010-2011, Therefore, be it resolved that the Gloucester City Board of Education establish an Annual Maximum District Travel Amount of \$55,000 for the 2017-2018 budget year.

ADJOURNMENT

TIME: 7:30 PM

This meeting was adjourned on the Motion of

Mrs. Borger, seconded by Mrs. Cohan.

Motion was passed unanimously by members present.

Margaret M. McDonnell, SECRETARY