

Gloucester City Public Schools
Board of Education
1300 Market Street
Gloucester City, NJ 08030

January 9, 2018
7:00 p.m.

REORGANIZATION MEETING MINUTES

- I. **OPENING STATEMENT:** Open Public Meetings Act
Presiding: Ms. Margaret McDonnell, Business Administrator/Board Secretary

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

- II. **FLAG SALUTE:**

- III. **ELECTION RESULTS:**

The Board Secretary announces the results of the Annual School Board Election of November 7, 2017.

The results of the Annual [School Board Election November 7, 2017](#) are as follows:

Elect three (3) Members of the Board of Education for a three (3) year term:

Stephanie Kenney-Cohan	<u>1241 Votes</u>
Jacqueline Borger	<u>1150 Votes</u>
Jason Chiodi	<u>166 Votes</u>

The Oath of Office is administered to newly elected board members:

Stephanie Cohan, Jacqueline Borger Absent: Jason Chiodi

- IV. **MEETING IS CALLED TO ORDER at 7:02 pm**

- V. **ROLL CALL:**

Mrs. Borger	Present	Mr. Johnson	Present
Mr. Chiodi	Absent	Mr. Spotts	Present
Mrs. Cohan	Present	Mrs. Wright	Present
Mr. Harris	Present	Vacancy	
Mr. Hubbs	Present	Mr. McGrory	Present (Brooklawn Representative)

- VI. **OFFICER AND DELEGATE NOMINATIONS:**

A. President

On the motion by Mrs. Borger and seconded by Mrs. Cohan to nominate Mr. Edward Hubbs for School Board President.

RCV #1 7 votes yes, 1 member absent, Mr. Hubbs abstained. Motion approved.

Mr. Edward Hubbs is declared President, chair is turned over to the new President.

B. Vice President

On the motion by Mrs. Cohan seconded by Mr. Johnson to nominate Michelle Wright for School Board Vice President.

RCV #2 7 votes yes, 1 member absent, Mrs. Wright abstained. Motion approved.

Mrs. Michelle Wright is declared Vice President.

VII. BOARD OF EDUCATION COMMITTEE APPOINTMENTS:

On the motion made by Mr. Johnson and seconded by Mrs. Borger to establish the following Board of Education Committees and committee members for the remainder of the 2017-2018 school year:
Motion was passed unanimously by members present.

	Chair	Member	Member
Personnel\Negotiations	Bill Johnson	Jackie Borger	Michelle Wright
Policy\PR	Stephanie Cohan	Leon Harris	Jason Chiodi
Property\Facilities	Jason Chiodi	Shawn Spotts	Leon Harris
Curriculum\Instruction	Leon Harris	Jason Chiodi	Shawn Spotts
Finance	Jackie Borger	Stephanie Cohan	Michelle Wright
Discipline	Shawn Spotts	Bill Johnson	Leon Harris
Sick Bank	Michelle Wright	Jackie Borger	Stephanie Cohan
Residency	Bill Johnson	Stephanie Cohan	Michelle Wright
Athletic	Leon Harris	Shawn Spotts	Jackie Borger

VIII. OFFICIAL APPOINTMENTS AND PROFESSIONAL SERVICES:

Upon the Superintendent’s recommendation, motion by Mrs. Borger, seconded by Mrs. Cohan, to approve the following official appointments and professional service providers for the balance of the 2017-2018 school year:

RCV #3 8 votes yes, 1 member absent. Motion approved.

Official Depositories of District Funds

PNC Bank
TD Bank

Authorized Check Signers for Accounts:

<u>Account Name</u>	<u>Required Signatures</u>	<u>Authorized Signers</u>
General Account	1. President or Vice President 2. Treasurer 3. Business Administrator	Edward Hubbs or Michelle Wright Frank Robertson Margaret McDonnell
Payroll Account	1. Treasurer	Frank Robertson
Social Security/Pension Acct.	1. Treasurer	Frank Robertson
Govt. Employees/Trust Acct.	1. Business Administrator	Margaret McDonnell
Cafeteria	1. President or Vice President 2. Business Administrator	Edward Hubbs or Michelle Wright Margaret McDonnell
CSS School	1. President	Edward Hubbs
Student Activities	2. Treasurer 3. Business Administrator	Karen Kessler Margaret McDonnell
GMS School	1. President	Edward Hubbs
Student Activities	2. Treasurer 3. Business Administrator	William O’Kane Margaret McDonnell
GC High School	1. President	Edward Hubbs

Student Activities

2. Treasurer
3. Business Administrator.

Sean Gorman
Margaret McDonnell

Official Newspapers:

Treasurer of School Monies:

School Board Secretary:

504 Officer:

Affirmative Action Officer:

Title IX Coordinator:

Civil Rights Officer:

Public Agency Compliance Officer:

Solicitor:

Auditor:

Architect:

Medical Inspector:

Insurance Broker of Record-General:

Insurance Broker of Record-Dental:

Qualified Purchasing Agent:

And establish \$40,000 bid threshold pursuant to NJSA18A:18A-3a

Custodian of Records:

Special Education Transportation &
Commission

Vocational Transportation & PL 192-193 Services:

Camden County Educational Commission Representative:

Gloucester City News & Courier Post

Frank Robertson

Margaret M. McDonnell

Amy Francis

Dr. Elizabeth Curry

Dr. Elizabeth Curry

Dr. Elizabeth Curry

Margaret M. McDonnell

Parker McCay

Bowman & Company, LLC

Regan Young England Butera

Dr. Cavallaro

Conner Strong

Brown & Brown Advisors

Margaret M. McDonnell

Margaret M. McDonnell

Camden County Educational Services

Dr. Dennis Vespe

IX. BOARD POLICIES AND PROCEDURES

Upon the Superintendent's recommendation, motion by Mrs. Borger, seconded by Mrs. Cohan, to approve the following Board Policies and Procedures for the balance for the 2017-2018 school year:

RCV #4 8 votes yes, 1 member absent. Motion approved.

1. Adopt the Board Member Code of Ethics

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.

- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

2. Board to approve the board compliance with the Open Public Meetings Act:

Approve the Board compliance with the Open Public Meetings Act:

WHEREAS, the New Jersey Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specified the manner in which the same shall be accomplished and requires the publication of the time, date and place of said meetings; THEREFORE, BE IT RESOLVED by the Board of Education of the City of Gloucester City, in the County of Camden and the State of New Jersey, that the Notice attached hereto and made a part hereof, shall be published by the Secretary in the GLOUCESTER CITY NEWS AND THE COURIER POST and posted by the Secretary in accordance with said Act and given to any person requesting same in accordance with said Act.

3. Approve the following Notice and Schedule of Board of Education Meetings for the 2017-2018 year:
 NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE SESSION MEETINGS OF
 THE BOARD OF EDUCATION OF GLOUCESTER CITY.

Notice is hereby given by the Board of Education of the City of Gloucester City, Camden County, New Jersey, that the caucus and regular monthly meetings of the Board of Education shall be held at 7:00 o'clock P.M., prevailing time, on the following dates. All meetings will be held at the Gloucester City High School, 1300 Market Street, Gloucester City, New Jersey.

<u>Board Caucus</u>	<u>Board Meeting</u>
February 08, 2018	February 08, 2018
March 08, 2018	March 13, 2018
April 12, 2018	April 17, 2018
May 03, 2018	May 08, 2018
June 07, 2018	June 12, 2018

Notice is further given that Caucus Meetings of said Board of Education shall be held throughout the year of at the same time, dates, and place set forth above, and at which Executive Session meetings any and all business of, and any matters involving the Board of Education may be discussed, but no formal action shall be taken.

Members of the public are cordially invited to attend any or all of the aforesaid meetings or Caucus Sessions of the Board of Education

4. Adopt all existing policies, rules, and regulations of the Gloucester City Board of Education.

X. **EXECUTIVE SESSION: NONE**

XI. **PUBLIC SESSION: NONE**

XII. **ADJOURNMENT:** 7:20 pm the meeting was adjourned on the motion of Mrs. Borger, seconded by Mr. Johnson.

Margaret M. McDonnell
 Business Administrator\Board Secretary

<i>Board Members</i>	Roll Call Vote #1	Roll Call Vote #2	Roll Call Vote #3	Roll Call Vote #4
Mrs. Borger	Y	Y	Y	Y
Mr. Chiodi	Absent			
Mrs. Cohan	Y	Y	Y	Y
Mr. Harris	Y	Y	Y	Y
Mr. Hubbs	A	Y	Y	Y
Mr. Johnson	Y	Y	Y	Y
Mr. Spotts	Y	Y	Y	Y
Mr. Spotts	Y	Y	Y	Y
Mrs. Wright	Y	A	Y	Y
Mr. McGrory	Y	Y	Y	Y