

" CAUCUS MEETING" - BOARD OF EDUCATIONTHURSDAY, JANUARY 5, 2012 - 7:00 O'CLOCK P.M.GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Ms. Louisa W. Llewellyn, President, read the following statement:

**“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.**

Salute to the Flag.

PRESIDING Ms. Llewellyn, President

ROLL CALL

Mr.	Baker	Present
Mrs.	Bittmann	Present
Mrs.	Borger	Present
Mr.	Darrow	Present
Mr.	Hagan	Present
Mr.	Hubbs	Present
Mrs.	Levins	Present
Mr.	Marks	Present
Mrs.	McHugh	Present
Ms.	Llewellyn	Present

Administration in Attendance

Mr. Spaventa, Superintendent; Ms. McDonnell, Business Administrator; Board Solicitor; Administrators: Mrs. Curry, Mr. Kenney, and Mrs. Kauffmann; Principals: Dr. Don, Mr. O’Kane, Mr. Wagstaff, and Mrs. Ernst.

Presentation: HIB report

Committee Reports:

Personnel – Mr. Hubbs reported.

Policy- No meeting, no report

Facilities – Mr. Marks reported.

Curriculum – Mrs. Levins & Mrs. Borger reported.

Finance – Mrs. Borger reported.

Discipline - Mr. Hagan reported.

Sick Bank - Mr. Hubbs reported.

Negotiations - Mr. Hubbs reported.

Shared Serv.- Mr. Baker reported.

**OLD BUSINESS** None brought before the Board.

**NEW BUSINESS**

- Student investigation and school attendance.
- Process to exclude from school students who do not have immunizations.

**PUBLIC SESSION:** None brought before the Board.

**EXECUTIVE SESSION:**

On the Motion of Mr. Hubbs, seconded by Mrs. McHugh to enter into Executive Session. Motion was passed unanimously by members present.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:10 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon:

\_\_\_\_\_);

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_  
\_\_\_\_\_);

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Margaret M. McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on January 5, 2011.

On the Motion of Mrs. McHugh, seconded by Mr. Hagan to return to Regular Session.  
Motion passed unanimously by members present.

<u>ROLL CALL</u>	Mr. Baker	Present
	Mrs. Bittmann	Present
	Mrs. Borger	Present
	Mr. Darrow	Present
	Mr. Hagan	Present
	Mr. Hubbs	Present
	Mrs. Levins	Present
	Mr. Marks	Present
	Mrs. McHugh	Present
	Ms. Llewellyn	Present

TIME: 8:11 PM

This meeting was adjourned on the Motion of

Mrs. McHugh, seconded by Mr. Hubbs.

Motion was passed unanimously by members present.

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Margaret M. McDonnell, SECRETARY

"REGULAR MEETING" - BOARD OF EDUCATION

TUESDAY, JANUARY 10, 2012 - 7:00 O'CLOCK P.M.

GLOUCESTER CITY JR. SR. HIGH SCHOOL MEDIA CENTER

Ms. Louisa W. Llewellyn, President, read the following statement:

**“This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through written notice on the official school bulletin board at the Gloucester City Jr. Sr. High School Media Center and at Mary Ethel Costello School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk”.**

Salute to the Flag.

PRESIDING Ms. Llewellyn, President

ROLL CALL

Mr.	Baker	Present
Mrs.	Bittmann	Present
Mrs.	Borger	Present
Mr.	Darrow	Present
Mr.	Hagan	Present
Mr.	Hubbs	Present
Mrs.	Levins	Present
Mr.	Marks	Present
Mrs.	McHugh	Present
Ms.	Llewellyn	Present

Administration in Attendance

Mr. Spaventa, Superintendent; Mrs. McDonnell, Business Administrator; Board Solicitor; Administrators: Mrs. Curry and Mrs. Kauffmann; Principals: Dr. Don, Mr. O’Kane, and Mrs. Ernst; Vice Principal, Mrs. Kessler.

Ms. Llewellyn reviewed the Code of Ethics.

Committee Reports:

Personnel – Mr. Hubbs reported.  
Policy – No meeting, no report.  
Facilities – Mr. Marks reported.  
Curriculum – Mrs. Levins reported.  
Finance – Mrs. Borger reported.

Discipline - Mr. Hagan reported.  
Sick Bank - Mr. Hubbs reported.  
Shared Serv.- Mr. Baker reported.

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#### APPROVAL OF MINUTES FROM PREVIOUS MEETING

On the Motion of Mr. Hubbs, seconded by Mr. Hagan to approve and accept the following Board Minutes. Motion was passed by majority of members present. Two members abstained from the vote.

1. Move that the Board approve and accept the board minutes for the 12/8/2011 caucus meeting, and 12/13/11 regular meeting.
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Upon the Superintendent's recommendation, Motion by Mr. Hubbs, seconded by Mrs. McHugh, to approve the Administrative Reports for JANUARY 2012 Board of Education. Motion was passed unanimously by members present.

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#### **SUPERINTENDENT'S REPORT**

##### **Mission Statement:**

"The educational process of the Gloucester City Public School district is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Core Curriculum Content Standards. The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to life long learning."

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Upon the Superintendent's recommendation, Motion by Mrs. McHugh, seconded by Mrs. Borger to approve of the following Student Action Items. Motion was passed unanimously by members present.

##### **A. STUDENTS:**

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<b>BOE Date</b>	<b>Student #</b>	<b>Action</b>	<b>Effective Date</b>
1/10/2012	50	End Homebound	12/19/2012
1/10/2012	63	Begin Homebound	1/3/2012

Upon the Superintendent’s recommendation, Motion by Mr. Hubbs, seconded by Mrs. McHugh to approve the following Personnel Action.

**RCV# 1** – 10 votes yes, 1 member abstained on staff payment. Motion approved.

**B. PERSONNEL**

<b>Last</b>	<b>First</b>	<b>Position</b>	<b>School</b>	<b>Salary</b>	<b>Effective</b>
Hadley	Cailin	Teacher - Substitute	CSS Extended Day	\$22.00 per hour	December 2011
Pease	Stephanie	Teacher - Substitute	MEC After School	\$22.00 per hour	December 2011
James	Liam	LTS Teacher	GHS	\$48,020 prorated, No PTO	1/9/12-6/1/12
Buttovia	Bryan	Security	CSS	\$28928 prorated	1/11/2012
				replacing	Elaine Harris

Staff Payment

<b>BOE Date</b>	<b>Last</b>	<b>First</b>	<b>Position</b>	<b>School</b>	<b>Amount</b>	<b>Reason</b>
1/10/2012	O'Connor	Joanne	Teacher	CSS	\$48.83	Chaperone for Concert
1/10/2012	Hadley	Cailin	Teacher	CSS	\$48.83	Chaperone for Concert
1/10/2012	Mikle	Karen	Teacher	CSS	\$48.83	Chaperone for Concert
1/10/2012	Rebstock	Lauren	Teacher	CSS	\$48.83	Chaperone for Concert
1/10/2012	Carchidi	Lauren	Teacher	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Darrow	Jillian	Para	GHS	\$48.83	Chaperone Powder Puff
1/10/2012	Dolson	Cindy	Secretary	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Galbraith	Gregory	Teacher	GHS	\$146.49	Chaperone Powder Puff

1/10/2012	Gorman	Sean	Guidance	GHS	\$48.83	Chaperone Powder Puff
1/10/2012	Grelle	Jennifer	Teacher	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Hagan	Patrick	Teacher	GHS	\$48.83	Chaperone Powder Puff
1/10/2012	Hagan	Kevin	Para	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Herman	Gwen	Teacher	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Malone	Edward	Teacher	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Peeke	Anna	Teacher	GHS	\$48.83	Chaperone Powder Puff
1/10/2012	Small	Erin	Teacher	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Velez	Natalie	Teacher	GHS	\$146.49	Chaperone Powder Puff
1/10/2012	Walsh	John	Teacher	GHS	\$146.49	Chaperone Powder Puff

Leave of Absence

<b>BOE Date</b>	<b>Last</b>	<b>First</b>	<b>Position</b>	<b>School</b>	<b>Effective</b>
1/10/2012	Woodruff	Maryann	Community Outreach	CSS	05/04/2012-08/31/2012

Clinical Student:

<b>BOE Date</b>	<b>Last</b>	<b>First</b>	<b>School</b>	<b>College/University</b>	<b>Cooperating Staff</b>	<b>Effective</b>
1/10/2012	Bower	Donna	GHS	Rowan	William McLaughlin	01/01/12

2011-2012 Substitute Teacher @ \$95 per day

<b>BOE Date</b>	<b>Last</b>	<b>First</b>	<b>BOE Date</b>	<b>Last</b>	<b>First</b>
1/10/2012	Fox	Kim	1/10/2012	Morrell	Kimberly
1/10/2012	Curran	James			

Upon completion of required process

Upon the Superintendent’s recommendation, Motion by Mrs. McHugh seconded by Mrs. Borger to approve of the following Workshops.

**RVC# 2-** 10 votes yes, 1 member abstained on board workshop. Motion approved.

**WORKSHOPS**

<b>Last</b>	<b>First</b>	<b>Event</b>	<b>Location</b>	<b>Date(s)</b>	<b>Cost</b>	<b>Mileage</b>
Beirne	Kelly	21st Century Symposium Improve/Inspire Student	Mercerville	12/13/2011 1/10 & 1/11, 2012	\$0.00	\$25.28
Kearney	Kate	Achievement Improve/Inspire Student	Sicklerville	1/10 & 1/11/2012	\$0.00	\$7.97
Driscoll	Dee	Achievement	Sicklerville	1/11/2012	\$0.00	\$8.07
Curry	Elizabeth	NJDOE Common Core Standards HSPA/NJBCT District Test	Blackwood	1/18/2012	\$0.00	\$6.44
Curry	Elizabeth	Coordinator HSPA/NJBCT District Test	Maple Shade	1/20/2012	\$0.00	\$6.72
Adair	Joye	Coordinator HSPA/NJBCT District Test	Maple Shade	1/20/2012	\$0.00	\$6.72
Lazos	Kristen	Coordinator	Maple Shade	1/20/2012	\$0.00	\$6.72
Driscoll	Dee	Six Traits of Writing Workshop	Mt. Laurel	1/24/2012	\$224.00	\$7.92
McHugh	Kathleen	Governance IV	Bridgeton	3/29/2012	\$0.00	\$0.00
Longer	Nina	Certification	Trenton	1/10/2012	\$0.00	\$43.00

Upon the Superintendent’s recommendation, Motion by Mrs. McHugh seconded by Mrs. Borger to approve of the following Field Trips and Fundraisers.

**RVC# -3** 9 votes yes, 1 vote no. Motion approved.

**FIELD TRIPS/FUNDRAISERS**

<b>Staff</b>	<b>Location</b>	<b>Date</b>	<b>Participants</b>	<b>Cost</b>	<b>Bus</b>
Debbie Harris	Drumthwacket, Princeton, NJ	1/18,2/1, 2/8/12	4th grade	paid by Drumthwacket	

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**SECRETARY'S REPORT**

Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mr. Hubbs to approve the following Financial Actions:

**RVC# 4-** 10 votes yes. Motion approved.

**FINANCE**1. Approval of Transfers

Approve appropriation transfers for FY 2012.

2. Certifications of Sufficient Availability of Funds and No Over-Expenditures:

## A. Board Secretary Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Margaret M. McDonnell, Board Secretary, certifies that as of OCTOBER 2011 & NOVEMBER 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

## B. Board's Certification of No Over-Expenditures

Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Gloucester City Board of Education certifies that as of OCTOBER 2011 & NOVEMBER 2011 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

In accordance with N.J.A.C. 6A:23AS-16.10 (c) 2, it is certified that anticipated revenue has changed for the fiscal year ending JUNE 30, 2012 as follows:

Increased - \$31,581.00 Federal Supplemental Education Jobs Fund

Decreased-

3. Approval of Secretary and Treasurer Reports

The OCTOBER 2011 and NOVEMBER 2011 A148 Board Secretary's Report as submitted and the OCTOBER 2011 and NOVEMBER 2011 A149 Treasurer's Report on file in the Board Office.

4. Bill Payment Approval

Approve payment of bills that have been audited in the following amounts:  
**(Exhibit JAN- 5c)**

Payroll	DEC 2011	2,198,843.93
FICA Board Share	DEC 2011	44,615.07
FICA State Share	DEC 2011	119,001.31
Health Benefits		490,482.42
Current Expenditures 1		821,141.61
Current Expenditures 2		178,017.92
<b>Governmental &amp; Payroll</b>	<b>Funds (10-40)</b>	<b>\$ 3,852,102.26</b>
Cafeteria Fund (60)	DEC 2011	102,865.96
Unemployment Fund (81)		.00
Scholarship Fund (83)		.00
HS Student Activity (95)		31,638.03
MEC Student Activity (96)		.00
<b>GRAND TOTAL:</b>		<b><u>\$ 3,986,606.25</u></b>

5. Approve Safe Route to School Joint Project Resolution with the City of Gloucester City.

Recommend that the following Resolution be approved:

Resolution Proclaiming the City of Gloucester City and  
 Gloucester City Board of Education Joint Safe Route to School Project

Resolution #227 of 2011

Whereas, the City of Gloucester City and the Gloucester City Board of Education desire to promote safe and efficient pedestrian travel to the schools within the City of Gloucester City; and

Whereas, the Gloucester City Board of Education and the City of Gloucester City have determined that the Resurfacing of Cumberland Street between Broadway and Westminster Avenue to provide safer and better route to the Mary Ethel Costello School is the best candidate for the FY 2012 Safe Routes to School grant;

Whereas, if funded, the Gloucester City Board of Education and the City of Gloucester City will work jointly to ensure that the infrastructure and/or the non-infrastructure projects proposed in the FY 2012 Safe Routes to School application will be implemented;

Now, Therefore, Be It Resolved, by the Mayor and Common Council of Gloucester City that the City and Board of Education will work jointly on the infrastructure and/or non-infrastructure projects proposed in the FY 2012 Safe Routes to School application

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Upon the Superintendent's recommendation, Motion by Mrs. Borger, seconded by Mr. Marks to approve the following Grant Actions:

**RCV # 5**– Item #1-2 – 10 votes yes

Item#3 – 9 votes yes, 1 vote no. Motion approved

**Grants Actions:**

1. Permission to Approve Contract with Datamatics, Inc. dba Achieve High Points

Recommend that the Board grant permission to approve Datamatics, Inc. contract

Name: Datamatics, Inc. dba Achieve High Points  
 Amount: 2 students at \$974.00 each – not to exceed a total of \$1,948.00  
 Funding: Title I NCLB SES Funds  
 Period: 9/1/2011 – 8/31/2012  
 Purpose: To provide Supplemental Educational Services (SES)

2. Permission to Apply for a Grant from Target

Recommend that the Board grant permission to apply for a grant from Target

Name: Target  
 Amount: \$700.00  
 Period: 2011-2012  
 Purpose: Field trips and transportation to Howell Living History Farm for all 4<sup>th</sup> grade classes – May 15<sup>th</sup>, 24<sup>th</sup>, and 31<sup>st</sup>

3. Permission to Apply and Accept Grant from Rutgers Eagleton Institute of Politics

Recommend that the Board grant permission to apply and accept grant from Rutgers Eagleton Institute of Politics

Name: Rutgers Eagleton Institute of Politics  
 Amount: \$300.00  
 Period: 2011-2012  
 Purpose: Transportation for field trip to Trenton for special tour of State House

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Upon the Superintendent's recommendation, Motion by Mr. Marks, seconded by Mrs. McHugh to approve of the following Facility Actions.

**RCV # 6** - 10 votes yes. Motion approved.

**Facilities:**

1. Facilities Usage

Approve the following requests for use of facilities for the 2011-2012 school year.

Knights of Columbus	Tuesday, 1/17/12	MEC/Auditorium
Spelling Bee	6:30-9:00 pm	

2. Long Range Facilities Plan Revisions

Any revision for the current Long Range Facilities Plan.

3. Approve contract with Environmental Design, Inc

Recommend that the Gloucester City Board of Education authorizes Environmental Design Inc. (EDI) to provide environmental engineering services for the Mary Ethel Costello Fire Suppression System and Ridgeway St. Boiler/Hot Water Heater projects. EDI will inspect areas and develop a environmental remediation plan. EDI will work in conjunction with Regan, Young, England and Butera on these projects. Cost of project estimated initial cost not to exceed \$10,000.00.

4. Approve the facilities construction.

The Gloucester City Board of Education authorizes the District Architect of Record, Regan, Young, England, and Butera, to proceed with design activities on the projects listed below. Design is authorized through all activities required to develop construction bid documents. The Board requests that bid documents for these projects be completed by 2/1/12.

Projects

- Mary Ethel Costello Ridgeway St. Boiler/Hot Water and chimney project
- Mary Ethel Costello basement fire suppression system project
- High School West side parking lot re-surfacing/paving project

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**OLD BUSINESS** None brought before the Board.

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**NEW BUSINESS** None brought before the Board.

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**PUBLIC SECTOR** On the Motion of Mr. Hubbs, seconded by Mrs. McHugh to enter into open public participation. Motion passed unanimously by members present.

- Anne Forline of Gloucester City News questioned Mrs. Levins regarding HSPA results.
- Ralph Douglas, former graduate of Gloucester High, was visiting from Bensalem.

On the Motion of Mr. Hubbs, seconded by Mrs. McHugh to return to Regular Meeting. Motion passed unanimously by members present.

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**EXECUTIVE SESSION:**

At 7:45 PM On the Motion of Mr. Hubbs, seconded by Mr. Baker to enter into Executive Session. Motion was passed unanimously by members present.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Gloucester City School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:10 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Gloucester City School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and

nature of discussion is \_\_\_\_\_)

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Margaret M. McDonnell, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Gloucester City Board of Education at their meeting held on January 10, 2011.

On the Motion of Mr. Hubbs, seconded by Mr. Marks to return to Regular Session.  
 Motion passed unanimously by members present.

<u>ROLL CALL</u>	Mr.	Baker	Present
	Mrs.	Bittmann	Present
	Mrs.	Borger	Present
	Mr.	Darrow	Present
	Mr.	Hagan	Present
	Mr.	Hubbs	Present
	Mrs.	Levins	Present
	Mr.	Marks	Present
	Mrs.	McHugh	Present
	Ms.	Llewellyn	Present

**ACTION TAKEN AFTER EXECUTIVE SESSION**

On the Motion of Mr. Hubbs, seconded by Mr. Marks to suspend Kevin Hagan as basketball coach for the rest of the season with salary prorated.  
 RCV # 7 - 8 votes yes, 2 members abstained. Motion approved.

On the Motion of Mr. Hubbs, seconded by Mr. Marks to appoint Kevin Fahey as head basketball coach and Ed Malone as jv basketball coach with salary prorated.  
 RCV #8 - 10 votes yes. Motion approved.

<i>Board Members</i>	<i>RCV # 1 with exceptions</i>	<i>RCV # 2 with exceptions</i>	<i>RCV # 3</i>	<i>RCV # 4</i>	<i>RCV #5 Items1-2</i>	<i>RCV #5 Item 3</i>	<i>RCV #6</i>	<i>RCV #7</i>	<i>RCV #8</i>
Mr. Baker	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Bittmann	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Borger	Y	Y	N	Y	Y	N	Y	Y	Y
Mr. Darrow	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Hagan	Y	Y	Y	Y	Y	Y	Y	A	Y
Mr. Hubbs	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. Levins	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mrs. McHugh	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mr. Marks	Y	Y	Y	Y	Y	Y	Y	A	Y
Ms. Llewellyn	Y	Y	Y	Y	Y	Y	Y	Y	Y

TIME: 8:10 PM

This meeting was adjourned on the Motion of

Mrs. McHugh, seconded by Mrs. Borger.

Motion was passed unanimously by members present.

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Margaret M. McDonnell, SECRETARY